

# Victims Services Quarterly Conversation #30

January 14, 2026



**DCJS**  
Virginia Department of Criminal Justice Services

# Victims Services Quarterly Conversations

- Held beginning of each quarter
- DCJS & VS announcements
- Grant program updates
- Occasional training topics & guests
- “Tools-You-Can-Use” & “Featured Resource”
- Quarterly Conversation Topic

# ~ Quarterly Conversation Topic ~

Be thinking...

How can DCJS Victims Services staff  
better support you and/or your organization  
in 2026?

# January 2026



# VSQC Tools-You-Can-Use

# Program Sustainability Assessment Tool (PSAT)

A **Sustainability Framework** with eight domains that can help build capacity for maintaining a program.

<https://sustaintool.org/psat/assess/>

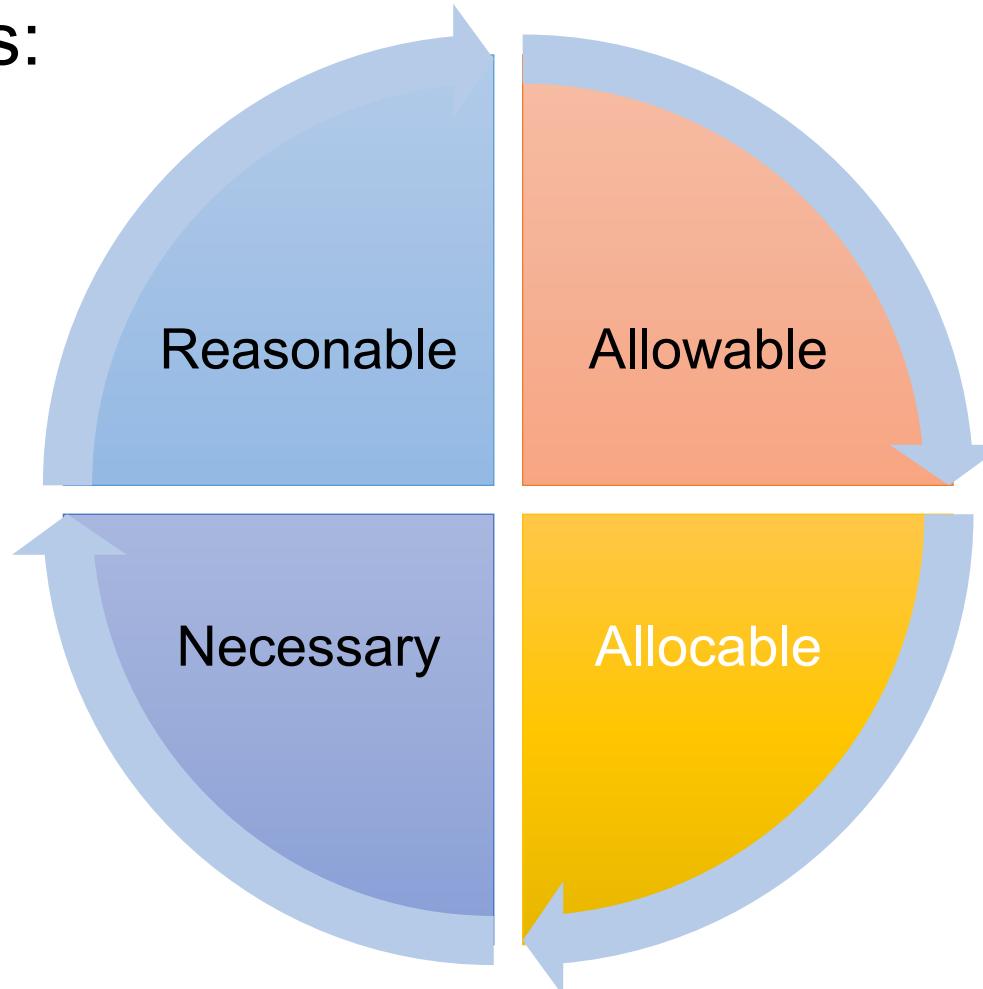


# **Grant Applications: Completing a Detailed Budget Narrative & Justification**

Grant Application  
Budget  
Guidelines

Read the instructions in  
the Grant Application  
Guidelines!

## Four cost principles:



## *Two Questions to Ask Yourself:*

- How does the requested cost directly align with the project goals?
- Can I describe how the cost is allowable, allocable, necessary, and reasonable?

The project's budget should be a direct translation of the project's goals, in fiscal terms.

## Example

Sexual Assault Services Program (SASP) funding is requested to cover 50% of the salary for Counselor, Jane Doe. Jane is a fulltime employee (40 hours/week) who provides counseling services to victims of sexual assault and domestic violence. Longer-term counseling services are lacking in our community and are a major need of sexual assault survivors. Jane's position provides this needed service. SASP funding will support Jane's work with sexual assault victims only. The organization will ensure that SASP funds only support services to sexual assault victims by having Jane complete timecards on a weekly basis that show the amount of time she spent counseling sexual assault victims separate from the time she counsels victims of other crimes. Jane's salary is consistent with similar positions in the surrounding area and with the organization's compensation plan. Counseling services for sexual assault victims are allowable under the SASP guidelines.

$\$60,000 \text{ (total annual salary)} \times 50\% = \$30,000.$

## Example

Aligns with goals

Assault Services Program (SASP) funding is requested to cover 50% of salary for Counselor, Jane Doe. Jane is a fulltime employee (40 hours/week) and provides counseling services to victims of sexual assault and domestic violence. **Longer-term counseling services are lacking in our community and are a major need of sexual assault survivors.** Jane's position provides this needed service. SASP funding will support Jane's work with sexual assault victims only. The organization will ensure that SASP funds only support services to sexual assault victims by having Jane complete timecards on a weekly basis that show the amount of time she spent counseling sexual assault victims separate from the time she counsels victims of other crimes. Jane's salary is consistent with similar positions in the surrounding area and with the organization's compensation plan. Counseling services for sexual assault victims are allowable under the SASP guidelines.

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## Example

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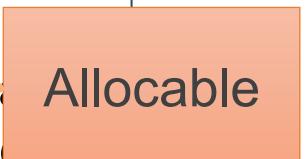
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Allowable

## Example

Sexual Assault Services Program (SASP) funding is requested to cover 50% of the salary for Counselor, Jane Doe. Jane is a fulltime employee (40 hours/week) who provides counseling services to victims of sexual assault and domestic violence. Longer-term counseling services are lacking in our community and a major need of sexual assault survivors. Jane's position provides this needed service. SASP funding will support Jane's work with sexual assault victims only. **The organization will ensure that SASP funds only support services to sexual assault victims by having Jane complete timecards on a weekly basis** that show the amount of time she spent counseling sexual assault victims separate from the time she counsels victims of other crimes. Jane's salary is consistent with similar positions in the surrounding area and with the organization's compensation plan. Counseling services for sexual assault victims are allowable under the SASP guidelines.

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Necessary

## Example

Sexual Assault Services Program (SASP) funding is requested to cover 50% of the salary for Counselor, Jane Doe. Jane is a fulltime employee (40 hours/week) who provides counseling services to victims of sexual assault and domestic violence. Longer-term counseling services are lacking in our community and are a major need of sexual assault survivors. Jane's position provides this needed service. SASP funding will support Jane's work with sexual assault victims only.

Reasonable

The organization will ensure that SASP funds only support services to sexual assault victims by having Jane complete timecards on a weekly basis that show the amount of time she spent counseling sexual assault victims separate from the time she counsels victims of other crimes. **Jane's salary is consistent with similar positions in the surrounding area and with the organization's compensation plan.** Counseling services for sexual assault victims are allowable under the SASP guidelines.

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# ~ Quarterly Conversation Topic ~

How can DCJS Victims Services staff  
better support you and/or your organization  
in 2026?

# DCJS & Victims Services Team Announcements

# **Victims Services Legislative Reports**

1. Virginia Sexual Assault Forensic Examiner Coordination Program  
<https://rga.lis.virginia.gov/Published/2025/RD589/PDF>
2. Report on Current and Projected Status of Federal, State, and Local Funding for Victim Witness Grant Programs  
<https://rga.lis.virginia.gov/Published/2025/RD618/PDF>
3. Pilot Program: Demand Reduction and Safe Harbor for Domestic Minor Sex Trafficked Youth  
<https://rga.lis.virginia.gov/Published/2025/RD595/PDF>
4. Work Group to Address Sustainable Funding for Sexual Assault Medical Forensic Examinations and Services  
<https://rga.lis.virginia.gov/Published/2026/RD10/PDF>

# SDV Program Professional Standards

- The Professional Standards Committee will be revising the Manual this year.
- A survey will be sent out to agencies in the coming months for your feedback on the Standards and what changes you would like to see.
- The next Professional Standards Committee meeting will be on January 21st.
- Please reach out to the DCJS Professional Standards Team with any questions: [sdvstandards@dcjs.virginia.gov](mailto:sdvstandards@dcjs.virginia.gov)

# **Victims Crisis Assistance & Response Team (VCART)**

- Upcoming trainings include Trauma-Informed Care training and Family Assistance Center trainings
- If you would like training for your agency or staff, please reach out!
- Next Basic VCART training will be in Spring 2026, location TBD
- To join VCART, contact Andrew Kinch ([andrew.kinch@dcjs.virginia.gov](mailto:andrew.kinch@dcjs.virginia.gov))
- To request training, contact Dawn Bush ([dawn.bush@dcjs.virginia.gov](mailto:dawn.bush@dcjs.virginia.gov))

# State Trafficking Response Team

## Upcoming Training

Human Trafficking Identification for Criminal Justice and First Responders

- March 23-27, 2026

Sexual Exploitation Treatment and Training Services (SETTS)

- Spring 2026 Dates TBD

Visit our website with the QR code.

Sign up for our mailing list for updates.

Join the Virginia Human Trafficking Resource Directory.



# VSQC Featured Resource



National Organization for Victim Advocacy

## **National Advocate Credentialing Program (NACP)**

<https://trynova.org/credentialing/nACP/>



# **Victims Services Grant Program Updates**

# Managing Your Grants in OGMS

- Registration
  - Security Updates
- Alerts
- Managing Contacts
  - Primary & Additional Grantee Contacts
- Correspondence
- Encumbrances
- Contract Amendments
- Status Reports & Claims
- Funding Opportunity

# Managing Your Grants: Resources

- OGMS Training & Resources:

<https://www.dcjs.virginia.gov/grants/ogms-training-resources>

- For videos, guides, sample forms, policies, documents:

<https://www.dcjs.virginia.gov/victims-services/grant-management-resources>

- For tips on effective and efficient grant management:

<https://www.youtube.com/watch?v=oS1c7101XO8>

- For questions regarding your DCJS grant, contact your assigned grant monitor using OGMS Correspondence.

# Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

The subgrantee must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subgrantee, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

# Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the DOJ OIG by:

- Mail to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC 20530, and/or
- The DOJ OIG hotline (contact information in English and Spanish): 800-869-4499 (phone) or 202-616-9881 (fax)

Additional information is available from the DOJ OIG website at  
<https://oig.justice.gov/hotline>

# DCJS Victims Services Training

**Online Grant Management Training Videos –  
Reminder: 29 Modules Available!**

Through the DCJS Learning Management System (LMS)

Log in or create a LMS account here:

<https://training.benchmarkonline.app/dcjs/signin>

# Monthly Grantee Orientation

**Victims Services Grant Management Orientation Sessions**  
**2<sup>nd</sup> Friday of Each Month**

**Next Session:**

**Friday, February 13, 2026, 1:00-2:30 p.m.**

**Register at:**

**[https://www.zoomgov.com/webinar/register/WN\\_vV3mLCSxTq2Icsftlm1RPA](https://www.zoomgov.com/webinar/register/WN_vV3mLCSxTq2Icsftlm1RPA)**

