**Agency Name:**

**Consultant Budget Category Summary / Additional Information:**

***CONSULTANT BUDGET CATEGORY***

|  |
| --- |
| **Name of Consultant**:  |
| All or part of Consultant costs are used as **MATCH**? [ ]  NO [ ]  YES |
| Consultant Hourly Rate: | Total Number of Hours: | **Total Consultant Cost:** |
| $       |       | **$** |
| DV Portion | SA Portion |
| $       | $       |
| Description of Consultant’s Role *(to include portions used as cash or in-kind match, if applicable)*: |
|       |
| Justification for use of Consultant: |
|       |

|  |
| --- |
| **Name of Consultant**:  |
| All or part of Consultant costs are used as **MATCH**? [ ]  NO [ ]  YES |
| Consultant Hourly Rate: | Total Number of Hours: | **Total Consultant Cost:** |
| $       |       | **$** |
| DV Portion | SA Portion |
| $       | $       |
| Description of Consultant’s Role *(to include portions used as cash or in-kind match, if applicable)*: |
|       |
| Justification for use of Consultant: |
|       |

|  |
| --- |
| **Name of Consultant**:  |
| All or part of Consultant costs are used as **MATCH**? [ ]  NO [ ]  YES |
| Consultant Hourly Rate: | Total Number of Hours: | **Total Consultant Cost:** |
| $       |       | **$** |
| DV Portion | SA Portion |
| $       | $       |
| Description of Consultant’s Role *(to include portions used as cash or in-kind match, if applicable)*: |
|       |
| Justification for use of Consultant: |
|       |

**Agency Name:**

**Consultant Budget Category Summary / Additional Information:**

***CONSULTANT BUDGET CATEGORY***

**Organization / Association Membership**

Name of Organization / Association:

Organization / Association Fee (annual): $       (DV Portion = $      SA Portion = $     )

Justification for membership in organization / association:

Name of Organization / Association:

Organization / Association Fee (annual): $       (DV Portion = $      SA Portion = $     )

Justification for membership in organization / association:

Name of Organization / Association:

Organization / Association Fee (annual): $       (DV Portion = $      SA Portion = $     )

Justification for membership in organization / association:

Are ALL or PART of Membership costs used as **MATCH**? [ ]  NO [ ]  YES

**If YES**, describe:

**Agency Name:**

**Consultant Budget Category Summary / Additional Information:**

***CONSULTANT BUDGET CATEGORY***

**Consultant Travel & Subsistence (lodging + meals)**

Consultant’s Name:

 **Lodging** Number of nights:       Lodging Rate: $      TOTAL: $

 **Meals** Number of days:       Per Diem Rate: $      TOTAL: $

 **Travel** Number of miles:       Mileage Rate: $      TOTAL: $

 **Other Subsistence/Travel**:

 **TOTAL COST**: $ (DV = $      SA = $     )

Justification for consultant subsistence and travel:

Consultant’s Name:

 **Lodging** Number of nights:       Lodging Rate: $      TOTAL: $

 **Meals** Number of days:       Per Diem Rate: $      TOTAL: $

 **Travel** Number of miles:       Mileage Rate: $      TOTAL: $

 **Other Subsistence/Travel**:

 **TOTAL COST**: $ (DV = $      SA = $     )

Justification for consultant subsistence and travel:

Consultant’s Name:

 **Lodging** Number of nights:       Lodging Rate: $      TOTAL: $

 **Meals** Number of days:       Per Diem Rate: $      TOTAL: $

 **Travel** Number of miles:       Mileage Rate: $      TOTAL: $

 **Other Subsistence/Travel**:

 **TOTAL COST**: $ (DV = $      SA = $     )

Justification for consultant subsistence and travel:

Are ALL or PART of Consultant Travel & Subsistence costs used as **MATCH**? [ ]  NO [ ]  YES

**If YES**, describe: