

2024 Smithfield Police Department
Certified Crime Prevention Community
Summary of Smithfield Final Report

A review of the nineteen (19) Core Elements and Optional Elements materials and discussion demonstrated that the prevention efforts of the Smithfield Police Department are strong and proactive. This is Smithfield Police Department re-certification application for the Certified Crime Prevention Communities Program.

Throughout the review, it became clear that the success of the Town of Smithfield prevention efforts was due to three factors; community interactions, the dedication of the Smithfield Police Department personnel not only to the Police Department but to their community, program developments, and finding ways to bridge the identified gaps within their community.

The Smithfield Crime Prevention Team was established in 2012 and was made up of volunteers throughout the community. Due to retirements and vacancies the team dissolved, and Town of Smithfield lost their certification. In 2020, Smithfield Police Department worked with Town of Smithfield and a new team was formed and they became certified. The Crime Prevention Team in 2021 realized that the National Night Out Program could be enhanced and has since forged relationships with over 20 different community partners to create a

more robust National Night Out program, which has been recognized by the National Association of Town Watch for the last two years. The Crime Prevention Team has forged relationships with Sentara Health Riverside Health Systems and non-profits like Kalamoo, which helped orchestrate National Night Out. Since October 2021, the Chief of Police has updated the Town Council Police Committee every month or as needed on the progress and achievements of the Town's CCPC program.

Since December 2020, Sgt. McGough has been a certified crime prevention specialist. He has helped host one training event, participated in five classes of crime prevention training, attended training in recognizing and responding to K-12 behavioral threat assessment and management in a school setting, helped coordinate school security assessments in which area crime prevention and school officials attended, received retail theft prevention training, became an NRA-recognized instructor in Refuse to Be a Victim, and has conducted ten security or lighting assessments of businesses, apartment complexes, churches, neighborhoods, and government buildings.

The Town of Smithfield has participated in Neighborhood Watch for over twenty years. In 2023, they began looking for alternatives to the traditional Neighborhood Watch and Business Watch due to groups finding them inconvenient and time-consuming. Through their research they invested in

portable cameras and have access to Flock cameras in areas with crime issues.

Multiple incidents have been solved using information captured. The department still supports communities that pursues the traditional Neighborhood Watch, but they have integrated the virtual format for those communities that don't want to pursue the traditional format.

Town of Smithfield Community Policing includes nine Crime Prevention Team members that meets at least quarterly this reporting period. December 2022, they conducted their first Annual Awards Banquet. The award banquet seeks to recognize citizens and organizations that partner with the Town of Smithfield Police Department in crime prevention efforts and programs. Sgt. McGough completed multiple CPTED courses and acquired over 100 hours of CPTED.

In April 2022, the Crime Prevention literature was audit, reviewed and updated the crime prevention literature, mental health literature, and suicide awareness literature. In April 2023, the literature was audit, and reviewed.

Attorney General Office and US Consumer Product Safety Commission was contacted, up-to-date, annotated with the correct contact information, safety tips and advice are provided. Literature and gun locks were distributed at National Night Out, Smithfield High School rising first-year orientation, Main St. Baptist Church Community Awareness, Stuff a Cop Car, Cypress Creek Community HOA meeting, and Harvest Church Community Awareness.

Smithfield Police Department has been first used Crime Prevention Through Environmental Design (CPTED) in 2006. Sgt. McGough has sought specialized trainings regarding lighting assessments and contacted his counterparts and other departments to enhance his knowledge and understanding of lighting and security assessments. He has conducted ten security or lighting assessments of businesses, apartment complexes, churches, neighborhoods, and government buildings since 2021. He received weekly reports of all reported burglaries and domestic assaults.

Crime data is collected and shared at monthly TRIAD meetings, Crime Line meetings, Isle of Wight Victim Witness, and other constituencies to whom it can be provided. In April 2022, RMS was utilized to identify a pattern for multiple vehicles tampering and larcenies. In November 2022, they identified a pattern of crimes occurring in the Jersey Park and Lakeside Heights neighborhoods that involved guns and narcotics. Which was indicative of gang activity. RMS helped them target the areas where the violations were occurring, and numerous arrests. In 2023, Mrs. Nixon enrolled and began classes to complete and obtain a Law Enforcement Foundational (L.E.A.F) certification, a program administered through the International Association of Crime Analysts. Mrs. Nixon has completed over 100 online and in-person training hours.

Town of Smithfield seeks exception for School Safety Audit because the town doesn't oversee its school system. The county oversees the school, and the

town has offered to assist with the audits but the offer has not been accepted. The school administration rightly maintain that all safety and security considerations and initiatives should be channeled through the Isle of Wight County Sheriff's Office. The Town of Smithfield has requested a waiver for this element.

The Business Watch Program was created in January 2021. During this reporting period, eight security assessments of local businesses and churches. Sgt. McGough is working with two other officers in the department to help them achieve the necessary training to conduct security assessments. After researching this program's hurdles, it is believed that transitioning to a more virtual hybrid format would yield better results and enable the Department to create a safer environment through education and greater collaboration with law enforcement and businesses.

The Isle of Wight County Victim/Witness Program was established in 1993. The Smithfield Police Department maintains a brochure rack in the lobby that contains Victim Witness pamphlets. The Department gives a weekly report to Victim Witness with the names and contact of victims of offenses for which they can assist.

The Smithfield community is served by several programs aimed at preventing and addressing delinquency through court-ordered counseling, after-school programs, early childhood development, and substance abuse treatment.

The Isle of Wight County Department of Social Services is the primary agency providing these services through in-house programs or referrals. In 2024, the Department partnered with Isle of Wight County Parks and Recreation Services to conduct a presentation at the daytime summer camp hosted at Carrollton Elementary School with about 70 participants. The officers taught topics such as gun safety and realized that 75% of participants had no gun safety knowledge before this course. In January 2024, they initiated a partnership with Let Our Voices Empower (L.O.V.E) to provide mentorship and life coaching services to at-risk youth.

The Smithfield Police Department was Virginia Law Enforcement Professional Standards Commission (VLEPSC) accredited in 1998. In March 2024, they successfully sought continued accreditation through the VLEPSC program with no returns. They will be up for reassessment in 2028.

Since 2013, the Smithfield Police Department has maintained cooperative agreements or Memorandum of Understanding that have produced and strengthened information and resource exchanges. The Chief of Police meets on the fourth Monday of every month to brief the Town Council on the department's operations and discuss public safety issues. These updates include operational update about department staffing, events preparations, program updates, coordination of efforts to apprehend suspects, distribution of crime prevention

information, citizen interactions, etc. During this reporting period, on over 52 occasions, Smithfield Police Officers assisted neighboring jurisdictions with calls of service.

Isle of Wight County TRIAD marked its 18th year of delivering crime prevention services to senior residents in the county. With the onset of the COVID-19 pandemic, SALT and TRIAD operations in Isle Wight County were suspended due to the heightened risk posed to the elderly population. The program was going to restart in 2024, at the February 2024, it was found that several members had passed away. The program would necessitate complete reconstruction from the ground up to ensure its viability. The Department is actively pursuing alternative methodologies for disseminating crime prevention strategies and information to elderly. Notably, there have been no documented meetings of SALT or TRIAD in Isle of Wight County during the present reporting period. In 2024, the Department visited seniors at Magnolia Manor, participated in a luncheon hosted by the Council of Aging in Isle of Wight County, and delivered a presentation on senior-targeting fraud the Smithfield Center.

Their first National Night Out was hosted in 2002. In 2021, they began to conduct the event on the first Tuesday of October vs. the first Tuesday of August. This benefited departments and localities in the South, where August observances can be somewhat challenging due to the heat and humidity. In 2022, they were

ranked 17th in the 5th category. In 2023, the event had the largest turnout on record with approximately 800 people attending and over 80 organizations. These businesses and volunteers donate their time and services to make this event successful.

Since 2014, the Smithfield Police Department has utilized community-based policing by participating as an active Isle of Wight/Smithfield/Windsor Crime Line member. Crime Line hosts an annual Top Cop Award ceremony, which recognizes officers from participating agencies and their accomplishments. During this reporting period, the Isle of Wight, Smithfield, Windsor, and Crime Line meeting changed from monthly to bi-monthly. Crime Line information was utilized on 19 occasions to request the community's assistance in solving criminal events via social media.

Since 2014, the Smithfield Police Department has been on of the 15,000 law enforcement agencies participating in Project Child Safe. During the reporting period, more than two hundred free ChildSafe gunlocks were distributed at five different community events. The department has initiated collaboration with area churches to introduce ChildSafe in a Vacation Bible School-style event and has received positive feedback.

“The Smithfield Thin Blue Line” was developed in 2006 as information on police insert for the Town of Smithfield's community news publication, the

“Municipal Mailer”. It allows the department to circulate relevant public safety and crime prevention news articles bi-annually by mailing the newsletter each Spring and Fall to town residents. In 2023, public safety tips about child safety seats and several traffic laws to educate the public was included in the newsletter

The Annual Crime Prevention Awards recognizes the importance of recognizing officers, community members, and organizations on their crime prevention achievements. The awards ceremony has allowed the department to acknowledge the public help related to crime prevention formally. The department recognizes the following categories: Crime Prevention Business Partner of the Year, Crime Prevention Non-Profit Business Partner of the Year, Crime Prevention and Team Member of the Year.

The intent of this document is to provide as a summary of the Town of Smithfield Re-Certification Certified Crime Prevention Community Final Application. The entire Town of Smithfield Re-Certification Certified Crime Prevention Community Final Application is following this document.

Tina Sumpter
Accreditation Coordinator
DCJS



*Smithfield Police Department
Crime Prevention Certification*





2024 Re-Certification

PgM. Manual



RESOLUTION OF PARTICIPATION 2024

WHEREAS, The governing body of the **Town of Smithfield** is interested in the safety and security of its citizenry and the community at large; and,

WHEREAS, The governing body is prepared to support appropriate efforts within the community to become prepared to promote crime prevention and community safety; and,

WHEREAS, The Department of Criminal Justice Services offers a program that is specifically designed to recognize Virginia communities committed to crime prevention and community safety while providing a framework for those communities to institutionalize crime prevention at the local level and,

WHEREAS, This program is entitled the Certified Crime Prevention Community Program,

NOW THEREFORE, BE IT RESOLVED by the Town Council that our community, Smithfield, Virginia, wishes to participate in the Certified Crime Prevention Community Program and that the leadership of this community fully supports all reasonable efforts to meet the DCJS requirements to become designated as a Certified Crime Prevention Community; and

BE IT FURTHER RESOLVED that the program requires the existence or formation of a local community crime prevention/community safety council or coalition, and this governing body designates the **Smithfield Crime Prevention Team** as representing our community to participate in this program.

This resolution is in full effect upon its adoption this 5th day of March, 2024

SEAL:



Official

Mayor, Town of Smithfield

Title

Lesley D. King

Attest

Town Clerk

Title



STATEMENT OF INTENT 2024

Our community, the **Town of Smithfield**, wishes to participate in the Certified Crime Prevention Community Certification Program. The leadership of this community fully realizes this program requires dedicated effort. By entering this program, we pledge our honest efforts to become designated as a "Certified Crime Prevention Community."

The program requires the formation of a local community crime prevention/community safety council or coalition. The name of this council/coalition is the **Smithfield Crime Prevention Team**.

WE understand that the goal of our community is to complete this program successfully within six (6) months of the day of the official start date, to be recorded when the program manual is delivered.

Monro Howell
Designated Official

Chief of Police
Title

3-8-24
Date

Christina McGee
Program Coordinator

Program Coordinator
Title

3/7/24
Date

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Core 1: SMITHFIELD CRIME PREVENTION TEAM

History

In March 2012, the Smithfield Police Department began having the Town of Smithfield certified under the Certified Crime Prevention Community Program. The first crime prevention team was organized under the leadership of now-retired CPS Kurt Beach. The group consisted of citizen volunteers throughout the community. Each volunteer was responsible for certain core elements with direction from Kurt Beach. Due to vacancies and retirements, the town lost its certification in 2020.

In November 2020, the Town of Smithfield, in conjunction with the Smithfield Police Department, officially began the process for certification under the Certified Crime Prevention Community Program. A new crime prevention team was formed under the guidance of CPS Sgt. McGough. This team works collaboratively with the department to achieve core and optional objectives. The main goal of the Crime Prevention Team is to assess and recommend improvements and implementation strategies for current and future crime prevention programs.

Current Goals and Objectives

Goal: To support the Smithfield Police Department in developing, implementing, and evaluating crime prevention programs that establish the Town of Smithfield as a Certified Crime Prevention Community.

Objectives:

1. The Crime Prevention Team will meet quarterly and as needed to monitor and evaluate the crime prevention programs that the Smithfield Police Department oversees and maintains.
2. The team will form a partnership with the Smithfield Police Department to study, identify, and implement new programs to address areas of concern, as noted by the citizens and team members.
3. The team will conduct a citizen survey annually to monitor the effectiveness of employed crime prevention strategies and to identify and solve methods found to be deficient.
4. The team will analyze all crime prevention programs for their effectiveness. Deficiencies will be noted for remediation.

Program Accomplishments

In October 2021, DCJS recognized and designated the town a Certified Crime Prevention Community (CCPC). Once reformed, the Crime Prevention Team has met quarterly to evaluate the effectiveness of crime prevention strategies in the Town of Smithfield.

In both 2021 and 2022, The Crime Prevention Team recommended increasing the effectiveness of the Neighborhood Watch Program by suggesting that officers be assigned to neighborhoods to help establish relationships with the communities and that Neighborhood Watch be restructured in a more virtual format to make it easier for community members to attend the meetings. While those recommendations may not have been as productive as the department would have liked, they have shown that the department and team can adapt to these programs'

challenges. The Crime Prevention Team in 2021 realized that the National Night Out Program could be enhanced and has since forged relationships with over 20 different community partners to create a more robust National Night Out program, which has been recognized by the National Association of Town Watch for the last two years. The Crime Prevention Team has forged relationships with Sentara Health Riverside Health Systems and non-profits like Kalamoo, which helped orchestrate National Night Out, to be involved in community events that have benefitted the public and improved community relations with the public and the police department.

Since October 2021, the Chief of Police has updated the Town Council Police Committee every month or as needed on the progress and achievements of the Town's CCPC program. Such as the implementation of the Annual Awards Ceremony, which seeks to recognize officers for official acts and citizens and organizations that enhance crime prevention programs throughout the Town. Over the last three years, the Council has voted unanimously to support the Crime Prevention Team and all reasonable efforts to meet DCJS requirements to retain the designation of a CCPC. Since the formation of the team, at least one current member of the Town Council has served on the team to support its functions.

The team also conducts an annual town survey during the National Night Out events to help gauge the effectiveness of crime prevention strategies employed by the Smithfield Police Department. The survey aims to gauge the public perception and awareness of the crime prevention programs utilized by the Smithfield Police Department. The effectiveness of crime prevention methods can be hard to quantify since an effective program creates an absence of crime. Public awareness and participation in the programs are one way to measure effective methods of a program's effectiveness, and the annual survey is one way to gather and collect

that information. Suppose the Crime Prevention Team finds that a program is unknown to the community and lacks participation. In that case, that may indicate that the program is deficient and either needs revision or revitalization.

The effectiveness of the Smithfield Crime Prevention Team should be first measured by the importance of its design and function. The Crime Prevention Team (CPT), since its reformation in 2021, has been meeting quarterly and has created a reinvigorated National Night Out program, which has been recognized nationally by the National Association of Town Watch Newsletter "NewSpirit" in both 2022 and 2023 as an award winner. The CPT has also helped forge relationships with community partners to improve community relations with the police department and the general public. Members of the CPT are not only advisory but also actively involved in ensuring the recertification of Smithfield as a Certified Crime Prevention Community by taking responsibility for some aspects of this certification process. Sgt. McGough, Crime Prevention Team Leader, meets with subject matter experts in all core competencies and optional elements. When deficiencies are noticed, Sgt. McGough will discuss methods to revitalize and address deficiencies with the team, and a recommendation will be made and forwarded to the Chief or his designee.

Program Evaluation

Successful recertification as a Crime Prevention Community is the most significant piece of evaluating this element due to the ongoing oversight of the required elements by members of the CPT. The Team can also be assessed by the National Night Out program's continued success and the surveys they generate.

New Goals and Objectives

Goal: To support the Smithfield Police Department in developing, implementing, and evaluating crime prevention programs that enhance the Town of Smithfield as a Certified Crime Prevention Community.

1. The Crime Prevention Team will continue to meet quarterly and as needed to monitor and evaluate the crime prevention programs that the Smithfield Police Department oversees and maintains.
2. The team will maintain its partnership with the Smithfield Police Department to study, identify, and implement one new program or revitalize one existing program annually to address areas of concern, as the citizens and team members noted.
3. The team will analyze all crime prevention programs for their effectiveness. Deficiencies will be noted for remediation, and recommendations will be given to the Chief of police or designee.

Analysis of Gaps in Service

For core 1, no deficiencies or gaps in service were noted.

Smithfield Crime Prevention Team Roster

Member	10-Mar-22	21-Apr-22	23-Jun-22	22-Jul	Aug 25 22	14-Oct-22	13-Dec-22
Dennis Mook	X	X	X	X		X	X
Wayne Hall	X	X	X	X	X		X
Beth Haywood	X	X	X	X	X	X	X
Jody Meier			X	X	X		
Sgt. McGough	X	X		X	X	X	X
Sgt. Brady	X						
Mark Calhoun		X					
Cusi Hamlin				X	X	X	X
John							X

Smithfield Crime Prevention Team Roster 2024

Member	March Mtg.	June Mtg.	Sept. Mtg.	Dec. Mtg.
Sgt. McGough	X	X		
Cusi Hamlin	X	X		
Beth Haywood	X	X		
Jim Collins	X	X		
Kate Wahl	X	X		
Jody Meier		X		
Mallory Lester	X			
Ursula Bowles	X	X		
Dennis Mook				

CPT Meeting Agenda 11-06-23

Location: Smithfield Police Department 1500 hours.