# VS VOCA-Supported Grants

## 1. Victims Services Grant Program (VSGP) (competitive)

- 2nd quarter financial reports are due 1/15/2026
- 2nd quarter status reports are due 1/15/2026 using an Excel based template (attached to the funding opportunity and sent via OGMS)
- State Fiscal Year 2027 funding is contingent upon submitting a grant continuation application. DCJS anticipates opening the application process soon in OGMS. Only current subgrantees will be eligible to apply for continuation funding at levels equal to or less than their current award amount.

# VS VOCA-Supported Grants

## **2. VSGP for Sexual and Domestic Violence Services (SDVS) (non-competitive)**

- 2nd quarter financial reports are due 1/15/2026
- 2nd quarter status reports are due 1/15/2026 in OGMS and PMT (if PMT problems, email [Anya.Shaffer@dcjs.virginia.gov](mailto:Anya.Shaffer@dcjs.virginia.gov))
- Reminder about the SGF used as match: subrecipients are required to utilize a certain amount of these matching funds during the grant period, in order to meet the match requirement, or they may be responsible for repaying some federal funds. Contact us if you have questions.
- State Fiscal Year 2027 funding is contingent upon submitting a grant continuation application. DCJS anticipates opening the application process soon in OGMS. Only current subgrantees will be eligible to apply for continuation funding at levels equal to or less than their current award amount.

# VS VOCA-Supported Grants

## 3. Victim Witness Grant Program (VWGP)

- 2nd quarter financial reports are due 1/15/2026
- 2nd quarter status reports are due 1/15/2026
- State Fiscal Year 2027 funding is contingent upon submitting a grant continuation application. DCJS anticipates opening the application process later this spring. Only current subgrantees will be eligible to apply for continuation funding at levels equal to or less than their current award amount.
- Continue to forward VSDCS technical assistance and enhancement requests to [VictimsServicesTA@dcjs.virginia.gov](mailto:VictimsServicesTA@dcjs.virginia.gov).

# VS VAWA-Supported Grants

## 4. Sexual Assault Services Program (SASP)

- Quarterly financial & status reports are due 1/15/2026
- Annual reporting in VAWA MEI tool is due 1/21/2026
- New SASP grant period started 1/1/2026
- Signed SOGAs are due by 2/10/2026
- Grant funds may not be expended until SOGAs are signed and returned

# VS VAWA-Supported Grants

## 5. Virginia Services, Training, Officers, Prosecution (VSTOP)

- CY 25 quarterly financial reports are due 1/15/2026
- CY 25 final report (claim) due 2/15/2026
- CY 25 VSTOP Annual Report due 2/9/2026 via the federal web-based system
  - ***Please see OGMS correspondence and email sent on 1/5/2026 for more information***
  - ***VSTOP grantees are no longer required to complete a biannual report in January***

# VS VAWA-Supported Grants

## 5. Virginia Services, Training, Officers, Prosecution (VSTOP)

- CY 2026 Continuation Grants
  - One year award period 1/1/26-12/31/26
  - SOGAs were uploaded to OGMS in December 2025
  - Please complete all Encumbrances by the due date indicated
- CY 2026-2027 Competitive Law Enforcement Grants
  - Two-year award period 1/1/26-12/31/27
  - SOGAs were uploaded to OGMS in December 2025
  - Please complete all Encumbrances by the due date indicated
  - VSTOP New Director Orientation (NDO) will occur in February 2026

# Other Funding Sources

## 6. Virginia Sexual and Domestic Violence Victim Fund (VSDVVF)

- 2nd quarter status and financial reports are due on 1/15/2026
- All grantees will report directly into OGMS
- PDF uploads are no longer required!

# Questions?

