



FORM W-1

APPLICATION FOR WAIVER OF MINIMUM QUALIFICATIONS

Section 15.2-1705 Code of Virginia (1950), as amended

*Return to: Department of Criminal Justice Services
1100 Bank Street, 12th Floor, Richmond, VA 23219*

Applicant's Name: (Last, First, Middle Initial)

Social Security Number:

Date of Birth:

Agency Requesting Waiver:

Date of Pending Employment:

Waiver Requested for the Following:

Section 15.2-1705, Code of Virginia, (1950) as amended, provides that the Department of Criminal Justice Services may waive the requirements for minimum employment qualifications for good cause shown. Applications cannot be considered unless adequate written justification of good cause is provided. Please attach an explanation of good cause for waiver of the minimum employment qualification as indicated below.

- | | | |
|---|--|---|
| <input type="checkbox"/> Citizen of the United States | <input type="checkbox"/> High School Diploma/GED Equivalency | <input type="checkbox"/> Not Convicted of a Felony or Any Offense That Would Be a Felony If Convicted in Virginia |
| <input type="checkbox"/> Physical Examination | <input type="checkbox"/> Valid Driver's License | <input type="checkbox"/> Not Have Produced a Positive Result on a Pre-employment Drug Screening |
| <input type="checkbox"/> Background Investigation | <input type="checkbox"/> Be At Least 18 Years of Age | |

Attest:

I certify that the information provided in this application is true and correct to the best of my knowledge, and I hereby request a waiver of the minimum qualifications as noted above.

Date

Signature of Applicant

Date

Signature of Agency Administrator

For DCJS Use Only:

Request Approved

Request Denied

Reasons/Conditions:

Date

DCJS Authorized Signature

Title