Virginia Department of Criminal Justice Services

FY2027 State Aid to Localities with Police Departments "599"

Guidelines and Eligibility Procedures

Application Due Date
August 4, 2026

On-line Grants Management (OGMS) Funding Opportunity Number
568139

Application Deadline
August 4, 2026, at 5:00 PM
Late applications will not be accepted.

Issued July 7, 2026

Virginia Department of Criminal Justice Services
1100 Bank Street, Richmond, VA 23219
www.dcjs.virginia.gov

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I. General Information

The Virginia Department of Criminal Justice Services (DCJS) is accepting applications through the On-line Grants Management System (OGMS) (www.ogms.dcjs.virginia.gov/index.do) for FY 2027 State Aid to Localities with Police Departments "599."

In accordance with the *Code of Virginia* §9.1-165 through §9.1-172, the DCJS distributes State Aid to Localities with Police Departments, known as "599." For FY2027, the General Assembly and Governor allocated $229,650,081 in funding to provide State Aid to Localities with Police Departments. A breakdown of these allocations is attached.

Funding Details	
Grant Award Period	7/1/2026 - 6/30/2027
Funding Source	State budget appropriation.
Expected Total Amount of Funding	$229,650,081
Availability of Continuation Funding	Future funding is contingent on appropriations approved in the biannual state budget bill.
Disbursement of Funds	Funds will be disbursed in four quarterly payments.
OGMS Funding Opportunity Number	568139
Application Deadline in OGMS	**August 4, 2026, at 5:00 PM**

II. Application Assistance

DCJS staff are available to provide technical assistance regarding the application and eligibility procedures. The following resources are available for guidance on preparing and submitting eligibility recertification forms:

Application Assistance	
DCJS Contact	Phyllis Vaughan 804-340-9754 Phyllis.Vaughan@dcjs.virignia.gov
OGMS Assistance	www.dcjs.virginia.gov/grants/ogms-training-resources
OGMS Contact	ogmssupport@dcjs.virginia.gov

III. Eligibility for "599" Funds

Current "599" recipients are eligible to recertify. To maintain eligibility, a locality must have a police department as defined in the *Code of Virginia* §9.1-165, and all of the department's law enforcement personnel must meet the state's minimum training requirements. Before the start of each year, the participating locality must certify to DCJS that it meets this criterion. DCJS uses its training records database to verify that each locality's officers comply with the minimum training requirements. Each locality must also certify that it will use the "599" funds to supplement, not supplant, local funds provided for public safety services.

IV. Crime Reporting and Sex Offender Registration

To maintain eligibility for "599" funds, localities must submit accurate, up-to-date Incident-Based Reports (IBR) to the Virginia State Police (VSP) in accordance with their requirements and schedule. Localities must also register sex offenders as required by the *Code of Virginia* and notify VSP that they have done so. DCJS is authorized to withhold payment of "599" funds upon receiving notification from VSP that a locality has not complied with these requirements.

If a locality's police department is not able to submit IBR reports as required, the department should contact the VSP Uniformed Crime Reporting Section at dart@vsp.virginia.gov for assistance in determining the best course of action to correct the reporting problem and should also notify DCJS about the steps the department will take.

For questions or assistance concerning the submission of registered sex offender information to VSP, contact the Sex Offender and Crimes Against Minors Registry Operator at (804) 674-2825.

V. Calculation and Distribution of "599" Amounts

The *Code of Virginia* sets out a distribution formula for calculating the amounts for eligible localities. In recent years, the General Assembly has specified in the Appropriations Act that localities' allocations in a given fiscal year are to be based on a standard, across-the-board percentage increase or decrease from the previous fiscal year's allocations. The distribution formula has, in effect, been superseded during those years by the instructions in the Appropriations Act. Funds are distributed to eligible localities in quarterly payments through an electronic funds transfer.