1. Review of Smithfield NNO 2023
 - a. What went well and should be recommended for continuation
 - b. Areas of improvement
 - c. Update on progress made for NNO 2024
2. Discussion of Crime Prevention Award Banquet
 - a. Time and location of event
 - b. Discussion of awards to be presented
3. Discussion of 2024 Goals and objectives for the team
 - a. Recertification of CCPC Program
 - b. Recruitment and assistance with 2023 Holiday Food Drive

Next Meeting: Tentatively 03-11-24 Smithfield PD 1500

CPT Meeting Agenda 06-13-24

Location: Smithfield Police Department 1500 hours.

1. Report and update of the recertification process.
 - a. Update changes to core elements 8 & 11.
 - b. Update changes to opt element 2 (TRIAD)
 - c. Update on the next steps in the recertification process

2. Preparation for the 2024 National Night Out
 - a. Primary venue
Luter Sports Complex
 - b. Secondary venue: TBD
 - c. Discussion of timeline for NNO

Next Meeting: Tentatively 09-08-24 Smithfield PD 1500

From: cmcgough@smithfieldva.gov
To: [Dennis Mook](#); [Jody Meier](#); [Beth Haywood](#); [Home whall](#)
Cc: [Sgt Brady Brady](#)
Bcc: cmcgough@smithfieldva.gov
Subject: Crime Prevention Team
Date: Monday, March 7, 2022 2:10:43 AM

All,

I was hoping to formulate an agenda word document however patrol work precluded me from doing that so instead I will outline in this email the plan for the March 10th meeting at 1500 hours. Please remember this will be an in person meeting at the police department.

AGENDA

1. Review previous accomplishments from 2021.
2. Review duties and responsibilities of CPT.
3. Discuss recruitment of new members to the team.
4. Discuss and outline plans for the team 2022.
5. Tentatively schedule next meeting

Thank you for all you do in making our crime prevention programs in Smithfield a success.

V/R
Senior Officer McGough

Sent from my iPhone

COREA 2: CRIME PREVENTION SPECIALIST

History

While the delivery of crime prevention services is the responsibility of all Smithfield Police Department law enforcement personnel, there remains a need for a designated Crime Prevention Specialist (CPS) to manage, coordinate, and direct the department's crime prevention activities. From 1998 to 2018, the Town of Smithfield had at least one designated member of the agency who was a certified Crime Prevention Specialist. The CPS was charged with conducting security assessments and managing the crime prevention programs within the department. In 2018, Sergeant McGough began completing the requirements needed to attain the designation of CPS and officially reached that milestone in December 2020. While Sergeant McGough is currently the only CPS officer in the department, he works with other officers to assist them in achieving this certification.

Current Goals and Objectives

Goal: To provide and improve crime prevention services to the community of Smithfield by ensuring the availability of a state-certified Crime Prevention Specialist.

1. Increase the number of Crime Prevention Specialists from zero (0) to one (1) within the next twelve (12) months.
2. Mandate that the Crime Prevention Specialist attends at least one crime prevention training course or conference annually to ensure training requirements for recertification are met.

3. The Crime Prevention Specialist shall offer to conduct and document an onsite security assessment for victims of a commercial or residential burglary within seven (7) days of a report for burglary being filed.
4. The crime prevention specialist will coordinate and manage the Neighborhood and Business Watch programs.

Program Accomplishment

In December of 2020, the Department achieved the objective of having a Certified Crime Prevention Specialist and Sgt. McGough has maintained that certification and was recertified in December of 2023.

Sgt. McGough is an active Hampton Roads Crime Prevention Association member, has helped host one training event, and has participated in five classes of crime prevention training. Sgt. McGough, in 2022, attended training in recognizing and responding to K-12 behavioral threat assessment and management in a school setting and helped coordinate with the Crime Prevention Center and Rick Arrington training about school security assessments in which area crime prevention and school officials attended. In 2023 Sgt. McGough received training in retail theft prevention, Sgt. McGough became an NRA-recognized instructor in Refuse to Be a Victim.

Sgt. McGough has conducted ten security or lighting assessments of businesses, apartment complexes, churches, neighborhoods, and government buildings since 2021. At least every week, patrol and investigative supervisors advise Sergeant McGough of any town burglaries. Sgt. McGough also receives a weekly update of all reported burglaries and domestic assaults

from the department's administrative assistant before it is forwarded to the victim witness advocate. During this reporting period, three commercial burglaries were reported to have been committed in the Town. Sgt. McGough made contact or met with the business owners and Sgt. McGough ensured that the property owners were offered a security assessment. In all instances, the owners declined the offer to perform a complete evaluation; however, he discussed better ways to protect their business and assets with them. Sgt. McGough conducted five lighting assessments of neighborhoods during this reporting period. Due to the high call volume, Sgt. McGough conducted two security assessments of two apartment complexes as requested by the Chief of Police. Sgt. McGough, in both of those incidents, met with property management and discussed in-depth steps that could be taken to mitigate criminal activity. While doing this, Sgt. McGough forged relationships with the management of the apartment complexes, and those relationships are helping to confront new problems as they arise. Sgt. McGough also conducted six security assessments of local businesses and churches. Sgt. McGough additionally conducted security assessments of all town-owned buildings to comply with the town certification process.

In 2022, the CPS met with community members at the Main St. Baptist Church, advertised Neighborhood Watch, and spoke with them about assisting them in forming Neighborhood and Business Watch in local communities. In 2023, the CPS met with the homeowners' association of Cypress Creek Community about crime concerns they had in the community and offered to assist with the formation of a Neighborhood Watch and a Business Watch Program. While the formation of these programs was unsuccessful due to these meetings, they did help spread awareness of these programs within the community. The CPS also provides monthly crime

prevention tips to the Chamber of Commerce for inclusion in the monthly newsletter that they send out.

Program Evaluation

The Smithfield Police Department has successfully achieved each designated objective designed to improve crime prevention services in the Town of Smithfield by ensuring the availability of a state-certified Crime Prevention Specialist. The Department will continue to guarantee that the current CPS can attend training to enhance their ability to conduct the functions mandated in this section. The Department will additionally seek to recruit and train additional members to accomplish CPS training to strengthen the department's abilities to improve crime prevention services in the Town of Smithfield further.

New Goals and Objectives

1. Increase the number of Crime Prevention Specialists from one (1) to two (2) within the reporting period.
2. Continue the mandate that the Crime Prevention Specialist attends at least one crime prevention training course or conference annually to ensure training requirements for recertification are met.
3. The Crime Prevention Specialist shall continue to offer to conduct and document an onsite security assessment for victims of a commercial or residential burglary within seven (7) days of a report for burglary being filed.

Analysis of Gaps in Service

For core 2, no deficiencies or gaps in service were noted.

Commonwealth of Virginia



Department of Criminal Justice Services

This will acknowledge that

Christopher McGough

has met the minimum training requirements as established
within the Commonwealth of Virginia for

Crime Prevention Specialist Certification

In accordance with sections 9.173.19 and 9.173.20 of the *Code of Virginia*

Donna P. Michaelis

Donna P. Michaelis, Director
Virginia Center for School and Campus Safety

November 30, 2026

Expiration Date

CORE 3: NEIGHBORHOOD WATCH

History

The Town of Smithfield has participated in the Neighborhood Watch program for over twenty years. In 2002, the Town of Smithfield revitalized the program by partnering with the National Sheriff's Association and USA on Watch. This affiliation empowered citizens by providing guidelines and community presentations for the Neighborhood Watch Programs. The Department promoted active community participation within the Town by advertising and promoting the program at Town events. The Smithfield Police Department assigned Officers and Crime Prevention Specialists to assist those communities and conduct presentations at the Neighborhood Watch meetings.

During the evaluation and assessment of the program in 2020, it was determined that the traditional format for Neighborhood Watch was less effective than the Department would prefer, and it needed revitalization. The assessment showed that one of the main obstacles confronting the officers assigned to the neighborhoods was the need for more participation in the program by neighborhoods until a local event occurred, prompting a surge of involvement for a short time, then tailing off until another event occurred. Therefore, the Town of Smithfield was recommended to move to a Town Hall Style format for conducting Neighborhood Watch programs. This style was envisioned to allow the Department to continue meeting and engaging with communities. Scheduling these types of meetings and utilizing technology was meant to encourage participation and greater engagement with the community. The Smithfield Police Department works with local communities to organize and educate the public in the Neighborhood Watch program.

Current Goals and Objectives:

Goal: The goal is to reduce the incidence and fear of crime in the Town of Smithfield by actively engaging interested neighborhoods through organization and education to partner with law enforcement to minimize the opportunity for crime to occur and report suspicious activity.

Objectives:

1. Conduct annual "Town Hall" style meetings with interested participants of the Neighborhood Watch Program to encourage the creation of Neighborhood Watch programs and to address the needs and concerns of the individual neighborhoods.
2. Conduct at least two "Town Hall" style meetings annually to organize and educate the Neighborhood Watch program and assess the community's current needs and concerns.
3. Support and assist individual Neighborhood Watch Programs as requested in organization, curriculum, instruction, or any other area the department can help.

Program Accomplishments:

The Neighborhood Watch program in Smithfield continues to face strong headwinds; currently, no communities are actively involved. Sgt. McGough and other command staff personnel with the Smithfield Police Department conducted several meetings with faith-based community members at Main St. Baptist Church starting in October 2021 and again in July 2022. They found a reluctance to engage in Neighborhood Watch as it is traditionally founded. In speaking with the community members, they understood and wanted to participate in the program in theory. Still, in practice, they found it inconvenient and time-consuming in its current format and climate. Sgt. McGough conducted a meeting in June 2023 with the community leaders of

the Cypress Creek Homeowners Association. After speaking with them for some time, he realized he needed more appetite for a traditional Neighborhood Watch Program to be successful. In taking these considerations into account, Sgt. McGough began searching alternatives for Neighborhood Watch and Business Watch, which would provide sustainable results and not be cumbersome or intrusive to those in the community who participate.

After doing some research, Sgt. McGough and Senior Officer Owens found that Dover, New Hampshire, and Norfolk, Virginia, among other communities, have virtual neighborhood watch programs. These programs allow for the voluntary participation of residents and businesses to advise the police department of the location of cameras that are affixed to their residences or businesses. When a crime occurs in the vicinity of these cameras, the police department will have ready contact information to reach out to the owners and operators of the cameras to see if evidentiary video evidence is available. Senior Officer Owens is spearheading the effort to organize, prepare, and adequately advertise this program for implantation here in Smithfield. Chief Howell has already expressed his preliminary support for this program and the enhancement of the FLOCK Camera system, which is in operation.

The department has also invested in overt and covert camera technology to help deter and detect criminal incidents. The department has access to two FLOCK cameras, one located in the Jersey Park Apartments neighborhood and the other at the Cypress Creek Neighborhood entrance. The County of Isle of Wight Sheriff's Office installed and maintained these cameras. These cameras have already proved beneficial and helped identify subjects in the shooting. They have also been used to locate stolen vehicles and trailers. The department has also invested in other portable cameras that can be installed in areas with crime issues and assist

the investigative division in investigations. Due to the success of these cameras, the department is seeking funding to purchase and install more cameras.

Program Evaluation:

The cameras have proven effective, as multiple incidents have been solved using the information captured. Some covert cameras were used to identify previously unknown weaknesses in perimeter fencing for an apartment complex. After viewing the footage, the CPS made recommendations to the management company on how to fix the fencing so that unauthorized people cannot enter the complex unawares. The department is looking into investing more money into these cameras and strategically placing them where they can be most beneficial to deter crime and solve incidents that occur. The department will still support communities that wish to pursue a traditional Neighborhood Watch, but moving to this virtual format can fulfill the goal of reducing fear and crime and better enable the department to partner with citizens and businesses when criminal incidents occur. The department recognizes the importance of community partnership and its vitality in making crime prevention programs thrive, and reformatting this program can provide the department the opportunity to enhance its relationships with citizens and businesses alike.

New Goals and Objectives:

Goal: The goal is to reduce the incidence and fear of crime in the Town of Smithfield by actively engaging interested neighborhoods through organization and education to partner with law enforcement to minimize the opportunity for crime to occur and report suspicious activity.

Objectives:

1. Create a Virtual Neighborhood Watch Program to include a registration form for residents and businesses to sign up. The program's goal is to have 25 residents signed up to participate in this program by the end of the next reporting period.
2. Advertise VNW at least four times annually on social media and local print venues to increase public knowledge of the program and enhance effectiveness.
3. Increase the presence of Flock Cameras by at least one per year.

Analysis of Gaps in Service

During this reporting period, the department could not accomplish the goals of conducting two “Town Hall” style meetings annually to promote and encourage the growth of Neighborhood Watch. The Department believes that changing Neighborhood Watch to a virtual format will enable it to engage citizens more personally when incidents occur and produce more beneficial results. With Sergeant McGough and Sergeant Herget’s assistance, Senior Officer Owens is beginning to craft a virtual Neighborhood Watch Program for the department and is ensuring the program is advertised to the public to enhance participation. The Department will continue encouraging and assisting neighborhoods with the traditional Neighborhood Watch format if they wish to participate.

Smithfield Virtual Neighborhood Watch

The Smithfield Police Department is in the process of launching a new program called Virtual Neighborhood Watch. Virtual Neighborhood Watch allows residents and business owners who have video surveillance camera(s) to register their address with the police department. If a crime occurs in your neighborhood, the Smithfield Police can check the Virtual Neighborhood Watch database, and ask those residents to check their videos for evidence that may assist the Department in apprehending the suspect.

The information provided will always remain private, and the program is completely voluntary.

Police will NOT have access to your camera(s). The Smithfield Police Department is looking to use this program so the residents and businesses can partner with law enforcement in fighting crime.

If you wish to participate in this program, Please call the Smithfield Police Department, and we will gladly assist you with filling out the form or answering any questions that you might have. (757) 357-3247. We're looking forward in partnering with the residents and businesses of Smithfield and keeping our community a beautiful, welcoming Town.



CORE 4: COMMUNITY POLICING

History

The Smithfield Police Department, with its unwavering commitment to community safety, has been steadfastly involved in community policing for over a quarter of a century. In March 2012, Chief Bowman took decisive action, recognizing the need for expanded community involvement and strategic crime control planning. This decision was firmly rooted in the past successes and future challenges facing community policing. A dedicated crime prevention unit was formed, with CPS Kurt Beach appointed to oversee operations. His duties were to foster community partnerships, orchestrate crime control planning, and implement community crime prevention strategies. In June 2013, the first Crime Prevention Team for Smithfield was formed, marking a significant milestone in our community policing journey. Professionals from various sectors, including law enforcement, youth and senior service organizations, elected officials, community groups, and crime prevention practitioners, collaborated to implement and evaluate crime prevention strategies. The team convenes quarterly, working hand in hand with the Smithfield Police Department to implement and assess crime prevention services.

In January 2020, The Smithfield Crime Prevention Team was reformed, marking a new era in community policing efforts. The Crime Prevention Team convenes quarterly to critically evaluate the current crime prevention programs and initiatives in place, research, and help implement new initiatives. The committee was entrusted with formulating at least one strategy yearly to either revitalize, refresh, or evaluate one crime prevention program and present those findings to the Chief or his designee. Sgt. McGough completed his CPS certification in December

2020 and was recertified in 2023. He has conducted numerous security assessments on businesses and residences throughout the town, demonstrating a proactive approach to crime prevention. The Smithfield Police Department has implemented a policy where a CPS will contact any business or home that is a victim of burglary within seven (7) days to offer to conduct a security assessment, and Sgt. McGough has ensured that this standard has been met and maintained.

Current Goals and Objectives

Goal: Promote and maintain partnerships with the community to plan and implement crime prevention strategies. Further, the goal is to encourage community engagement, enabling criminal activity victims to voice concerns, perceptions, and solutions.

Objectives:

1. Create the Crime Prevention Team, which will meet quarterly or as needed to research, implement, and coordinate community policing initiatives.
2. The Crime Prevention Team will revitalize, refresh, or evaluate an existing community policing component or implement a new community policing initiative and provide a presentation to the Chief of Police or his designee annually.
3. To improve crime control planning by ensuring the availability of a CPS with a minimum of 24 hours of CPTED training.

Program Accomplishments

The current Crime Prevention Team is comprised of the following nine members:

1. Sgt. C. McGough (Team Leader and Department Appointed Liaison)
2. J. Collins (Town Council member and Council Appointed Liaison)
3. D. Mook (Retired Chief of Police Newport News and Portsmouth)
4. C. Hamlin (Founder of Kalamoo non-profit foundation)
5. J. Meier (Teacher and involved town citizen)
6. B. Haywood (Teacher and former council member)
7. M. Lester (Business Organizer)
8. U. Bowes (Community Outreach Coordinator)
9. Officer K. Wahl (CIT and community outreach officer)

The Crime Prevention Team has met at least quarterly through this reporting period. The team leader is the department liaison and has been designated by the Chief of Police to be his designee, who presents the findings to him. The following three programs are either new programs or programs that were revitalized and refreshed during this reporting period.

The first Smithfield Annual Awards Banquet was held in December 2022. Members of the Crime Prevention Team envisioned it, presented it to the Deputy Chief of Police, and had it approved by both him and the Chief of Police. A subsequent banquet was held in December 2023. The awards banquet seeks to recognize citizens and organizations that partner with the Town of Smithfield Police Department in crime prevention efforts and programs.

In 2022, The Crime Prevention Team saw a need to inventory and refresh the crime prevention literature. After this was presented to the department liaison, the Department began refreshing the current literature to be more relevant to citizens' needs.

In 2023, the Crime Prevention Team was instrumental in planning and executing a revitalized and refreshed National Night Out, resulting in the largest turnout and the most significant number of vendors and participants.

Sgt. McGough has completed multiple CPTED courses and acquired over 100 hours of CPTED, and the CPS has a minimum of 24 hours of CPTED training.

Program Evaluation:

In both 2021 and 2022, The Crime Prevention Team recommended increasing the effectiveness of the Neighborhood Watch Program by assigning officers to neighborhoods to help establish relationships with the communities and restructuring Neighborhood Watch in a more virtual format to make it easier for community members to attend the meetings. While those recommendations may not have been as productive as the department would have liked, they have shown that the department and team can adapt to these programs' challenges.

In November of 2022, the crime prevention team, in conjunction with the Smithfield Police Department, started a "Fill-A-Cop-Car" food drive in Smithfield to benefit the Christian Outreach Program (COP) of Isle of Wight County. This enabled COP to provide meals to the community through the Christmas and holidays and into the coming year. In 2023, that program was expanded by more coordination with COP to ensure that monetary donations were accepted by having COP volunteers available to receive the money from those who wished to donate cash vs pantry items. This expansion allowed COP to purchase perishable items in addition to the nonperishable items collected in the drive.

The Crime Prevention Team 2021 realized that the National Night Out Program could be enhanced and, by 2023, had forged relationships with over 20 different community partners to create a more robust National Night Out program. This program has been recognized by the National Association of Town Watch in their newsletter for the last two years. The Crime Prevention Team has forged relationships with Sentara Health Riverside Health Systems and non-profits like Kalamoo, which helped orchestrate National Night Out, to be involved in community events that have benefitted the public and improved community relations with the public and the police department.

New Goals and Objectives

Goal: Promote and maintain partnerships with the community to plan and implement crime prevention strategies. Further, the goal is to encourage community engagement, enabling criminal activity victims to voice concerns, perceptions, and solutions.

Objectives:

1. The Crime Prevention Team will continue to meet quarterly or as needed to research, implement, and coordinate community policing initiatives.
2. The Crime Prevention Team will revitalize, refresh, or evaluate an existing community policing component or implement a new community policing initiative and provide a presentation to the Chief of Police or his designee annually.
3. CPS will attend at least one course or training session annually to increase his knowledge and understanding of CPTED principles.

Analysis of Gaps in Service

Currently, there are no deficiencies or gaps of service for Core 4.

5/21/24

Smithfield Police Department
Officer Training Summary

Officer: McGough, Christopher M.
SSN: 8053
DOB:
DOE: 12/12/16
ACE ID:

Date	Course	Legal	Career	Culture	In-House		
2024		Total 2024 Hours		0	7	0	4
02/29/	CPR/AED/First Aid						4
04/25/	Understanding and Conducting Lighting Assess		7				
2023		Total 2023 Hours		0	19	0	12
03/17/	Radar/Lidar Instructor (Smithfield) Taught 4 hrs						
04/06/	Intox Recert						
06/19/	VCIN Recert						
09/19-21/	Understanding and Preventing Retail theft		16				
06/27/	Radar/Lidar Instructor (Smithfield) Taught 4 hrs						4
10/10/	Radar/Lidar Instructor (Sussex) Taught 4 hours						4
10/31/	Speed Measurement Instructor Re-cert (Online)		3				
11/17/	Firearms Qualifications						4
12/13/	Refuse to be a Victim (Train the Trainer)						
	FEMA IS-00100.C (01/15/2019)						
	IS-00700.B (11/14/2023)						
2022		Total 2022 Hours		4	46	2	4
08/04/22	K-12 Behavioral Threat Assessment and Mgmt		7				
05/16/22 - 08/08/22	Leadership Institute (CNU)	4	34	2			
09/15/22	FTO Recert		4				
10/22/22	Firearms						4
2021		Total 2021 Hours		0	2	0	12
05/03/	Providing Sensitive Death Notifications with Professionalism, Dignity, & Compassion - online						1
05/10 - 14/	Basic Crime Prevention Course						
05/17/	Intox Recert - online - no credit						
06/15/	General Instructor Re-cert		2				
06/17/	VCIN recert online - no credit						
09/21/	Less Lethal						1
09/21/	Taser V22 training						6
09/21/	OC training						1
11/16/	CPR/AED/First Aid						3
2020		Total 2020 Hours		6	60	4	23
01/09/	EOE; Sexual Harassment (Town training)						4
01/29/	DT Open Mat						3
02/24 - 28/	Speed Measurement Instructor School	4	34	2			
04/01/	Evidence Collection						8
05/20/	Hazard Communication - The New GHS Standards						1
05/20/	Personal Protective Equipment						1
08/05/	FTO Training						9

Legal	Career	Culture
Accrual Period: 1/1/2023 - 12/31/23		
Hours Needed		
4	6	2
Hours Accrued		
0	26	0

Legal	Career	Culture
Accrual Period: 1/1/2020 - 12/31/21		
Hours Needed		
4	32	2
Hours Accrued		
0	2	0

Legal	Career	Culture
Accrual Period: 1/1/2020 - 12/31/20		
Hours Needed		
-6.5	-59.5	-4
Hours Accrued		
10.5	93.5	6

Commonwealth of Virginia



Department of Criminal Justice Services

Christopher McGough

In recognition of participation
VCS - Understanding and Conducting Lighting Assessments for
Law Enforcement

Donna P. Michaelis

Donna P. Michaelis, Director, Virginia Center for School and Campus Safety
Virginia Department of Criminal Justice Services

6.5 Hours

05/06/2024

Date

Commonwealth of Virginia



Department of Criminal Justice Services

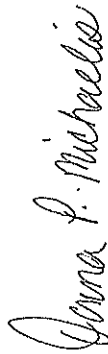
This will acknowledge that

Christopher McGough

has met the minimum training requirements as established
within the Commonwealth of Virginia for

Crime Prevention Specialist Certification

In accordance with sections 9.173.19 and 9.173.20 of the *Code of Virginia*



Donna P. Michaelis, Director
Virginia Center for School and Campus Safety

November 30, 2026

Expiration Date

Commonwealth of Virginia



Department of Criminal Justice Services

Christopher McGough

In recognition of participation in

K-12 Behavioral Threat Assessment and Management Basic Training

7 Hours

Donna P. Michaelis

Donna P. Michaelis, Director, Virginia Center for School and Campus Safety
Virginia Department of Criminal Justice Services

August 4 2022

Date

Smithfield Crime Prevention Team Roster

Member	10-Mar-22	21-Apr-22	23-Jun-22	22-Jul	Aug 25 22	14-Oct-22	13-Dec-22
Dennis Mook	X	X	X	X		X	X
Wayne Hall	X	X	X	X	X		X
Beth Haywood	X	X	X	X	X	X	X
Jody Meier			X	X	X		
Sgt. McGough	X	X		X	X	X	X
Sgt. Brady	X						
Mark Calhoun		X					
Cusi Hamlin				X	X	X	X
John							X

Smithfield Crime Prevention Team Roster 2024

Member	March Mtg.	June Mtg.	Sept. Mtg.	Dec. Mtg.
Sgt. McGough	X	X		
Cusi Hamlin	X	X		
Beth Haywood	X	X		
Jim Collins	X	X		
Kate Wahl	X	X		
Jody Meier		X		
Mallory Lester	X			
Ursula Bowles	X	X		
Dennis Mook				

CORE 5: CRIME PREVENTION LITERATURE

History

In 1990, the Smithfield Police Department realized that developing positive relationships through public relations was paramount. The CPS was tasked with compiling information on community safety and crime prevention awareness. The information was disseminated when requests came from citizens, civic groups, or at Town sponsored events. Currently, the Department uses multiple venues (e.g., Town events, National Night Out, the PD brochure rack, etc.) and social media to disseminate crime prevention information and safety tips.

Current Goals and Objectives

Goal: Distribute safety information to the community to create and increase community awareness of crime and provide crime prevention methods. To identify potential victims or actual victims of domestic violence and advise them of the legal limitations and the availability of resources available to them.

Objectives:

1. Maintain a fully supplied public safety and crime prevention brochure rack available to the public. Designated department personnel will conduct an annual inventory to determine replacement needs and review for relevancy.
2. Distribute safety information to at least four (4) community events, such as the National Night Out, the TRIAD Conference, the Isle of Wight County Fair, and the Farmer's Market.

3. Distribute domestic violence safety information packages to 100% of all reported victims of domestic violence or sexual assault that officers encounter and make a notation in the text of domestic violence or sexual assault reports that a domestic violence safety information packet was provided.

Program Accomplishments:

The department has maintained the brochure rack and Sgt. McGough partners with area agencies and Victim Witness of Isle of Wight County to ensure it is stocked with relevant community awareness and crime prevention information.

In April 2022, Crime Prevention Team member Beth Haywood assisted in the audit and review of the relevancy of the literature. This inspection found that the literature could use some refreshing to modernize, as some information was outdated. Officer Wahl has also assisted in rectifying this problem by acquiring and distributing up-to-date crime prevention literature and literature on mental health and suicide awareness.

In April of 2023, Sgt. McGough conducted the audit and review of the crime prevention literature and found marked improvement in the relevancy of the literature provided. It was well stocked; however, Sgt. McGough contacted the Office of the Attorney General's liaison to acquire more literature on protective orders and some to replace it with the previous Attorney General's information. So that all information provided by the Department is up-to-date, relevant, and annotated with the correct contact information. Additionally, in August of 2023, Sgt. McGough contacted the US Consumer Product Safety Commission and acquired new

information for Older Consumers with safety tips and advice, which has been added to the department's supply for distribution.

A member of the Crime Prevention Team will conduct an audit and review of the current stock of crime prevention information in April of 2024 and report those findings back to the team and the department.

Lt. Phillips has also assisted Sgt. McGough in crafting social media posts to enhance understanding of driving issues noted by NHTSA and acquire driver safety publications.

The Department participated in the following events in which crime prevention literature and gun locks were distributed:

1. National Night Out 10/2022, 10/2023
2. Smithfield High School rising first-year orientation 5/2022, 5/2023.
3. Main St Baptist Church Community Awareness 10/2022, 7/2023
4. Stuff a Cop Car Event 12/2022
5. Cypress Creek Community HOA Meeting 6/2023
6. Harvest Church Community Awareness 3/2024

Sgt. McGough receives a weekly report of all reported domestic and sexual assaults and checks the corresponding reports to ensure that domestic violence packets are issued and annotated.

Sgt. McGough also confers with the Patrol sergeants to ensure this directive is followed.

Program Evaluation:

The department recognizes that with the digitization of the current climate, utilizing social media and other electronic means, a greater quantity of high-quality crime prevention

information can be disseminated more economically than with a traditional format. The department will keep and maintain print media distribution for crime prevention purposes. It will continue collaborating with the Crime Prevention Team and other agencies like Victim Witness to acquire print media literature and seek venues to distribute that information. The department will explore and invest in digital avenues of crime prevention information and utilize the Town's website, which is in the modernization process. Sgt. McGough is one of the town's administrators and will work with Lt. Wooley of Investigations to optimize the town's new website and disseminate information to the public. The department is currently exploring ways to increase the impact of crime prevention literature by expanding its social media presence and whether using an artificial intelligence program can enhance that distribution as other law enforcement agencies around the country have done.

New Goals and Objectives:

Goal 1: Distribute safety information to the community to create and increase community awareness of crime and provide crime prevention methods.

Objectives:

1. Continue to maintain a fully supplied public safety and crime prevention brochure rack available to the public. Designated department personnel will conduct an annual inventory to determine replacement needs and review for relevancy.

2. Annually distribute safety information to at least three (3) community events, including the National Night Out, Senior Advocate Aging Adult Workshops, the Isle of Wight County Fair, and other appropriate events.
3. Generate at least one social media post monthly to advertise crime prevention programs (i.e., Crime Line, Virtual Neighborhood Watch, etc.) or communicate a crime prevention tip.

Goal 2: Identify potential or actual victims of domestic violence and advise them of the legal limitations and the availability of resources available to them.

Objectives:

1. Continue to distribute domestic violence safety information packages to 100% of all reported victims of domestic violence or sexual assault that officers encounter and make a notation in the text of domestic violence or sexual assault reports that a domestic violence safety information packet was provided.
2. Sgt. McGough will meet with the Victim Witness of Isle of Wight County at least two times a year to collaborate on how the department can help this agency better serve victims and witnesses of crime within the Town of Smithfield.

Analysis of Gaps in Service

There are currently no gaps or deficiencies in Core Element 5.

Incident / Investigation - Case #: 2024-00340 : Off. Narr

On 05/09/2024, at approximately 1633 hours, Officers were called to a domestic in progress at [REDACTED] Jordan Drive Smithfield VA 23430. Upon arrival Officer Wahl met (with the Victim) Wendy Kantsios and Terri Roach (the offender and original caller). Kantsios and Roach live together and are Step mother and Step Daughter.

Upon arrival Officers immediately noticed a scrape on Kantsios right arm which was bleeding. Kantsios stated it happened during the altercation.

Roach stated Kantsios and her started arguing the night before and the argument continued into the next day. Roach stated Kantsios kept trying to talk to her and wouldn't leave her alone resulting in her swinging at her. Roach recently lost her husband (Kantsios's father), stated she had a broken neck, and stated she swung at her because Kantsios was "too close to her face". Officer Wahl asked about the cut on Roach's arm and she said it was from her trying to get away (demonstrating swinging her arm to push someone) and stated her fingernails hit her.

Roach stated Kantsios did touch her but not in a threatening way.

Officer Wahl spoke to Kantsios who stated she did not want to press charges just needed Roach to leave. Roach said the argument started over Kantsios stating Roach needed to find other living arrangements.

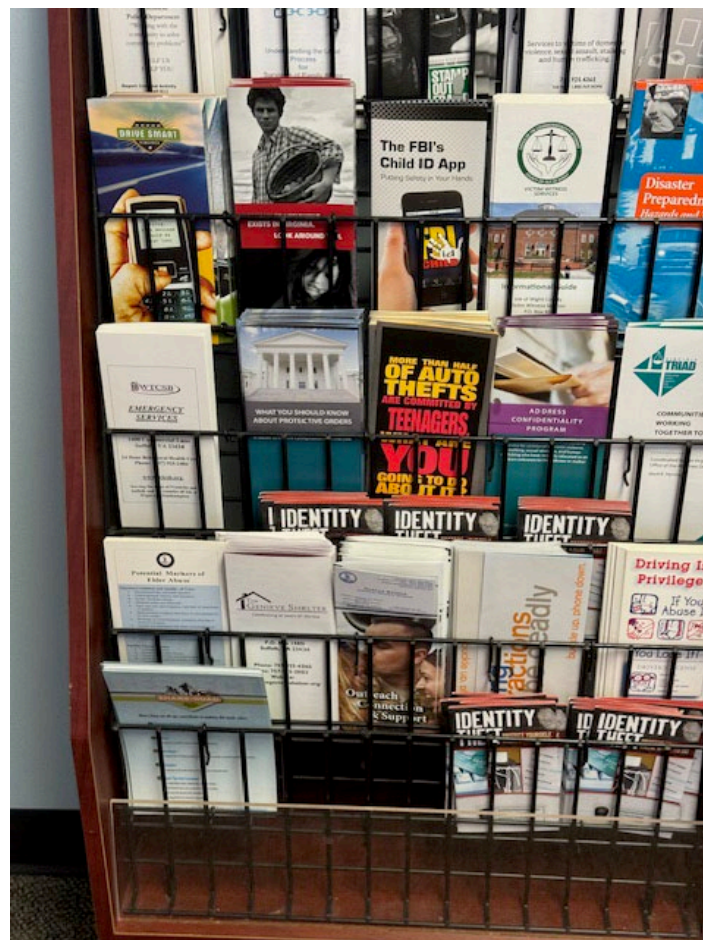
During the investigation Officers determined Roach was the predominate and primary aggressor resulting in officers taking Roach into custody at approximately 1658 hours per Virginia Law for Domestic Assault. Roach was transported with handcuffs in the front due to a hand injury, broken neck, and back problems.

SGT Johnson did a lethality assessment and gave Roach a DV packet.

Officer Wahl filled out a criminal complaint, swore into the magistrate, and obtained warrants for Domestic Assault and a no more acts of violence protective order (at Kantsios request to not have it be no contact). Officer Wahl processed Roach, served the warrant and EPO and released Roach on her own recognizance at 1851 hours per the magistrates order.

Suggested Status: Closed: Arrest and all paperwork served.





CORE 6: SECURITY AND SAFETY ASSESSMENT

History

Crime Prevention Through Environmental Design (CPTED) is a theory-based crime prevention initiative first used in Smithfield in 2006. This service was provided in response to a designated strategy incorporating training, experience, and the ability to conduct quality security and safety assessments. For the last 15 years, the Department has trained several officers in basic and advanced CPTED concepts, ensuring they are well-equipped to specialize in residential, small business, public, and school conceptual applications. The officers' qualifications include rigorous training programs and certifications in CPTED methodologies, which have enabled the Department to offer its citizens, business owners, and government officials security and safety assessments at no cost for over 15 years.

Given the makeup of our Town, patrol officers frequently have opportunities to inform citizens about the security and safety assessment program. Currently, a training program is being developed and implemented, which gives patrol officers a basic understanding of how to conduct security assessments while on patrol. This is being designed so the officers can better advise citizens of steps they can take to minimize crime and maximize their safety. A certified security assessment specialist and a general instructor will conduct this training with the patrol division as needed.

Security and Safety assessments conducted by a certified security assessment specialist involve a comprehensive evaluation of the property, including an analysis of lighting, landscaping, and structural features that may impact security. The specialist also reviews current security

practices and provides recommendations for improvement. In doing so, the Department helps to empower, educate, and enable a burglary victim to remove the opportunity for the recurrence of a similar crime more effectively. The crime prevention officers who conduct the security and safety assessments do so with meticulous attention to detail and a professional evaluation, ensuring mutual and collaborative involvement with the property owner.

Current Goals and Objectives

Goal: To improve the safety and security of private homes, businesses, and government-owned property through addressing vulnerabilities identified in community and safety assessments.

Objectives:

1. Ensure that at least one officer is trained and certified to conduct safety and security assessments.
2. Achieve a 100% completion rate of all requested security and safety assessments.
3. The Crime Prevention Specialist shall offer to conduct and document an onsite security assessment for victims of a commercial or residential burglary within seven (7) days of a report for burglary being filed.
4. Promote free safety and security assessments at Neighborhood and Business Watch meetings.

Program Accomplishments

Traditionally, citizens have relied on the police to help protect them by deterring crime. As a result, the department has made a concerted effort to utilize Crime Prevention Through

Environmental Design (CPTED) trained personnel to transform the general public's indifference towards crime deterrence. CPTED principles are promoted by providing free security and safety assessments designed for the proper adaptation, design, and effective use of public and private building environments. Upon completing basic security assessment training, Sgt McGough has conducted numerous assessments of businesses and homes in the Town of Smithfield. A policy was created where any burglary of a company or residence will initiate a response by the CPS to offer to conduct a security assessment. Sgt. McGough retains his certification and has completed all requested surveys and assessments. Sgt. McGough has sought specialized training regarding lighting assessments and contacted his counterparts and other departments to enhance his knowledge and understanding of lighting and security assessments. Sgt. McGough then used this knowledge to conduct three lighting assessments of high-call volume neighborhoods at the request of the Chief of Police. These lighting assessments highlighted needed enhancements the city and property managers of two apartment complexes could take to address these issues. Sgt. McGough has returned to these neighborhoods and received positive feedback from the community about the enhanced light status, making the citizenry feel safer and more secure.

Sgt. McGough has also received training on security assessments in educational facilities and collaborates with the Isle of Wight County School Resource Officers to help with the yearly audit and security assessment they conduct per Department of Education requirements. Sgt. McGough receives notification of all burglaries from the Patrol Division or the Investigative Division and has offered to conduct a security assessment of a reported burglary. Sgt. McGough is also advised weekly by the administrative staff of all burglaries that have occurred over the

past week in the Town. Sgt. McGough also promotes the department providing security assessments at Neighborhood Watch and community events in which it has participated.

Program Evaluation

Sgt. McGough has conducted ten security or lighting assessments of businesses, apartment complexes, churches, neighborhoods, and government buildings since 2021. At least every week, patrol and investigative supervisors advise Sergeant McGough of any town burglaries. Sgt. McGough also receives a weekly update of all reported burglaries and domestic assaults from the department's administrative assistant before it is forwarded to the victim witness advocate. During this reporting period, three commercial burglaries were reported to have been committed in the Town. Sgt. McGough made contact or met with the business owners and Sgt. McGough ensured that the property owners were offered a security assessment. In all instances, the owners declined the offer to perform a complete evaluation; however, he discussed better ways to protect their business and assets with them. Sgt. McGough conducted five lighting assessments of neighborhoods during this reporting period. Due to the high call volume, Sgt. McGough conducted two security assessments of Jersey Park and Woods Edge apartment complexes as requested by the Chief of Police. Sgt. McGough, in both of those incidents, met with property management and discussed in-depth steps that could be taken to mitigate criminal activity. While doing this, Sgt. McGough forged relationships with the management of the apartment complexes, and those relationships are helping to confront new problems as they arise. Sgt. McGough also conducted six security assessments of local businesses and churches. Sgt. McGough additionally conducted security assessments of all town-owned buildings to comply with the town certification process.

New Goals and Objectives.

Goal: To improve the safety and security of private homes, businesses, and government-owned property through addressing vulnerabilities identified in community and safety assessments.

Objectives:

1. Continue to ensure that at least one officer remains trained and certified to conduct safety and security assessments.
2. Achieve a 100% completion rate of all requested security and safety assessments.
3. The Crime Prevention Specialist shall offer to conduct and document an onsite security assessment for victims of a commercial or residential burglary within seven (7) days of a report for burglary being filed.

Analysis of Gaps in Service

There are currently no gaps of service or deficiencies in Core Element 6.

CASE SUPPLEMENTAL REPORT

Printed: 07/01/2024 11:59

Smithfield Police Department

OCA: 202300732

THE INFORMATION BELOW IS CONFIDENTIAL - FOR USE BY AUTHORIZED PERSONNEL ONLY

Case Status: CLEARED BY ARREST

Case Mng Status: CLEARED BY ARREST

Occurred: 11/06/2023

Offense: BURGLARY, COMMERCIAL

Investigator: MCGOUGH, C. M. (S1603)

Date / Time: 11/13/2023 08:57:13, Monday

Supervisor: PHILLIPS, J. E. (S1103)

Supervisor Review Date / Time: 11/27/2023 16:41:00, Monday

Contact:

Reference: Follow Up

On Tuesday November 7, 2023 Sgt. McGough was advised of the burglary which had occurred at Powerhouse Equipment. Sgt. McGough was advised that the business was in the process of purchasing cameras and wanted advise on where to place the cameras.

On November 8, 2023 about 1530 hours Sgt. McGough made contact with the owner of the business, Larry who was in the process of installing the cameras. Sgt. McGough offered to conduct a security assessment of the building and it was declined but requested Sgt. McGough`s input on the placement of additional lighting and security cameras.

Sgt. McGough observed where the additional lighting and cameras were set to be placed and observed that at the placement and angle of the cameras would provide good video and light coverage for the back area. Sgt. McGough gave further advise on methods and practices that could reduce the likelihood of this type of incident occurring again and gave advice on target hardening.

End of Notes.

[11/13/2023 09:20, CMC GOUGH, 330, SPD]

Investigator Signature

Supervisor Signature

CASE SUPPLEMENTAL REPORT
NOT SUPERVISOR APPROVED

Printed: 07/01/2024 11:58

Smithfield Police Department

OCA: **202400141**

THE INFORMATION BELOW IS CONFIDENTIAL - FOR USE BY AUTHORIZED PERSONNEL ONLY

Case Status: *WARRANT OBTAINED -*

Case Mng Status: *OPEN/ACTIVE - WARRANT*

Occurred: *02/24/2024*

Offense: *BURGLARY, COMMERCIAL*

Investigator: *MCGOUGH, C. M. (S1603)*

Date / Time: *02/27/2024 08:47:20, Tuesday*

Supervisor: *(0)*

Supervisor Review Date / Time: *NOT REVIEWED*

Contact:

Reference: *Follow Up*

On Monday February 26, 2024 about 1645 hours Sgt. McGough made contact with Brian Hedspeth in reference to conducting a security assessment. Mr. Hedspeth stating he was interested in the department conducting a security assessment of his property to better secure it from incidents like this occurring again in the future. Sgt. McGough is scheduling an assessment and will conduct one in the coming weeks.

Investigator Signature

Supervisor Signature



Physical Safety & Security Assessment

Jersey Park Apartments.

Prepared by:

Sergeant Christopher McGough, CPS
SMITHFIELD POLICE DEPARTMENT

Conducted: December 18, 2023



775 Wrenn Rd
Smithfield, Virginia 23430
(757)357-7250

STATEMENT OF PURPOSE

The definition of crime prevention that is generally accepted across the United States is “the anticipation, recognition, and appraisal of a crime risk and the initiation of some action to remove or reduce it.” A critical means of preventing crime is undertaking a safety and security assessment.

A safety and security assessment is a critical look at a business, facility, or residence to evaluate the existing safety and security status and potential vulnerabilities. The individuals conducting the safety and security assessment must have the cooperation of the property owners/users to evaluate the premises entirely. After examination of the premises, the assessors will apply recognized techniques and acquired knowledge to make recommendations designed to reduce or reject the opportunity for crime and criminal activity.

Preventing crime depends on applying the recommendations made by the assessors. To delineate from the recommendation or to apply partially the proposal reduces the potential for success. Nevertheless, even partial implementation of the advice should somewhat mitigate the vulnerabilities of crime.

The attached safety and security assessment and subsequent recommendations should not be viewed as capable of making the facility crime-free. They will, however, reduce the probability of crime occurring if properly applied and maintained.

Crime prevention, like all management responsibilities, will require constant upgrading and attention to keep abreast of the changing operational needs of security. Implementing one phase of the recommended actions is often linked to and dependent on implementing other recommendations. Therefore, the enclosed recommendations should not be fragmented to avoid breaching the recommended security elements.

CONFIDENTIAL



Smithfield Police Department

CONFIDENTIAL DISCLAIMER

All information contained in this document should be considered confidential.

This assessment is for the expressed purpose of providing information and to assist in providing additional safety and physical improvements.

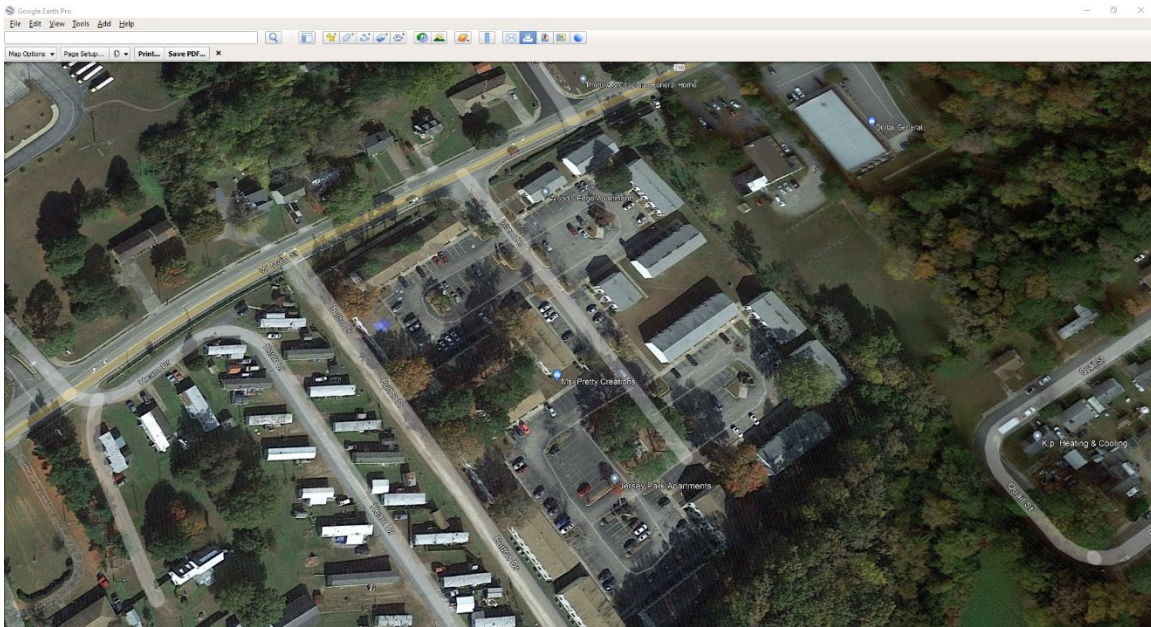
The recommendations included in this report are intended to reduce the likelihood of an act of violence or crime involving a particular facility's employees, customers, and associates. However, these security measures are not guaranteed to prevent crimes or acts of violence. They are intended to deter and delay a crime from being committed.

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Introduction

On December 18, 2023, Sergeant Christopher McGough was tasked by Chief Howell of the Smithfield Police Department to conduct a security assessment of Jersey Park Apartments located at 775 Wrenn Rd. Conducting a safety and security assessment involving the entire property then commenced. While separate entities, Jersey Park and Woods Edge Apartments are managed by the same management group, TM associates, and both complexes share the same property; therefore, this assessment looks at both complexes.

The Jersey Park Apartment Complex was constructed 1978 as a two-story, 80-unit apartment community. Woods Edge Apartment Complex was built in 1983 as a two-story 60-unit apartment community, thus creating 140 apartments, all located within the 700 block of Wrenn Rd. Warren Dungee Jr., vice president of operations, provided an in-depth understanding of the property use, policies, and procedures. His willingness to assist and general knowledge of the building, grounds, and operations proved invaluable during the assessment, including that management's paramount goal is to create a safe environment for their employees, tenants, and guests.



Fence Line and Entrance

The entrance to the complex is adjacent to W. Main St., which provides direct access and is the only point where egress or ingress can be obtained. There is a strong sense of territoriality and ownership in the complex. A chain link fence of approximately 15 feet tall is erected around the property's boundaries. The fence line was checked, and no holes or gaps in coverage were observed in the fencing itself. However, spots that extended underneath the fence line were observed, and in some areas, the fence was leaning over precariously. This creates unauthorized access points into and out of the complex, and, more importantly, a potential injury hazard is created and exposed. Exposed rebar was also observed along this fence line, and a large tree limb was lodged on top of the fence, causing damage to the fence and comprising the structural integrity. These issues present a hazard of injury and display a lack of territoriality or

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ownership, leading to increased acts of vandalism and other crimes of nuisance. The assessor noted the variances and photographed some for reference in this report.



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Landscaping

Landscaping and plant growth can contribute to the aesthetics of a private residence or multi-residential units; correctly placing plant growth in walkways, parking lots, building entrances, and windows ensures that the capacity for visual surveillance is not diminished, thus decreasing criminal activity. As an alternative to shrubbery or other dense plant growth, ground cover plants, perennials, and annuals should be used for landscaping within six (6) feet of the edge of walkways, parking lots, and building entryways or other areas requiring visual surveillance. The height of ground cover plants should not exceed two (2) feet at maturity. Plants with thin stalks over two (2) feet high that still allow for good visual surveillance may be used in these areas. In addition to ground covers and

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appropriately pruned trees, shrubs may be used between six (6) and twelve (12) feet from the edge of walkways, parking lots, and building entryways. The height of landscape shrubbery should not exceed three (3) feet at maturity. Barrier plants have thorns or needles and are often dense structures. They can be used below and near windows to discourage access. They can also be used adjacent to fences or building walls. Even if placed below windows, these plants should be trimmed below the height of the windowsills. Since the purpose of barrier plants is to discourage pedestrian access, it may be acceptable for them to exceed three (3) feet in height in some applications. Trees should be trimmed to not serve as a climbing aid to upper levels of homes or buildings or as a climbing aid over fencing or perimeter barriers. Trees should also not be placed where their foliage obscures roadway, walkway, or parking lot security lighting. If trees are located in these areas, they should be thinned and trimmed regularly. Trees should be pruned so their lowest foliage is no less than seven (7) feet from the ground surface.



During the property assessment, most of the shrubbery appeared overgrown and unkept. It was also observed that it was over the recommended three-foot height, which creates areas of concealment and decreases natural surveillance. It is recommended that management work with the contractor to ensure that the shrubbery is kept pruned to an appropriate level or removed to increase property surveillance and reduce concealment areas. The shrubbery outside the fence line creates a good boundary separation for the property; however, it could use some maintenance to show better ownership and territoriality. There were also several areas where tree limbs had been placed but not correctly disposed of. It is recommended that either the contractor for the landscaping discard tree limbs or the property maintenance take care of tossing them.

Video Surveillance

Jersey Park Apartments was equipped with a video surveillance system (VSS) to monitor the exterior of the buildings, including the parking lots; however, while the assessor was conducting the assessment, it was discovered that most of the cameras had been tampered with and disabled. While speaking with property management, they advised that the VSS system is out of operation. Property Management has confirmed they are seeking quotes to repair and replace the VSS system. While speaking to management, the assessor advised that target hardening measures needed to be included in seeking the quote. It is also recommended that upon installation of the new VSS system, management should require maintenance personnel to regularly check the system to ensure that it has not been tampered with or vandalized. If vandalism does occur, it should be annotated and rectified as soon as possible. It would also be beneficial if the police department could access the VSS system remotely to obtain evidence if an act of crime occurs.



Considering the new VSS system, one that allows for wireless recording and off-site storage is recommended. This would mean that should vandalization of the system occur, no data would be lost, which could aid in the apprehension of the

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vandals and discourage further acts of vandalization under the broken windows theory.

Lighting

During this assessment, the assessor conducted a light survey of the complex. At the time of the evaluation, all lighting for the Jersey Park Apartments parking lot was not operable, as noted in the below picture. The assessor spoke to residents, who said the lights had not been operational for at least two months. The Woods Edge side of the complex did have some lights working, providing good illumination for the parking lot. However, some were disabled on that side as well. The light fixtures utilized LED lights and provided good uniform coverage. The assessor cannot recommend the placement of additional lighting due to the amount of inoperable lights at the time of the assessment. Lighting is an essential and critical component of crime prevention and safety. Lighting increases the ability of residents to have surveillance of the property and encourages them to be out during the nighttime hours. The more authorized users utilize the common areas, such as parking lots, the more it discourages unauthorized users from being there as the risk of detection increases.



Woods Edge Apartments



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The assessor noted exterior lights affixed to the buildings and estimated that at least half of them on the Jersey Park side were not functioning, especially on the rear of the buildings. The lighting on Woods Edge side was better; however, many lights were still malfunctioning. It is incumbent upon the management of the complex to have personnel assigned to regularly assess if lights are working correctly and create a way for tenants to advise them of improperly functioning equipment so that it can be addressed promptly. The assessor will also note that he visited Cedar Street Apartments, which is also managed by TM associates, and noticed similar discrepancies with the lighting. The three neighboring apartment complexes to Cedar Street Apartments showed no such variances, and Patriots Landing Apartments could be viewed as a model for proper lighting.



The lighting between and behind the buildings was also noted as an issue. On the Woods Edge side, there was uniform lighting, as indicated in the picture. The assessor noted it was utterly devoid of light between the Jersey Park buildings on the walkways that join the front of the complex to the back. The assessor inadvertently scared a tenant as he emerged from the walkway due to the lack of lighting and started the resident. Management should prioritize lighting and institute a verifiable system of reporting lighting malfunctions. This report should also provide for weekly inspections, if possible, and a method of reporting the malfunctions as they are discovered.

Maintenance and Upkeep

While conducting this assessment, it was noticed that the trash for Jersey Park did not appear to be picked up regularly, and management admitted this was an issue they were seeking to correct. Regular trash pickup, while a menial task, helps maintain the area and shows pride and ownership in the community.



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The assessor noted that on Thursday, December 21, the trash had been picked up. However, management should consult with the contractor to ensure the trash is picked up regularly. An abandoned vehicle was also observed in the parking lot near the management office. The vehicle had been there for some time. This creates an environment that signals that the area is not monitored and that criminal behavior has little risk of detection.



Conclusion and Recommendations

The assessor did not photograph and document every variance but instead recorded a few and took a few pictures to convey the theory or lack thereof of proven crime prevention techniques. It is recommended that initial attention be given to the lighting and the video surveillance.

Once the lighting issues have been addressed, the assessor will conduct another lighting assessment and determine where additional lighting can be placed to

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maximize visibility and surveillance. Management has already mentioned that they approve of coordination with the Smithfield Police Department to have access to the VSS to enhance investigations of incidents. It also suggested that significant target hardening occurs of the existing cameras and infrastructure to decrease the success of vandalization of the equipment. The companies providing the quotes should be able to provide insight into the best practices to inhibit tampering with the VSS.

Regular upkeep and maintenance should be logged to ensure all tasks are completed. Variances should be rectified promptly, and management must ensure that the contractors responsible for functions such as trash and landscaping are being held to the assigned tasks.

Management and the Smithfield Police Department should communicate regularly to ensure that events are addressed in a coordinated effort and minor problems are averted before they become more significant. This coordination will enhance the community's safety, which the community's residents deserve.

CORE 7: CRIME ANALYSIS

History

Based on the operational tempo of the Smithfield Police Department, the limited area (10 square miles) of responsibility, and the realities of personnel funding, functional crime analysis has been a responsibility shared by the Department command staff. Detailed operational logs and the Department's Report Management System (RMS) are summarized for the Town Council monthly, and source data for crime analysis is primarily from RMS data and institutional knowledge.

The Department maintains that crime analysis is a pivotal function in identifying trends in crime. Further, crime data is essential in developing a strategic plan to reduce and prevent future crime events. Therefore, the Department retrieves records and retains crime information daily through Incident-Based Reporting (IBR). Daily, officers record information from criminal acts into the Department Report Management System (RMS). This database contains names, locations, times, and dates of illegal activity.

Daily, all police intelligence and crime data is analyzed by command staff. That data is dispersed at daily uniformed patrol briefings and quarterly Departmental staff meetings. The plethora of data is distributed to assist investigators, patrol officers, and crime prevention officers in identifying, preventing, and responding to crime. Additionally, a monthly review of all criminal incidents is discussed at the Town Council Police Committee on the fourth Monday of each month and summarized in a monthly Town Council Report.

Current Goals and Objectives

The goal is to improve community crime prevention strategies by collecting, analyzing, and sharing crime and incident data with appropriate constituencies.

Objectives:

1. Assess current crime analysis capabilities and identify areas for improvement.
2. Designate a Crime Analyst
3. Provide crime analysis for pattern crimes.

Program Accomplishments

Smithfield Police Department provides crime analysis products in various formats and for diverse needs. Statistical data extracted from the Records Management System (RMS) provides the basis for tracking progress as reported in the department's annual report. The crime data and calls for service information are used for decision-making at supervisor meetings, daily uniformed patrol briefings, and staff meetings. Crime data is collected and shared at monthly TRIAD meetings, Crime Line meetings, Isle of Wight Victim Witness, and other constituencies to whom it can be provided.

After reviewing the department's current crime analysis capabilities, it recognized its need for a certified dedicated crime analyst. The department then identified candidates for crime analysis and formal training and certification classes. The Department also identified training classes for crime analysis related to smaller agencies and their unique challenges. The Investigations Lieutenant, Lt. Wooley, became the department's designated Crime Analyst until another

candidate was hired and trained. Lt. Wooley is the Department's crime analyst, while Teena Nixon, the Smithfield Department administrative assistant, is training to achieve her formal certification as a crime analyst.

In April 2022, Officer Lester utilized RMS to identify a pattern for multiple vehicle tampering and larcenies. Using RMS and other investigative tools, he identified one suspect in various occurrences and closed those cases with an arrest.

In November of 2022, Sgt. Herget identified a pattern of crimes occurring in the Jersey Park and Lakeside Heights neighborhoods that involved guns and narcotics, which was indicative of gang activity. Sgt. Herget began to conduct targeted investigations and, in March of 2023, was able to identify suspects in multiple drug and weapons violations. Sgt. Herget's use of RMS helped him target the areas where the violations were occurring, and numerous arrests of known gang members were able to help address a growing problem in those neighborhoods.

Sgt. Hergert has additionally worked with patrol officers conducting field interviews and entering those field interviews into the RMS system. This has enabled investigations to identify potential gang members and suspects in various crimes. It has also enabled the patrol division to target its resources to prevent criminal activity. In March 2024, while investigating at a retail store, Sgt. Hergert observed suspicious behavior indicative of a person seeking to commit theft from the trucks parked behind the establishment. This field interview and the subsequent investigation developed a person of interest in other related thefts, and patrol has devoted resources to conducting additional patrols to help deter additional thefts.

Program Evaluation

In 2023, Mrs. Nixon enrolled and began classes to complete and obtain a Law Enforcement Analyst Foundational (L.E.A.F.) certification, a program administered through the International Association of Crime Analysts. Mrs. Nixon has completed over 100 online and in-person training hours and is preparing to obtain her certification in 2024. She has also identified further training and certifications that she would like to pursue to enhance her abilities as a crime analyst. Moving forward, Mrs. Nixon will be the department's Crime Analyst.

The Department will continue utilizing its crime analysis products to track progress and assist in patrol and investigative activity decision-making. It will also continue to disseminate crime analysis information to other constituencies to whom it can be provided. The Department will also invest in more training to enhance its crime analysis capabilities by having a formally trained analyst on staff to ensure these capabilities remain robust and effective. It will also assess current crime analysis capabilities to identify areas for improvement.

New Goals and Objectives

The goal is to improve community crime prevention strategies by collecting, analyzing, and sharing crime and incident data with appropriate constituencies.

Objectives:

1. Designated Crime Analyst shall achieve formal certification in Crime Analysis during the upcoming reporting period.

2. Continue to provide crime analysis for pattern crimes to the patrol supervisors, administrative staff, investigative staff, Crime Line, and other constituencies to whom it can be provided.
3. The Designated Crime Analyst shall attend at least one yearly crime analysis training class.

Analysis of Gaps in Service

There are no gaps in service or deficiencies in this core.



IALEIA

INTERNATIONAL ASSOCIATION OF LAW
ENFORCEMENT INTELLIGENCE ANALYSTS

This is to acknowledge that



Teana Nixon

Has successfully completed the 40-hour training program:

Foundations of Intelligence Analysis Training (FIAT)

June 3 – 7, 2024

Newport News, Virginia, United States of America

David McClocklin
IALEIA President

Aaron Kustermann
LEIU General Chairman

INTERNATIONAL ASSOCIATION OF CRIME ANALYSTS

CERTIFICATE
OF TRAINING

Teana Nixon

FOR 60 HRS OF TRAINING RECEIVED IN

Crime Analysis for Small Jurisdictions

October 2nd-December 22nd, 2023

Mary K. Bertuccelli

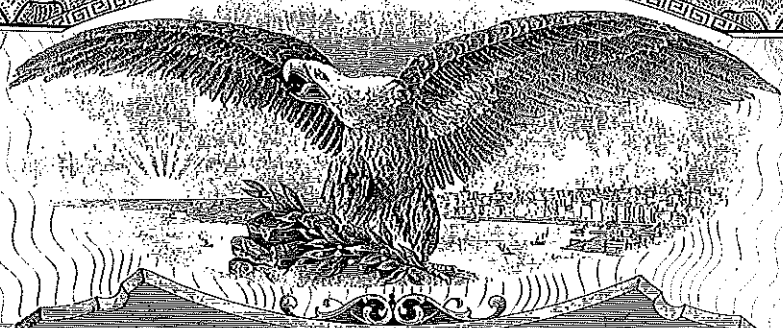
President

International Association of Crime Analysts



Midlothian, VA

June 5, 2023



CERTIFICATE OF GRADUATION

PRESENTED TO

Teana Nixon

FOR COMPLETION OF THE CURRICULUM AND OUTSTANDING ACHIEVEMENT IN
CRIME ANALYSIS APPLICATIONS

PRESENTED BY THE
VIRGINIA STATE POLICE
AND
**THE ALPHA GROUP CENTER FOR
CRIME AND INTELLIGENCE ANALYSIS TRAINING**

Steven Gottlieb, Executive Director
The Alpha Group Center
Montclair, California

Kevin M. Hood, Captain
Virginia State Police
Midlothian, Virginia

CORE 8: SCHOOL SAFETY AUDIT

History

The Town of Smithfield does not operate a school system and is exempt from this element under the Certified Crime Prevention Program Manual. Smithfield Police Department has a mutual aid agreement and has responded to emergencies at Isle of Wight County Schools. Due to changing paradigms in emergency responses to school events, the department recognizes the need to partner with schools to assess and advise them on safety and training protocols.

Current Goals and Objectives

Goal: Provide support and resources to Westside Elementary School as much as possible in the planning and implementation of school safety initiatives.

Objectives:

1. Designate department personnel to attend the quarterly Isle of Wight School Board Crisis Team Meeting.
2. Designate department personnel to attend and complete formal training as a school resource officer.
3. Assist Westside Elementary School with annual school safety audits following school safety audit protocol.

Program Accomplishments

The Town of Smithfield does not oversee its school system. However, Westside Elementary School is within town limits, with security provided exclusively by the Isle of Wight Sheriff's Office.

Before the 2023-2024 school year, Westside Elementary lacked a dedicated School Resource Officer (SRO). Now every Isle of Wight County school benefits from a full-time deputy assigned to ensure safety and security. All SROs are assigned and employed by the county sheriff's office, and the Department assigns no SROs.

Additionally, while the sheriff's department handles all calls for service at Smithfield High School, Smithfield Middle School, and Hardy Elementary School, located just outside the town limits, the Smithfield Police Department assists when requested. In response to the onset of the pandemic in 2020, the Isle of Wight School Board ceased its crisis meetings, during which the Department sent a representative. As of May 2024, no meetings have been scheduled, signifying the board's inactive status.

In November 2020, Sgt. McGough received the requisite training through DCJS and completed the School Resource Officer and School Administrator Basic Course. In May 2021, Sgt. McGough also completed a course in conducting school security assessments taught in Smithfield. The field exercise was at Smithfield Middle/High School. In August of 2022, Sgt. McGough completed training in K-12 Behavioral Threat assessments to help him better make recommendations to the schools in their yearly audits.

In 2022, Officer Wahl and Officer Jones started and participated in the Lunch Buddy Program, where they sat in the lunchroom with the students to reduce bullying and promote general good behavior. Unfortunately, this program could not be maintained due to a staff shortage.

In 2023, the IOWSO assigned “permanent” school resource officers to each school, including Westside Elementary School. IOWSO also restarted the DARE Program in the schools. Officer Wahl has assisted the Westside Elementary School SRO in presentations and is helping the SRO construct a gun safety program in conjunction with Project ChildSafe. Before this, no SRO was assigned to Westside Elementary School, thus creating challenges to accomplishing the objectives listed in this element.

Sergeant McGough has consistently offered to assist schools and School Resource Officers (SROs) in conducting the annual safety audit. Despite expressing willingness to assist, no steps have been taken to leverage his expertise in this area. The school administrations rightly maintain that all safety and security considerations and initiatives should be channeled through the Isle of Wight County Sheriff’s Office, as they are the primary subject matter experts in this domain. Nevertheless, despite numerous overtures, the Isle of Wight Sheriff’s Office (IOWSO) has not embraced this opportunity. While Sergeant McGough will continue to make his services available, he will cease the active pursuit of engagement with IOWSO in this capacity.

Program Evaluation

As the Town of Smithfield does not administer a school system, it seeks an exemption by the guidelines outlined in the Certified Crime Prevention Program manual, as in previous years. The Smithfield Police Department will continue to offer mutual aid as needed and respond to emergencies within the Isle of Wight County School System (IWCS). The Department will also

assist in crime prevention activities as requested by the IOWSO or the IWCS, in accordance with our Memorandum of Understanding.

CORE 9: BUSINESS OUTREACH PROGRAM

History

In June 1994, the Smithfield Police Department and Town Council's police committee implemented the business watch program. This program originated as an arrangement between the Smithfield Police Department and Smithfield Foods to improve communications, increase safety, and reduce crime at both plants. The CPS department organized business meetings with plant personnel, including human resources, security, and union officials. The discussions focused on crime reporting, personal safety, loss prevention, and workplace violence. Numerous security assessments were conducted, and as the plants evolved, CPTED contributions were included in new construction projects.

While the department continues providing crime prevention services to businesses, a perceived lack of serious crime has led to declining business participation. In July 2020, during the evaluation of CCPC, it was discovered that the Business Watch Program needed to be revitalized. Officer Donna Hughes, a key figure in this initiative, took up the task and forged a relationship with Jessica Healy-Jones, the president of the Chamber of Commerce for Isle of Wight County. It was envisioned that a coalition of business owners would form the Smithfield Business Watch out of this relationship. It was proposed that the town be divided into quadrants, and it was hoped that a representative from each quadrant could be chosen to represent the businesses and serve as a liaison to the department. A Facebook group to help foster communication was also part of this vision, in addition to the department collaborating with the Chamber of Commerce to provide crime prevention tips monthly for publication and distribution in their newsletter.

Department officers conducted seven safety assessments for townwide businesses and churches three years before this reporting period. They also increased patrols in the business areas and developed positive relationships with business owners throughout the city. The department's increased efforts have not gone unnoticed by the local media. On January 5, 2021, the Smithfield Times published an article detailing the Department's and the Chamber of Commerce's efforts to increase awareness of Business Watch. This program's success relies on the community's active participation and support.

Current Goals and Objectives

Goal: Create a safer environment for businesses, employees, customers, and visitors by training owners and employees to recognize potential crime risks, use methods to reduce or eliminate those risks, and maintain open lines of communication with the department.

Objective:

1. Provide crime prevention articles and information to the chamber of commerce for publication in the chamber of commerce's monthly e-newsletter.
2. Form a business watch task force comprised of one member representing each of the four business zones in the Town of Smithfield.
3. Conduct an annual survey with the chamber of commerce to ensure crime prevention services meet business expectations and amend as needed to adapt to changing crime trends.

Program Accomplishments

The Business Watch Program was created in January of 2021 and initially had a member representing each of the four quadrants; however, due to the perceived lack of serious crime and staffing shortages faced by the Chamber of Commerce and the Department, enrollment, and engagement in Business Watch could not be maintained as it had been created. It was found that Business Watch was similarly afflicted with some of the same hurdles that Neighborhood Watch faced in the traditional format; there was a reluctance to engage from the business owners. As with Neighborhood Watch, the stakeholders understood the importance of the program; however, in its current format, they found it time-consuming and inconvenient to maintain. The Chamber of Commerce also faced some staffing issues, which caused further complications in collaboration and implementation of the objectives as they were set forth.

Sgt. McGough continued to provide monthly crime prevention tips to the Chamber of Commerce. Tips included Robbery and Burglary Prevention and response should such an event occur, how to safely close the business at night, and tips for adequately utilizing intruder detection devices and video surveillance. Sgt. McGough also provided CPTED information, such as using good landscaping techniques to show territoriality and ownership of the property and using good lighting to reduce criminal activity.

In January 2024, Marci Levine became CEO of the Isle of Wight Chamber of Commerce, and in March 2024, she met with Sgt. McGough needs to find ways to strengthen the ties between the businesses and the department. The Department and Chamber have begun to

overcome their respective staffing shortages and are seeking ways to enhance the relationship between the Chamber of Commerce and the Department. Sgt. McGough and Mrs. Leving agreed that meeting at least twice a year would help ensure that gaps like what happened during this reporting period do not occur again. Sgt. McGough was made aware of a group of Genuine Merchants of Downtown Smithfield (GMOD), which they had formed to discuss and collaborate on business-related issues. This is the only group of its kind in the Town and Sgt. McGough has been invited by the group's president, Jeff Hobbs, and will attend their monthly meetings at least twice a year to discuss crime-related topics and tips for prevention. Mr. Hobbs has recently ascended to his position and is still determining the meeting schedule; however, he was enthusiastic about the Department's collaboration and participation. Sgt. McGough will provide information on tips pertaining to CPTED, best practices to reduce retail theft, avoidance of business scams, and advise the group on recent crime trends in the Town. This collaboration will also allow the group to voice concerns about police services in the downtown area.

During this reporting period, Sgt. McGough conducted eight security assessments of local businesses and churches. Sgt. McGough is working with two other officers in the department to help them achieve the necessary training to conduct security assessments.

Program Evaluation

After researching this program's hurdles, it is believed that transitioning to a more virtual hybrid format would yield better results and enable the Department to create a safer environment through education and greater collaboration with law enforcement and businesses. The Department has already begun working on virtual Neighborhood Watch.

