

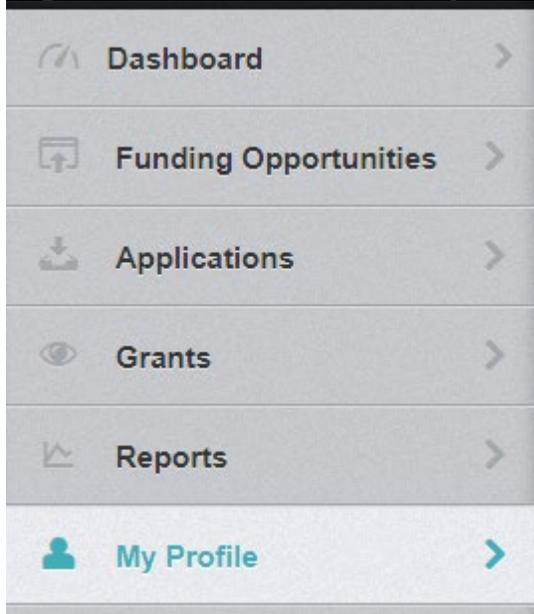


OGMS Instructions for Updating 'My Profile'

In OGMS you may update your profile information and reset your password at any time.

To edit your profile:

Log in to OGMS and select the "My Profile" component on the bottom tab of the left-hand navigation.



On the profile screen, click the green "Edit My Profile" button in the upper right corner. Edit any information that needs to be updated then select the "Save My Profile" button.

Williams, DeAndreaTester

[Reset Password](#) [Edit My Profile](#)

Name*: Ms. DeAndreaTester Middle Name Williams Suffix
Salutation First Name Last Name

Title*: Test Account

Email*: test@google.com

Address*: 1100 Bank Street

Williams, DeAndreaTester - [Edit](#) [Save My Profile](#)

Name*: Ms. DeAndreaTester Middle Williams
Salutation First Name Middle Name Last Name Suffix

Title*: Test Account

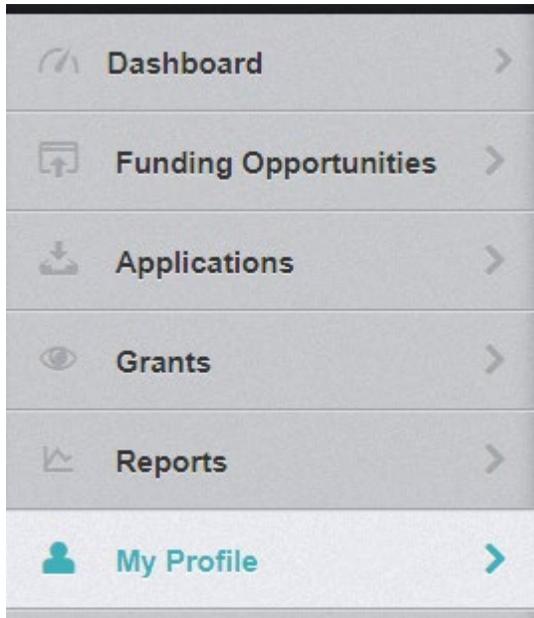
Email*: Email

Address*: 1100 Bank Street

Your updated information has been saved.

To reset your password:

Log in to OGMS and select the "My Profile" component on the bottom tab of the left-hand navigation.



On the profile screen, click the blue “Reset Password” button in the upper right corner.
Williams, DeAndreaTester

[Reset Password](#) [Edit My Profile](#)

Name*: Ms. DeAndreaTester Middle Name Williams Suffix
Salutation First Name Last Name

Title*: Test Account

Email*: test@google.com

Address*: 1100 Bank Street

Follow the listed instructions for resetting your password then click the green “Save Password Information” button.

Reset Password - DeAndreaTester Williams

To reset your password, enter your current password and your new password. Your new password must conform to the following rules:

- at least 1 alphabetical letter
- at least 1 numeric number
- at least 1 special character.
- the minimum length must be at least 8 characters long

Current Password:

New Password:

Confirm New Password:

Your password has been updated.