VI. Funding Period

These funds are available for Fiscal Year 2027, beginning July 1, 2026, and ending June 30, 2027. If DCJS is informed that a locality has not met the requirements set in the *Code of Virginia* for "599" funding, funds will be suspended until the locality complies. At that time, the next scheduled payment will include the withheld payments. However, if the locality does not comply prior to June 30, 2027, they forfeit the remaining funds.

VII. Forms and Instructions

To receive funds, localities must complete the eligibility recertification process through the DCJS Online Grants Management System (OGMS) no later than 5:00 p.m. on August 4, 2026. Please note that although OGMS uses the words "application" and "grant" throughout the system, this funding is not a grant.

To complete the process, please register in OGMS and once approved, choose "599" from the list under "Funding Opportunities." Additional resources can be found in the "Website" section under this funding opportunity in OGMS.

To copy the previous year's eligibility forms, click "Copy Existing Application." Select an application from the "599" Funds program area and click "Copy Application." The data in the prior eligibility forms will be copied into the new forms.

If copying a previous application, update all information on the eligibility forms, including:

- Contact Information for Authorized Officials listed on the Face Sheet
- 599 Allocation Amount (See breakdown of allocations for FY2027)
- Eligibility Information and Certification Date
- Non-Supplanting Information and Certification Date
- Crime Data and Sex Offender Registration Information and Certification Date
- Authority Certification Date

General Information: The OGMS Application Creation Wizard will assist you in completing the application's General Information form. Step 1 of the Wizard requires an application title and primary contact. The application title should include the **locality's name and fiscal year** (e.g., Town of ABC FY27).

The primary contact is the individual in your agency who will be designated as the primary person responsible for the eligibility process in your locality. The individual will receive automated email notifications when attention is needed on the forms. You can add additional individuals to this application and give them access to edit the forms or associate them after the fiscal year begins.

Once the information is entered, click "Save Form" to enter Step 2. Under this step, an Application ID will be assigned, and the Program Area, Funding Opportunity, Application Stage, and Application Status will auto-populate. Select the locality for which you are submitting these forms. Click "Save Form Information" to start Step 3.

Under "Additional Applicants," select any additional contacts within the locality who will also manage funding and work on the forms. This may include the Police Chief and Finance Officer. Once you click "Save Form Information" on Step 3, the General Information component of the eligibility process is complete.

After General Information is complete, you may complete the forms in any order or save to return at another time.

Face Sheet: This form is required. Fields in red font are required and must be answered before you can mark the form as complete.

Face Sheet Instructions (in OGMS)	
Congressional district(s)	Select all congressional districts (www.census.gov/mycd) served by the agency. To select more than one, hold down the Ctrl key.
Jurisdiction(s) Served	Select all jurisdiction(s) served.

Certified Crime Prevention Community	Click the hyperlink on the form to see if your locality is certified.
Community Setting	Check the box(es) that best describes the locality.
Police Chief	Enter the name and contact information for the Police Chief. If the Sheriff's Office provides policing services, enter the name and contact information for the Sheriff.
Local Unit of Government's Chief Executive	List the person with the authority to formally commit the locality to complying with all the funding requirements. This must be the county administrator; the city, county, or town manager; or the chief elected officer of the locality, such as the Mayor or Chairman of the Board of Supervisors. Please Note: If someone other than one of these officials has been delegated the authority to sign and provides their signature on the eligibility forms, the locality must: (1) provide a letter, memorandum, or other document by which the signing authority was delegated on an official organization letterhead, (2) provide an effective date, (3) list of applicable grant numbers, (4) the contact information of the person being granted signatory authority, and (5) submit under "Attachments."
Finance Officer	List the person responsible for the fiscal management of the funds and provide all required contact information.

599 Budget: Click "Edit Grid" and enter the amount allocated to the locality for FY27. The FY27 Allocation Excel file under "Attachments" contains this information.

Certificate of Eligibility: This form is required. Fields in red font are required and must be answered before you can mark the form as complete.