Senior Officer Owens and Sgt. McGough want to incorporate the same ideas and principles into a Virtual Business Watch. This program allows businesses to participate in the voluntary advice of the police department on the location of cameras that are affixed to their place of business. When a crime occurs in the vicinity of these cameras, the police department will have ready contact information to reach out to the owners and operators of the cameras to see if evidentiary video evidence is available. This database would also allow the department to disseminate crime prevention tips and practices to business owners and keep them abreast of emerging crime trends here in the Town. This would also allow businesses a streamlined avenue to contact the department with service requests or to advise on areas of concern.

Sgt. McGough will continue to collaborate with the Isle of Wight Chamber of Commerce to disseminate crime prevention information and seek input for feedback that they receive from their members about the law enforcement services that the Department provides.

New Goals and Objectives

Goal:

Create a safer environment for businesses, employees, customers, and visitors by training owners and employees to recognize potential crime risks, partner with law enforcement to minimize the opportunity for crime, and report suspicious activity.

Objectives:

1. Provide crime prevention information to the chamber of commerce for publication in the chamber of commerce's monthly e-newsletter.
2. Create a Virtual Business Watch Program to include a registration form for businesses to enroll. The program's goal is to have 25 businesses signed up to participate in this program by the end of the next reporting period.
3. Meet with the Chamber of Commerce at least twice a year to collaborate on the effectiveness of current programs and crime prevention services provided to businesses in the Town.

Analysis of Gaps in Service

During this reporting period, the Department fell short of its objectives of conducting the annual survey and maintaining the Business Watch Program. A lack of coordination and collaboration with the Chamber of Commerce caused this deficiency. However, the Department is determined to rectify this situation and has developed a plan to operate Business Watch in a virtual format. This approach will enable more businesses to participate, producing better and more beneficial results. By operating virtually and having direct contact information with local businesses that express their interest, the Department can communicate clearly and efficiently without needing assistance from the Chamber of Commerce. As with the Neighborhood Watch Program, Senior Officers Owens, and Griffin, with the help of Sergeants McGough and Herget, are beginning to craft virtual Watch programs and are working on advertisements to enhance public participation. The

Department will continue to assist groups of businesses like GMOD in the traditional format if they wish to participate in that manner.



Alonzo Howell
Chief of Police

Smithfield Police Department

913 South Church Street • Smithfield, VA 23430
(757) 357-3247 • Fax (757) 357-6551



March 2000

VIRTUAL NEIGHBORHOOD AND BUSINESS WATCH REGISTRATION FORM

OWNER NAME: _____

OWNER ADDRESS: _____

OWNER PHONE: _____

OWNER EMAIL: _____

CAMERA LOCATION(S): _____

CAMERA LOCATION TYPE: _____ HOME _____ BUSINESS

CAMERA ADDRESS: _____

CAMERA MAKE AND MODEL: _____

NUMBER OF CAMERAS: _____

CAMERA STORAGE LENGTH IN DAYS: _____

COMMENTS:



Alonzo Howell
Chief of Police

Smithfield Police Department

913 South Church Street • Smithfield, VA 23430

(757) 357-3247 • Fax (757) 357-6551



March 2000

VIRTUAL NEIGHBORHOOD AND BUSINESS WATCH REGISTRATION FORM

OWNER NAME: Royal Farms

OWNER ADDRESS: 1201 South Church St

OWNER PHONE: 757-824-8055

OWNER EMAIL: RF130 @ Royal Farms.com

CAMERA LOCATION(S): Outside gas pumps, Dumpster, Left and Right side

CAMERA LOCATION TYPE: HOME BUSINESS

CAMERA ADDRESS: at Royal Farms

CAMERA MAKE AND MODEL: _____

NUMBER OF CAMERAS: 4

CAMERA STORAGE LENGTH IN DAYS: 30 to 60 days

COMMENTS:

Member Pulse

IOW Chamber of Commerce <chamber-theisle.org@shared1.ccsend.com>

Fri 8/16/2024 12:31 PM

To: Christopher McGough <cmcgough@smithfieldva.gov>

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Here's the last.



IOW CHAMBER MEMBER NEWS & Events

*The Isle of Wight County Fair Spring Fest
returns April 26-28, 2024
to the Joel C. Bradshaw Fairgrounds! Isle of
Wight County Fair (thefairiscoming.com)*



TOUR de CURE VOLUNTEERS ARE NEEDED
REGISTER HERE **NEED MORE INFORMATION**
CLICK HERE

Tour de Cure: Mid-Atlantic Saturday, April 27, 2024 Windsor Castle Park Smithfield, Virginia



The Tour de Cure is a ride, not a race, with routes designed for everyone from the occasional rider to the experienced cyclist and is a day full of fun and excitement as we celebrate people living with diabetes and fundraise in support of the mission of the American Diabetes Association. 2024 will mark 33 years of being connected and cycling for a cure! Funds raised will support lifesaving research, education, advocacy, and to support the over 37 million Americans living with diabetes and their loved ones.

Register and Start or Join a Team Today!

- Step 1: Scan the QR code or go to www.diabetes.org/midatlantictour
- Step 2: Click the "Join Our Team" link.
Registration Fee: \$10 for riders attending the event in person.
Fundraising Minimum: \$250 (\$50 for youth 17 and under).
- Step 3: Follow the easy steps to complete your registration.
Living with Diabetes? Don't forget to sign up as a **Living Red Participant** for special day of event incentives!
- Step 4: You're ready to start using the online **Fundraising Resources**, including the enhanced **DonorDrive App**. Recruit your friends and family to ride with you to help the 37 million Americans living with diabetes!



Feeling Social?

Like and Follow us on Facebook:
Join the Tour de Cure: Mid-Atlantic group:
Share your photos/post using the hashtags:

[@AmericanDiabetesAssocMidAtlantic](#)
[@MidAtlanticTour](#)
[#TourdeCure](#) [#MidAtlanticTour](#)
[#VirginiansForBikeLovers](#) [#ConnectedForACure](#)

For more information, please contact Amie Holman at aholman@diabetes.org or 703-299-5529

COFFEE CONNECT
LET'S NETWORK!





103 Main St.
Smithfield, VA 23430

May
2
@
8:30am

COFFEE CONNECT



LET'S NETWORK!

Join us for a **Coffee Connect**, our morning version of our very popular Biz After Hours! Come ready to network with professionals in Carrollton, Smithfield, and greater Isle of Wight with The Traveling Broker **hosted at the IOW County Museum!** Bring your business cards!

All Chamber members and future Chamber members are welcome to attend.

Register [HERE](#)

You can find additional information regarding your Isle of Wight Chamber Membership Benefits on our website - www.theisle.org under the "Chamber Member Center" tab.

BUSINESS RESOURCES



Safety Tips & Tricks
for your Business

Your monthly business safety tip brought to you by:
Smithfield Police Department

Courtesy of Smithfield Police Department Robbery Prevention

April Crime Prevention Tip

Checklist when closing and opening your business.

*Before opening, check all locks, doors, and windows for signs of tampering.

*You can lock your doors as soon as the business closes.

*If possible, close your business with more than one employee present and leave in pairs at the end of the night. In the absence of an additional employee, try partnering up with a neighboring business owner to support each other in closing safely.

*You can leave your cash register open and empty at night so that burglars know not to steal or break into it for cash.

*Bring moveable flowerpots and other objects that could be used to break through windows inside when the business is closed.

*Do not count money in view of the street, customers, or where outsiders can see.

*It is recommended that lights be kept on overnight in spaces visible from the outside so that the public and police can easily observe suspicious activity inside.

**Crime Prevention Unit
Smithfield Police Department Community Awareness
Emergency 911 Non-Emergency 757-357-3247
Crime Prevention 757-449- 4849**



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Without a smart plan to effectively manage your cash, your business risk and your employees, you may find yourself facing one serious obstacle after another, even as you try to grow your business. ADP's scalable suite of easy-to-use payroll, HR and benefits solutions can help address the unique needs of your business, so you can stay focused on your goals.



Our payroll and HR solutions can help you:

Make it easier to pay employees

- Securely manage your payroll anywhere, anytime with mobile payroll solutions
- 24/7 live support from payroll specialists to help ensure accuracy with every payroll
- Provide flexible payment options to your employees like direct deposit

Effectively manage and retain your people

- Access live HR support, best practices and cutting-edge technology to efficiently manage your day-to-day responsibilities
- Offer attractive optional benefits such as retirement plans and group health insurance¹

Manage your compliance risk

- Automated federal, state and local payroll tax management
- Understand how changing regulations affect your business and get help from our HR advisors
- Versatile time tracking and scheduling solutions to help enhance payroll accuracy

Getting started is easy. Contact us today to learn more.

[Alexis Borum](#) [757-773-4045](tel:757-773-4045) Alexis.Borum@adp.com



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**Isle of Wight
Chamber of Commerce**

P.O. Box 38
Smithfield, VA 23431

www.theisle.org

Office Hours

Monday - Thursday 9am-5pm
New Office Location 319
Main St, Ste 110 Smithfield, VA
23430
757.357.3502



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The Chamber BUZZ

IOW Chamber of Commerce <chamber-theisle.org@shared1.ccsend.com>

Fri 8/16/2024 12:27 PM

To: Christopher McGough <cmcgough@smithfieldva.gov>

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Sgt. Chris, Here's the first "Buzz" you requested. I'll send one or two more.



The Chamber *Buzz*

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2023-2024 Board of Directors

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Latest News, Updates, and Upcoming Chamber Events!

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IOW
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June
'Ribbon Cutting'
& 'Biz After Hours'



SMITHFIELD
PHYSICAL
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'Ribbon Cutting' &
'Biz After Hours'

Thank you **Stacy Whiting Creative** for
capturing all the fun at our June 'Ribbon Cutting'
for **Smithfield Physical Therapy Specialists**
followed by a 'Biz After Hours'.
It was a wonderful evening of networking with
IOW Chamber members and future members!

services that save members money on "everyday" business services that drive real savings straight to the bottom-line.

There are no sign-up fees or purchasing commitments - just savings on products and services you use every day to run your business.

Learn More
HERE



Courtesy of Smithfield Police Department

Robbery Prevention

-Robbery doesn't occur as often as other crimes against businesses, but the potential for loss can be much greater from a single incident. Also, robbery involves force or threat of force and can result in serious injury or death.

-Greet every person who enters the business in a friendly manner.

IOW
CHAMBER

August "Biz After Hours"



OLD
POINT
NATIONAL BANK

'Biz After Hours'

Thank you to everyone who came out to join us at our August 'Biz After Hours' with **Old Point National Bank**.

It was a wonderful evening of delicious food, drinks, and networking with IOW Chamber members and future members!



Personal contact can discourage a would-be criminal.

-Keep windows clear of displays or signs and make sure your business is well-lighted. Check the layout of your store, eliminating any blind spots that may hide a robbery in progress.

-Provide information about your security systems to employees only on a "need-to-know" basis. Instruct your employees to report any suspicious activity or person immediately and write down the information for future reference.

-Place cash registers in the front section of the store. This increases the chances of someone spotting a robbery in progress and reporting it to the police.

-Keep small amounts of cash in the register to reduce losses. Use a drop safe into which large bills and excess cash are dropped by employees and cannot be retrieved by them. Post signs alerting would-be robbers of this procedure.

-Make bank deposits often and during business hours. Don't establish a pattern, take

Isle Of Wight Chamber board of directors From left to right: Jonathan Toms, Joey Bickers -Chairman, Kim Pugh, Donald Robertson, Chemerre Wells, Jessica Jones-Healey -President, Jessica Macalino -Vice Chairwoman.

We are so glad that a few of our board members were able to come out to the Riverside Ground Breaking Ceremony on July 26th!

Congratulations to our very own Board of Directors Member **Jessica Macalino** for being named first President of Riverside Smithfield Hospital!

[Read About It Here](#)

'Coffee Connect' Focused Psychiatric Services



Thank you to everyone who joined us last week at **Focused Psychiatric Services** for our morning 'Coffee Connect'!

It was a wonderful time spent with IOW Chamber members, and future members, enjoying a morning of networking with great coffee provided by **54 Beans!**

different routes at different times during the day.

-Ask local law enforcement what to do in case you are robbed. Make sure your address is visible so emergency vehicles can easily find your business.

-If you or your employees are confronted by a robber, cooperate. Merchandise and cash can always be replaced—people can't!

Sgt. C. McGough
Smithfield Police
Department
913 S. Church St.
Smithfield VA
23430
Ph : 757-357-3247
Fax: 757-357-
6551

Interested in partnering with the IOW Chamber to host a Coffee Connect or Biz After Hours? Contact us at chamber@thieisle.org or 757-357-3502. **#isleshopsmall #onisletime**



We are excited to share that our very own IOW Chamber board member, *Jonathan Toms*, has been named a **CoVaBIZ Magazine** NextGen honoree!

This award recognizes young professionals making a difference in **Hampton Roads**. Congratulations Jonathan!

[Read About It Here](#)

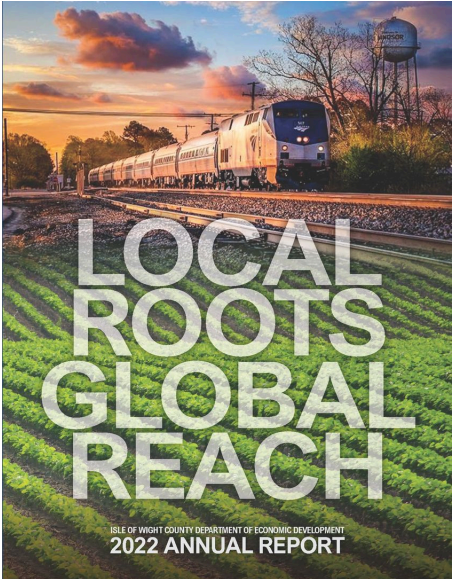


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Business Resources



Hot off the press! The **2022 Economic Development Annual Report** celebrates calendar year development activity. The report also highlights business attraction and retention efforts, including new businesses, the impact of the Port of Virginia, target industry sector outreach, workforce development initiatives, community roots/quality of life, and statistics and demographics.

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Effectively manage and retain your people

- Access live HR support, best practices and cutting-edge technology to efficiently manage your day-to-day responsibilities
- Offer attractive optional benefits such as retirement plans and group health insurance¹

Manage your compliance risk

- Automated federal, state and local payroll tax management
- Understand how changing regulations affect your business and get help from our HR advisors
- Versatile time tracking and scheduling solutions to help enhance payroll accuracy

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SBA works to ignite change and spark action so small businesses can confidently start, grow, expand, or recover. SBA is the only cabinet-level federal agency fully dedicated to small business and provides counseling, capital, and contracting expertise.

The **Virginia Small Business Financing Authority (VSBFA)** is the Commonwealth of Virginia's business and economic development financing arm. **VSBFA** offers programs to provide businesses, not-for-profits, and economic development authorities with the financing needed for economic growth and expansion throughout the Commonwealth.



Click [HERE](#) to learn more



Click [HERE](#) to learn more

The Hampton Roads Workforce Council (HRWC) is a special purpose unit of local government that oversees workforce development programs and initiatives for the Cities of Chesapeake, Franklin, Hampton, Newport News, Norfolk, Poquoson, Portsmouth, Suffolk, Virginia Beach, Williamsburg, and the Counties of Gloucester, Isle of Wight, James City, Southampton, and York.

Isle of Wight Chamber of Commerce |
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Re: Crime Prevention Tip February 2022

Jessica Jones-Healey <jhealey@theisle.org>

Mon 2/14/2022 1:54 PM

To: Christopher McGough <cmcgough@smithfieldva.gov>

Received! Thank you!

All the best,

Jessica



Jessica Jones-Healey
President, IOW Chamber & Hamtown Hub

757.357.3502 | www.theisle.org

jhealey@theisle.org

100 Main St. Smithfield, VA 23430



Chamber Membership Benefits

On Wed, Feb 9, 2022 at 4:21 PM Christopher McGough <cmcgough@smithfieldva.gov> wrote:

Jessica I have enclosed a business crime prevention tip for newsletter for February of this year. Also we Officer Randall Gillespie will be spearheading our new Business Watch Program and he will be reaching out to you in the coming days as we work to get that program back off the ground. Thank you for all the ways you have assisted and continue to assist the Smithfield Police Department,

Vandalism Prevention

Annual damage estimates are in the billions, and businesses pass the costs of vandalism on to customers through higher prices. Most vandals are young people—from grade schoolers to teens to young adults.

Clean up vandalism as soon as it happens—replace signs, repair equipment, paint over graffiti. Once the graffiti is gone, use landscape designs (such as prickly shrubs or closely planted hedges), building materials (such as hard-to-mark surfaces), lighting, or fences to discourage vandals.

Work with law enforcement to set up a hotline to report vandalism.

If you see someone vandalizing a property, report it to the police.
Remember, vandalism is a crime.

Protect your business by installing and using good lighting and locking gates. Eliminate places where someone might hide, such as trees, shrubbery, stairwells, and alleys.

Have a community meeting on vandalism to discuss its victims, costs, and solutions. Include young people in all vandalism prevention efforts.

Senior Officer C. McGough
Smithfield Police Department
913 S. Church St.
Smithfield VA 23430
Ph.: 757-357-3247
Fax: 757-357-6551
email: cmcgough@smithfieldva.gov

December Crime Tip

Christopher McGough <cmcgough@smithfieldva.gov>

Wed 11/29/2023 11:13 AM

To: Jessica Jones-Healey <jhealey@theisle.org>; Brooke Zuniga <bzuniga@theisle.org>

Jessica,

With the holidays in full swing, which causes our businesses to see increased traffic and thus revenue, they become a more alluring target for robberies, especially after sunset. So, I have included a robbery prevention tip for December. As always, thank you for all that you for helping us get this information out to the public.

Robbery Prevention

Robbery doesn't occur as often as other crimes against businesses, but the potential for loss can be much more significant from a single incident. Also, robbery involves force or threat of force and can result in severe injury or death.

- Greet every person who enters the business in a friendly manner. Personal contact can discourage a would-be criminal.
- Keep windows clear of displays or signs and make sure your business is well-lit. Check the layout of your store, eliminating any blind spots that may hide a robbery in progress.
- Provide information about your security systems to employees only on a "need-to-know" basis. Instruct your employees to report any suspicious activity or person immediately and write down the information for future reference.
- Place cash registers in the front section of the store. This increases the chances of someone spotting a robbery in progress and reporting it to the police.
- Keep small amounts of cash in the register to reduce losses. Use a drop safe into which employees drop large bills and excess money they cannot retrieve. Post signs alerting would-be robbers of this procedure.
- Make bank deposits often and during business hours. Don't establish a pattern. Take different routes at different times during the day. Ask a police officer to escort you to the bank whenever possible.
- Ask local law enforcement what to do in case you are robbed. Ensure your address is visible so emergency vehicles can easily find your business.
- If a robber confronts you or your employees, cooperate. Merchandise and cash can always be replaced—people can't!

Sgt. C. McGough

March Crime Prevention Tip

Christopher McGough <cmcgough@smithfieldva.gov>

Wed 1/31/2024 3:16 PM

To: Brooke Zuniga <bzuniga@theisle.org>

Brooke, here is March's Crime Prevention Tips for the newsletter.

Laying a Foundation for Prevention

Take a hard look at your business—its physical layout, employees, hiring practices, and overall security. Assess its vulnerability to all kinds of crime, from burglary to embezzlement. Some basic prevention principles include:

Train all employees—including cleaning staff — so they are familiar with security procedures and know your expectations.

Use good locks, safes, and alarm systems. If you have questions, seek the help of law enforcement. Keep detailed, up-to-date records. Store backup copies off the premises. If you are ever victimized, you can assess losses more efficiently and provide helpful information for law enforcement investigations.

Establish and enforce clear policies about employee theft, employee substance abuse, crime reporting, opening and closing the business, and other security procedures. Mark equipment—registers, adding machines, calculators, computers, typewriters—with an identification number (for example, tax identification or license number). Post the Operation Identification warning sticker on your store-front window. Keep a record of all identification numbers off the premises with other essential records. Consider the cost of each security improvement you make against the potential savings through loss reduction. Remember to assess the impact on employees and customers.

Crimes against businesses are usually crimes of opportunity. Failure to take good security precautions invites crime into a business.

Sgt. C. McGough
Smithfield Police Department
913 S. Church St.
Smithfield VA 23430
Ph: 757-357-3247

CORE 10: VICTIM WITNESS PROGRAM

History

In 1993 the Isle of Wight County Victim/Witness Program was established. The program has operated with full-time staff since its inception and has provided services to victims and witnesses of crime in Isle of Wight County and the Town of Smithfield. The grant awarded by DCJS funds the program and assists hundreds of victims and witnesses annually. In 1997, a grant enabled the creation of V-STOP, which is a program specifically designed to serve women victims of domestic violence, sexual assaults, and stalking.

The program offices are in the Isle of Wight County Court Complex, with an office adjacent to the Commonwealth's Attorney's Office. Victims and witnesses can access a courtroom tour of the General District, Juvenile and Domestic Relations, and Circuit Court. In addition, victims and witnesses have access to a separate waiting area before their case is heard. Several brochures and informational pamphlets are in the waiting room, and information about the Commonwealth's Attorney's Office and the Smithfield Police Department is available.

The Isle of Wight County Victim/Witness Program strives to ensure that crime victims and witnesses receive fair and compassionate treatment while participating in the criminal justice system. The role of a victim or witness of a crime is vital to the court process. Many victims and witnesses are not familiar with their role in the criminal justice system and feel forgotten when the process begins. This program is designed to equate them with the steps involved in bringing their case to court and ensuring their voice is heard in the court proceedings.

Current Goals and Objectives

Goal: Aid victims and witnesses of crime by guiding them through the criminal justice process and referring them to other agencies for professional services.

Objective:

1. Provide victim/witness brochures and other publicity literature promoting the services provided by the Smithfield Police Department and the Isle of Wight Victim Witness program at a minimum of four public events annually.
2. Weekly, provide a referral list bulletin to victim-witnesses of potential victims who may benefit from their services.
3. Officers will distribute domestic violence and sexual assault packets to all reported victims of domestic violence or sexual assault and annotate their reports.

Program Accomplishments

Lt. Wooley is a member of the Sexual Assault Response Team. This team meets regularly to discuss ongoing cases, how they impact victims, and the resources available to victims. During the reporting period, literature was available at the National Night Out and their office. The literature provided information on how to avoid becoming a victim and the services available if you become one.

The Town of Smithfield is the only law enforcement agency in Isle of Wight County to provide Victim Witness Services with a weekly update of victims, witnesses, and their contact

information. Sgt. McGough and Mrs. Nixon ensure this report is completed weekly and transmitted to their office.

The Department participated in the following events in which crime prevention literature, including literature about Victim Witness Services, was distributed:

1. National Night Out 10/2022, 10/2023
2. Smithfield High School rising first-year orientation 5/2022, 5/2023.
3. Main St Baptist Church Community Awareness 10/2022, 7/2023
4. Stuff a Cop Car Event 12/2022
5. Harvest Church Community Awareness 3/2024

Sgt. McGough receives a weekly report of all reported domestic and sexual assaults and checks the corresponding reports to ensure that domestic violence packets are issued and annotated.

Sgt. McGough also confers with the Patrol sergeants to ensure this directive is followed. Sgt.

McGough additionally works with Victim Witness to provide the Department with a ready supply of packets available for patrol officers to give to potential Victims.

Program Evaluation

Smithfield Police Department maintains a brochure rack in the lobby at headquarters. The rack contains pamphlets on Victim Witness of Isle of Wight County and their services. The

department has a policy where officers are required to give packets to victims of domestic

violence or sexual assault. The Department collaborates with the Victim Witness Program to

ensure that the Domestic violence packets they provide contain the most up-to-date

information. The Department also gives a weekly report to Victim Witness with the names and

contact information of victims of offenses for which they can assist. Victim Witness has noted this as a greatly appreciated resource as it enables them to provide resources to those who need them efficiently.

New Goals and Objectives

Goal: Aid victims and witnesses of crime by guiding them through the criminal justice process and referring them to other agencies for professional services.

Objective:

1. Continue to provide victim/witness brochures and other publicity literature promoting the services provided by the Smithfield Police Department and the Isle of Wight Victim Witness program at least three events annually.
2. Weekly, provide a referral list bulletin to victim-witnesses of potential victims who may benefit from their services.
3. Officers will distribute domestic violence and sexual assault packets to all reported victims of domestic violence or sexual assault and annotate their reports.
4. Sgt. McGough will meet with the Victim Witness of Isle of Wight County at least two times a year to collaborate on how the department can help this agency better serve victims and witnesses of crime within the Town of Smithfield.

Analysis of Gaps in Service

No gaps or deficiencies have been noted in this Core Element.



Officer distributing Victim Witness Literature to crime victim



Smithfield PD Weekly Victim Response Sheet

Week of: March 9 - 16, 2022

Victim Information									
Date	Victim Name	Phone Number	Date of Birth	City/Town of Residence	Shorthand Charge	Responding Officer	Offender Name (If Known)	Offender Arrested?	Notes/Summary of Response
3/10/22	Carroll, Maragret Ann	757-334-4654	8/3/56	Smithfield	Property Crimes	Ofc. Lester			The victim had left her vehicle unlocked and someone went though her vehicle. When she attempted to start her vehicle but it would not start unless the sheel was perfectly straight which is a new issue.
3/11/22	McDowell, Shawn Glenn	919-630-4448	2/14/66	Smithfield	Hit & Run	Ofc. Confalone			The victim reports that he was driving behind a semi truck when it slammed on its breaks which caused the victim to hit the back of the semi truck. The driver of the semi truck drove off. The victim had heavy damage to the front of his vehicle.
3/12/22	Society				DUI	Ofc. Jones	Coleman, Devonte	Yes	Ofc. Jones was operating stationary radar when a vehicle drove by going 77 mph. Ofc. Jones initiated a traffic stop and the vehicle pulled into a 7-11. After speaking with the offender it was determined that he was impaired.
3/13/22	Society				DUI	Ofc. Owens	Briggs, Corey	Yes	Ofc. Owens received a call in reference to a suspicious vehicle when he spotted the vehicle. It was in the parking lot of Royal Farms. Ofc. Owens went to make contact with the person in the vehicle when he noticed that the individual was slumped over the console and was asleep. When Ofc. Owens was able to wake the individual the offender did admit to drinking and the he decided to go to the store to get some fried chicken.
3/13/22	Brown, Cameron	6/8/1995	757-470-4498	Smithfield	Property Crimes	Ofc. Wahl			The victim reports that during the overnight hours someone took the front license plate off of her vehicle.
3/13/22	Frederick, Zachary	1/29/1998	757-619-1390	Smithfield	Property Crimes	Ofc. Wahl			The victim reports that during the overnight hours someone took the front license plate off of his vehicle.
3/13/22	Joe, Suzette	5/6/1966	757-279-4960	Smithfield	Property Crimes	Ofc. Confalone			While officers were investigating the previous stolen tags, Ofc. Wahl noticed there was another vehicle that the tags were taken off of. Ofc. Confalone made contact with the victim to advise her of the situation.
3/13/22	Higgins, Samantha	5/6/1982	757-812-2929	Smithfield	Domestic Violence	Ofc. Confalone	Higgins, Corabelle	No	A third party called in to report an assault. When officers arrived the listed victim is the mother of the offender. The had got into an argument in reference to her daughter going to a friends house. The victims states it got physical when she went to get the phone from the offender. The victim states that her daughter struck her in the eye and on the side of the face. Ofc. Confalone spoke to the victim and the offender and could not determine who was the primary aggressor.
3/13/22	Haskins, Louise	8/29/1949	757-357-2594	Smithfield	Property Crimes	Ofc. Confalone			The victim reports that during the overnight hours someone took the front license plate off of her vehicle. the victim was made aware by her job that someone filed for unemployment compensation around 11/14/21. The victim was employed at that time and has not filed for unemployment.
3/14/22	Baggett, Linda	2/24/1961	757-357-2270	Smithfield	Financial Crimes	Ofc. Lester			

Smithfield PD Weekly Victim Response Sheet

Week of: June 13 - June 20, 2023

Victim Information									
Date	Victim Name	Phone Number	Date of Birth	City/Town of Residence	Shorthand Charge	Responding Officer	Offender Name (if Known)	Offender Arrested?	Notes/Summary of Response
6/14/2023	Sheree Crawley	757-758-2300	9/10/1972	Smithfield	Agg Assault-Domestic	Ofc. Darden	Nathaniel Mason	Yes	Victim's boyfriend, Mr. Nathan Mason attacked her with a knife. They got into an argument over the house's bills, because Mr. Mason claims that he inherited the house from his mother and he was letting the victim stay there for the last two years. He said during the argument he swung a knife on her. He also admitted that he had been drinking, and was exhibiting signs of impairment, such as slurred speech, glassy eyes, trouble balancing, and he admitted an odor of an alcoholic beverage.
6/16/2023	John De Graaff (Juvenile)	757-746-9192 (Parent)	2/20/2007	Smithfield	Assault-Simple Domestic	Ofc. Cecil	Rens De Graaff	No	Dispatch provided that the caller stated the father had hit the son in the face. Officers arrived on scene and spoke with Rens De Graaff who was the father of John De Graaff, the victim. Sgt. Adams and Officer Cecil spoke with Rens and he explained he and his son, John get into arguments often and that his son suffers from O.D.D. Opposition Defense Disorder. This disorder causes John to oppose any type of authority figure placed over him and sometimes this disorder can affect his relationship with his father.

Smithfield PD Weekly Victim Response Sheet

Week of: February 12-February 26 ,2024

Victim Information									
Date	Victim Name	Phone Number	Date of Birth	City/Town of Residence	Shorthand Charge	Responding Officer	Offender Name (If Known)	Offender Arrested?	Notes/Summary of Response
2/19/2024	Smithfield Assembly of God	757-357-5539		Smithfield	Destruction of Property	Ofc. Cartwright	Unknown	No	Mr. Shawn McDowell is the Pastor at Smithfield Assembly of God and reported that he came to open the church and saw a mark on his door that he believed was a bullet impact. There was a circular shattered area on the left front door with a small dimple in the center.
2/24/2024		757-357-9043	11/19/1987	Smithfield	DUI	Ofc. Cartwright	Lee Johnson	Yes	The vehicle was in eastbound lane 1 after crossing through the center turning lanes from the westbound lanes. Officers activated their blue lights to alert the vehicle and it returned back to the correct side of the roadway, where a traffic stop was conducted in the parking lot of 1409 S. Church St. While waiting for the driver of the vehicle to pull over, officers observed the vehicle swerving within it's lane and unable to drive in a straight line. The vehicle was in eastbound lane 1 after crossing through the center turning lanes from the westbound lanes. Officers activated their blue lights to alert the vehicle and it returned back to the correct side of the roadway, where a traffic stop was conducted in the parking lot of 1409 S. Church St. While waiting for the driver of the vehicle to pull over, officers observed the vehicle swerving within it's lane and unable to drive in a straight line
2/24/2024		757-357-6189	2/27/1963	Carrollton	DUI	Ofc. Nixon	Diana Spratley	Yes	On February 24, 2024 Officer Nixon observed a vehicle at the intersection of Battery Park Rd and Villa Dr. in the Town of Smithfield with it's emergency flashers on. Officer Nixon approached the vehicle and spoke with the driver, Diana Spratley (DOB: 2-24-63), who's speech was slurred and eyes were glassy and blood shot. SPRATLEY stated she had been driving on S. Church street when she hit a curb with her vehicle popping the passengers side tired.

Core 11: Juvenile Delinquency Program

History:

The Smithfield community is served by several programs aimed at preventing and addressing delinquency through court-ordered counseling, after-school programs, early childhood development, and substance abuse treatment. The Isle of Wight County Department of Social Services (Social Services) is the primary agency providing these services through in-house programs or referrals. Smithfield Police Department has worked collaboratively with Social Services to ensure a service delivery that is child-centric, family-focused, and community-based.

Nonetheless, in 1996, despite an overall reduction in the juvenile arrest rate, the juvenile crime and arrest rates remained at unacceptable levels. The Chief of Police, with the support of the Town Council, organized a community crime prevention council designed to prevent delinquency by addressing the needs of at-risk youth and their families in the communities where they live. The Council, entitled Community Help In Progress (“C.H.I.P.”), is, by design, a delinquency prevention program targeting at-risk youth and their families.

During the evaluation and assessment conducted at the request of Chief Howell in 2020, it was discovered that C.H.I.P. needed to be redesigned to achieve better the mission of combatting and preventing youth delinquency. Under the direction of Deputy Chief Meier, CHIP was reorganized as a 501©3 and a founding Board of Directors comprised of professionals in law enforcement, juvenile justice, and the private sector. The Board of Director’s vision for the program was that in conjunction with the Virginia Department of Juvenile Justice, C.H.I.P. could catalyze to enhance the court’s ability to divert at-risk youth from the justice system. The method

by which C.H.I.P. seeks to accomplish this mission is through community partnerships.

Mentorship will be provided to at-risk youth in Smithfield and Isle of Wight County, providing the youth with a way to give back to the community and serve as a diversion alternative for the court system.

Under the direction of Deputy Chief Meier, Community Help in Progress (C.H.I.P.) was reorganized in January 2021. Operational meetings were held with the fifth circuit's Virginia Juvenile Justice System director, Smithfield, and Isle of Wight County. While conducting these meetings, it was discovered that Isle of Wight County needed more local partnerships and mentorships to devise at-risk youth. A Founding Board of Directors was created, and the first board meeting was conducted on March 09, 2021. The board members constructed By-Laws and Articles of Incorporation to satisfy the requirements for C.H.I.P. to be recognized as a non-profit company and operate as a 501© (3). C.H.I.P., The paperwork necessary to be completed was signed and forwarded to the Virginia State Corporation Commission on March 19, 2021.

Current Goals:

Provide a program that can be utilized by the Virginia Juvenile Justice System to divert and mentor at-risk youth entering the criminal justice system.

Current Objectives:

1. Create a nonprofit organization to create a diversion program for at-risk youth.
2. Create a Founding Board of Directors for the organization.

3. File all paperwork necessary to be recognized as a 501©(3) in the Commonwealth of Virginia.

Program Accomplishments:

The program has successfully achieved its current objectives. However, it has yet to be positioned as a platform for the Virginia Juvenile Justice System to mentor and divert at-risk youth, explicitly combating youth delinquency. The inability to position CHIP as a platform for diversion for the Virginia Juvenile Justice System stemmed from several primary factors. These included staffing challenges, the complexities associated with initiating and sustaining a program eligible for diversion approval by the court system, and the organizational difficulties arising from the departure of multiple board members. The remaining board members attempted to confront these challenges; however, after careful thought and consideration, it was determined that a more practical approach would be to partner with area organizations already engaged in combatting youth delinquency and look for ways to collaborate and strengthen those organizations and efforts.