Certificate of Eligibility	
City, Town, or County	Select city, town, or county.
Name of City, Town, or County	Enter the name of the city, town, or county.
What Year Was the Police Department Established	Enter the year the locality's police department was established.
Police Department	This question determines whether the locality has its own police department established by ordinance of the local governing body, as defined in the Code of Virginia § 9.1-165.

	• Select "Yes" if the locality operates its own police department that (1) was established by ordinance of the local governing body; and (2) meets the definition of a police department under § 9.1-165. • Select "No" if (1) the locality does not operate its own police department; or (2) the town receives police services through the Sheriff's Office instead of maintaining its own department. • Towns with a Sheriff Agreement: If the town does not operate its own police department and receives police services through an agreement with the Sheriff's Office pursuant to the Code of Virginia § 15.2-1726, a copy of the executed agreement must be attached.
Police Chief	Select "Yes" or "No."
Sworn Officer	Select "Yes" or "No." Note: The police department must have at least one sworn member who is employed full-time.
Police Departments Established after July 1, 1981	To meet this requirement, at least one officer must be on duty at all times. Note: An officer who is required to remain on call at home or who is allowed to leave a message where they can be reached is not considered "on duty."
1980-82 Biennium - Did the locality receive "599" funds during the 1980–82 biennium, and has the police department been in continuous operation since that time?	Select "Yes" or "No." Did the locality receive "599" funds during the 1980–82 biennium, and has the police department been in continuous operation since that time?
Training Standard Compliance	As of July 1 of the Fiscal Year, will ALL law enforcement personnel employed by the locality's police department, whether full-time, part-time or auxiliary, and whether permanently or temporarily employed, be in compliance with all applicable minimum training standards of the Criminal Justice Services Board, unless the time period for compliance with such training requirements is extended or waived for the affected personnel? If "No," complete the Non-Compliance section.
Additional Comments	This section is optional and allows the locality to provide additional information on the eligibility requirements in the form.

Certification	This section is required and must be signed by the person who can certify that the locality will meet the minimum training standards.

Non-Supplanting Certification: This form is required. Fields in red font are required and must be answered before you can mark the form as complete. Please note the following:

- *Local Funds:* **Do not include "599" funding in this amount.** The total should be exclusive of state and/or federal funds.
- *Services:* Briefly describe the public safety services supported by the amount listed in "Local Funds."
- *Certify:* This section must be signed by the person who can certify that the locality will use "599" funds to supplement local funds provided for public safety services.

Crime Data and Sex Offender Registration Certification: This form is required. Fields in red font are required and must be answered before you can mark the form as complete. Please remember that DCJS is authorized to withhold "599" funding payments when VSP informs DCJS that a locality has not complied with reporting requirements.

Authority Certification: If the person completing the forms is not the chief executive of the local unit of government, information regarding the signing authority or the delegation of such authority should be submitted under "Attachments."

Attachments:

- **Authority Certification:** If someone other than one of these officials has been delegated the authority to sign and provides their signature on the grant application, your organization must: (1) provide a letter, memorandum, or other document by which the signing authority was delegated on an official organization letterhead, (2) provide an effective date, (3) list of applicable grant numbers, (4) the contact information of the person being granted signatory authority, and (5) submit under "Attachments."

VIII. Submitting the Forms

To receive funds, localities must complete the eligibility process through the DCJS Online Grants Management System (OGMS) no later than 5:00 p.m. on August 4, 2026. Each form must be marked as complete before you can submit it. If you receive an alert, you must review the form for any missing required information.

IX. Technical Assistance

Please contact the following DCJS staff for questions regarding the "599" eligibility process:

- Phyllis Vaughan: email phyllis.vaughan@dcjs.virginia.gov or telephone 804-340-9754

For assistance with the OGMS system, email ogmssupport@dcjs.virginia.gov and include the program area in the subject line. This should be used for general system questions and not form-specific inquiries.

Refer to the Attachments and Website Links under the Funding Opportunity (FO #568139) for additional resources.