C.H.I.P. still seeks to combat youth delinquency by providing recreational opportunities to youth for whom they would have otherwise been unable to attend. Furthermore, every year during this reporting period, the Smithfield Police Department collaborated with the Kiwanis to organize an annual fishing clinic which is held at Clontz Park, where approximately 15-20 youth annually are instructed on conservation in the James River and the Chesapeake Bay watershed, responsible fishing practices, and mentorship from qualified instructors to include police officers from the Department. In 2024, The Department partnered with Isle of Wight County Parks and Recreation

Services to conduct a presentation at the daytime summer camp hosted at Carrollton Elementary School with about 70 participants. While there, the officers taught topics such as gun safety and fingerprinting. The Department discovered that approximately 75% of the students had no gun safety knowledge before this course and were able to educate the students on safety measures to reduce accidental gun deaths in adolescents.

In January 2024, the Smithfield Police Department initiated a partnership with Let Our Voices Empower (L.O.V.E.) to provide mentorship and life coaching services to at-risk youth in Smithfield. L.O.V.E. has a proven track record of significantly reducing youth violence in Newport News and Hampton through its mentorship and life coaching programs. Subsequently, the Smithfield Police Department, school officials, and L.O.V.E. personnel held operational meetings from March to May 2024 to identify and implement strategies to provide resources to at-risk youth and their families. LOVE seeks to accomplish this goal by creating mentorships with people the youth can identify with. These mentors will then engage in life coaching with the youth to help facilitate better decision-making skills. If necessary, the mentors will advocate for the youth with school officials or the court system. This collaborative effort is expected to offer at-risk youth essential direction and life skills to the Isle of Wight County and Smithfield youth. This effort will focus on 1-3 youth as LOVE seeks to identify more qualified mentors in the Smithfield area. As more mentors can participate, more youth will be able to receive these life coaching opportunities.

The Smithfield Volunteer Fire Department (SVFD) administers the SVFD Jr. Firefighting Program, a mentoring initiative for approximately ten actively enrolled youths from the Town of

Smithfield. This program offers mentorship, guidance, and academic tutoring to support the youths in making sound decisions and becoming productive community members. Sgt. Lester from the Department plays a crucial role in this program, serving as a mentor and role model to the Jr. Firefighters. This program was revitalized in 2023 and restructured to create more of a mentorship program than had previously been in place. The program comprises approximately ten positions and actively recruits individuals from Smithfield High School as necessary to fill these roles. Eligible youth may continue participating in the program until age 18, provided they maintain good standing. Upon reaching this milestone, they transition from the junior firefighter program and gain eligibility to engage in the regular volunteer firefighter program.

Furthermore, the Isle of Wight County Public School System (IWCPSS) champions several initiatives to assist at-risk students in bridging the educational gap. These initiatives encompass ensuring universal access to the Internet and the essential technological resources required to utilize learning and tutoring platforms. Additionally, IWCPSS collaborates with the Virginia Space Grant Consortium (VSGC) to provide cost-free STEM opportunities, thus expanding access to students who may otherwise be deprived of such resources. These initiatives foster equal opportunities for academic and professional success, primarily focusing on broadening access to higher education and successful careers for all. During the previous year, 889 certifications were earned by students who had the opportunity to engage in over 50 specialized classes dedicated to science, technology, engineering, and mathematics. These classes are designed to equip IWCPSS youth with enhanced readiness for post-secondary education and career pursuits, irrespective of their economic circumstances, thereby contributing to a reduction in youth-related criminal activities and delinquency.

Program Evaluation:

After a thorough evaluation of C.H.I.P. for this reporting period, the Crime Prevention Team proposes a shift in focus for this element towards established programs to address youth delinquency rather than solely emphasizing mentorship and youth advocacy. This strategic adjustment aims to enhance the attainability of goals and objectives, thereby increasing the effectiveness of combating youth delinquency. Moreover, existing programs, some of which already encompass mentorship, can be further fortified, potentially augmenting their efficacy. A more robust and effective framework can be established by fortifying and promoting collaboration among existing programs and initiatives, thereby furnishing youth with the requisite resources to transition into productive citizens, consequently diminishing criminal activities.

Moreover, it is recommended that an annual forum or conference be convened to deliberate specific educational, legal, or social challenges confronting the youth in Smithfield and Isle of Wight County. This forum or conference should consist of, at the minimum, the police department and one other public or private organization. While mentorship and life coaching for youth remain integral components and will continue to be emphasized within this framework, they should not be the sole yardstick for assessing effectiveness.

New Goals and Objectives:

Goal:

To reduce delinquency in youth by providing alternative programs to help prevent crime.

Objectives:

1. To provide positive role modeling for at-risk youth by ensuring at least two annual youth safety programs involving public agencies: Parks and Recreation, Police, Fire, and Public Schools.
2. Continue participation with Kiwanis to provide educational and recreational opportunities to at-risk youth, at least ten annually, to whom they would otherwise not be available.
3. To provide a conference or forum each year to discuss educational, legal, or social issues facing the community's youth. This will be a collaborative effort between the department and at least one other public or private organization. The conference or forum may be conducted in person or virtually.

Analysis of Gaps in Service:

The goal of this component has presented more significant challenges than initially anticipated, prompting a need for a shift in approach. The intricacies and the requisite staffing for effectively serving as a diversion platform have proven less efficient than expected. Consequently, in addressing youth delinquency in Smithfield, our department will continue its efforts to collaborate with established agencies and programs dedicated to combating this issue, such as those already employed by the IWCS and SVFD. C.H.I.P. will persist in addressing youth delinquency by providing educational and recreational opportunities while partnering with these existing initiatives and programs to fortify and enhance their efficacy in addressing it.

BY-LAWS
OF
COMMUNITY HELP IN PROGRESS (C.H.I.P.)

Article 1.

Definitions

Section 1.01 Name. The “Corporation” shall mean: Community Help in Progress (C.H.I. P.), its successors and assigns.

Section 1.02 Board. The “Board” shall mean the Board of Directors of the Corporation.

Article 2.

Purposes, Objectives and Governing Instruments

Section 2.01 Charitable, Educational, and Scientific Purposes and Powers. The purposes of the Corporation, as set forth in the Articles of Incorporation, are exclusively charitable, educational, or religious, within the meaning of section 501(c)(3) of the Internal Revenue Code of 1986, as amended, or the corresponding provision of any future Federal tax law (“Section 501(c)(3)”). In furtherance of such purposes, the Corporation shall have the same powers as an individual to do all things necessary or convenient to carry out the purposes, as set forth in the Articles of Incorporation and these Bylaws. The specific purposes of the Corporation are to combat youth delinquency in Isle of Wight County Virginia.

Section 2.02 Governing Instruments. The Corporation shall be governed by its Articles of Incorporation and its Bylaws.

Section 2.03 Nondiscrimination Policy. The Corporation will not practice or permit any unlawful discrimination on the basis of sex, age, race, color, national origin, religion, physical handicap or disability, or any other basis prohibited by law.

Section 2.04 Limitations on Activities. No part of the activities of the Corporation shall consist of participating in, or intervening in, any political campaign on behalf of or in opposition to any candidate for public office, nor shall the Corporation operate a social club or carry on business with the general public in a manner similar to an organization operated for profit. Notwithstanding any other provision of these Bylaws, the Corporation shall not carry on any activity not permitted to be carried on by a corporation

exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, or the corresponding provisions of any future federal tax law.

Article 3.

Membership

The Corporation shall have no members.

Article 4.

Directors

Section 4.01 Annual Meeting. A meeting of the Board shall be held annually at such place, on such date and at such time as may be fixed by the Board, for the purpose of electing Directors, receiving annual reports of the Board and Officers, and for the transaction of such other business as may be brought before the meeting.

Section 4.02 Number. The number of Directors constituting the entire Board shall be fixed by the Board, but such number shall not be less than seven (7).

Section 4.03 Election and Term of Office. The initial Directors of the Corporation shall be those persons specified in the Certificate of Incorporation of the Corporation. Each Director shall hold office until the next annual meeting of the Board and until such Director's successor has been elected and qualified, or until his or her death, resignation or removal.

Section 4.04 Powers and Duties. Subject to the provisions of law, of the Certificate of Incorporation and of these By-Laws, but in furtherance and not in limitation of any rights and powers thereby conferred, the Board shall have the control and management of the affairs and operations of the Corporation and shall exercise all the powers that may be exercised by the Corporation.

Section 4.05 Additional Meetings. Regular meetings of the Board may be held at such times as the Board may from time to time determine. Special meetings of the Board may also be called at any time by the President or by a majority of the Directors then in office.

Section 4.06 Notice of Meetings. No notice need be given of any annual or regular meeting of the Board. Notice of a special meeting of the Board shall be given by service upon each Director in person or by mailing the same to him at his or her post office address as it appears upon the books of the Corporation at least two business days (Saturdays, Sundays and legal holidays not being considered business days for the purpose of these By-Laws) if given in person, or at least four business days, if given by mailing the same, before the date designated for such meeting specifying the place, date and hour of the meeting. Whenever all of the Directors shall have waived notice of any meeting either before or after such meeting, such meeting shall be valid for all purposes.

A Director who shall be present at any meeting and who shall not have protested, prior to the meeting or at its commencement, the lack of notice to him, shall be deemed to have waived notice of such meeting. In any case, any acts or proceedings taken at a Directors' meeting not validly called or constituted may be made valid and fully effective by ratification at a subsequent Directors' meeting that is legally and validly called. Except as otherwise provided herein, notice of any Directors' meeting or any waiver thereof need not state the purpose of the meeting, and, at any Directors' meeting duly held as provided in these By-Laws, any business within the legal province and authority of the Board may be transacted.

Section 4.07 Quorum. At any meeting of the Board, a majority of the Directors then in office shall be necessary to constitute a quorum for the transaction of business. However, should a quorum not be present, a majority of the Directors present may adjourn the meeting from time to time to another time and place, without notice other than announcement at such meeting, until a quorum shall be present.

Section 4.08 Voting. At all meetings of the Board, each Director shall have one vote. In the event that there is a tie in any vote, the President shall have an additional vote to be the tie-breaker.

Section 4.09 Action Without a Meeting. Any action required or permitted to be taken by the Board or any committee thereof may be taken without a meeting if all members of the Board or any such committee consent in writing to the adoption of a resolution authorizing the action. The resolution and the written consents thereto by the members of the Board or any such committee shall be filed with the minutes of the proceedings of the Board or such committee.

Section 4.10 Removal. Any Director may be removed for cause by vote of the Board provided there is a quorum of not less than a majority present at the meeting at which such action is taken.

Section 4.11 Resignation. Any Director may resign from office at any time by delivering a resignation in writing to the Board of Directors, and the acceptance of the resignation, unless required by its terms, shall not be necessary to make the resignation effective.

Section 4.12 Vacancies. Any newly created directorships and any vacancy occurring on the Board arising at any time and from any cause may be filled by the vote of a majority of the Directors then in office at any Directors' meeting. A Director elected to fill a vacancy shall hold office for the unexpired term of his or her predecessor.

Section 4.13 Committee. The Board, by resolution adopted by a majority of the entire Board, may designate from among the Directors an executive committee and other standing committees, each consisting of three or more Directors, to serve at the pleasure of the Board, and each of which, to the extent provided in such resolution, shall have the authority of the Board. The Board may designate one or more Directors as alternate

members of any such committee, who may replace any absent member or members at any meeting of such committee.

Section 4.14 Virtual Participation. Any one or more members of the Board or any committee thereof may participate in a meeting of the Board or such committee by means of a conference telephone or virtual communications equipment allowing all persons participating in the meeting to hear each other at the same time. Participation by such means shall constitute presence in person at a meeting.

Article 5.

Officers

Section 5.01 Election and Qualifications; Term of Office. The Officers of the Corporation shall be a President, a Secretary, a Treasurer, and a Vice-President. The Officers shall be elected by the Board at the annual meeting of the Board and each Officer shall hold office for a term of one year and until such Officer's successor has been elected or appointed and qualified, unless such Officer shall have resigned or shall have been removed as provided in Sections 8 and 9 of this Article V. The same person may hold more than one office, except that the same person may not be both President and Secretary. The Board may appoint such other Officers as may be deemed desirable, including one or more Vice-Presidents, one or more Assistant Secretaries, and one or more Assistant Treasurers. Such Officers shall serve for such period as the Board may designate.

Section 5.02 Vacancies. Any vacancy occurring in any office, whether because of death, resignation or removal, with or without cause, or any other reason, shall be filled by the Board.

Section 5.03 Powers and Duties of the President. The President shall be the Chief Executive Officer of the Corporation. The President shall from time to time make such reports of the affairs and operations of the Corporation as the Board may direct and shall preside at all meetings of the Board. The President shall have such other powers and shall perform such other duties as may from time to time be assigned to the President by the Board.

Section 5.04 Powers and Duties of the Vice-Presidents. Each of the Vice-Presidents, if any, shall have such powers and shall perform such duties as may from time to time be assigned to such Vice President by the Board.

Section 5.05 Powers and Duties of the Secretary. The Secretary shall record and keep the minutes of all meetings of the Board. The Secretary shall be the custodian of, and shall make or cause to be made the proper entries in, the minute book of the Corporation and such books and records as the Board may direct. The Secretary shall be the custodian of the seal of the Corporation and shall affix such seal to such contracts, instruments and other documents as the Board or any committee thereof may direct. The

Secretary shall have such other powers and shall perform such other duties as may from time to time be assigned to the Secretary by the Board.

Section 5.06 Powers and Duties of the Treasurer. The Treasurer shall be the custodian of all funds and securities of the Corporation. Whenever so directed by the Board, the Treasurer shall render a statement of the cash and other accounts of the Corporation, and the Treasurer shall cause to be entered regularly in the books and records of the Corporation to be kept for such purpose full and accurate accounts of the Corporation's receipts and disbursements. The Treasurer shall at all reasonable times exhibit the books and accounts to any Director upon application at the principal office of the Corporation during business hours. The Treasurer shall have such other powers and shall perform such other duties as may from time to time be assigned to the Treasurer by the Board.

Section 5.07 Delegation. In case of the absence of any Officer of the Corporation, or for any other reason that the Board may deem sufficient, the Board may at any time and from time to time delegate all or any part of the powers or duties of any Officer to any other Officer or to any Director or Directors.

Section 5.08 Removal. Any Officer may be removed from office at any time, with or without cause, by a vote of a majority of the Directors then in office at any meeting of the Board.

Section 5.09 Resignation. Any Officer may resign his or her office at any time, such resignation to be made in writing and to take effect immediately without acceptance by the Corporation.

Article 6.

Bank Accounts, Checks, Contracts and Investments

Section 6.01 Bank Accounts, Checks and Notes. The Board is authorized to select the banks or depositories it deems proper for the funds of the Corporation. The Board shall determine who shall be authorized from time to time on the Corporation's behalf to sign checks, drafts or other orders for the payment of money, acceptances, notes or other evidences of indebtedness.

Section 6.02 Contracts. The Board may authorize any Officer or Officers, agent or agents, in addition to those specified in these By-Laws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances. Unless so authorized by the Board, no Officer, agent or employee shall have any power or authority to bind the Corporation by any contract or engagement or to pledge its credit or render it liable for any purpose or to any amount.

Section 6.03 Appointment and Employment of Services. The Board is authorized to employ such persons as in its opinion is needed for the administration of CHIP and to pay reasonable compensation for services and expenses thereof. The Board may from time to

time appoint advisors as it deems appropriate to help in determining policies and formulating programs for carrying out the CHIP's purposes.

Section 6.04 Investments. The funds of the Corporation may be retained in whole or in part in cash or be invested and reinvested from time to time in such property, real, personal or otherwise, or stocks, bonds or other securities, as the Board may deem desirable.

Article 7.

Indemnification

Section 7.01 Indemnity Under Law. The Corporation shall indemnify and advance the expenses of each person to the full extent permitted by law.

Section 7.02 Additional Indemnification.

(a) The Corporation hereby agrees to hold harmless and indemnify each of its Directors, Officers, employees and agents (the "Indemnitee") from and against, and to reimburse the Indemnitee for, any and all judgments, fines, liabilities, amounts paid in settlement and reasonable expenses, including attorneys' fees actually and necessarily incurred, as a result of or in connection with any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative, other than one by or in the right of the Corporation to procure a judgment in its favor, including an action, suit or proceeding by or in the right of any other corporation of any type or kind, domestic or foreign, or any partnership, joint venture, trust, employee benefit plan or other enterprise for which the Indemnitee served in any capacity at the request of the Corporation, to which the Indemnitee is, was or at any time becomes a party, or is threatened to be made a party, or as a result of or in connection with any appeal therein, by reason of the fact that the Indemnitee is, was or at any time becomes a Director or Officer of the Corporation, or is or was serving or at any time serves such other corporation, partnership, joint venture, trust, employee benefit plan or other enterprise in any capacity, whether arising out of any breach of the Indemnitee's fiduciary duty as a Director, Officer, employee or agent of such other corporation, partnership, joint venture, trust, employee benefit plan or other enterprise under any state or federal law or otherwise; provided, however, that no indemnity pursuant to this Section 2 shall be paid by the Corporation (i) if a judgment or other final adjudication adverse to the Indemnitee establishes that the Indemnitee's acts were committed in bad faith or were the result of active and deliberate dishonesty and were material to the cause of action so adjudicated, or that the Indemnitee personally gained in fact a financial profit or other advantage to which the Indemnitee was not legally entitled; or (ii) if a final judgment by a court having jurisdiction in the matter shall determine that such indemnification is not lawful. The termination of any such civil or criminal action or proceeding by

judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent, shall not, of itself, create any presumption that the Indemnitee acted in bad faith and/or was dishonest.

(b) The obligation of the Corporation to indemnify contained herein shall continue during the period the Indemnitee serves as a Director, Officer, employee or agent of the Corporation and shall continue thereafter so long as the Indemnitee shall be subject to any possible claim or threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative, by reason of the fact that the Indemnitee was a Director or Officer of the Corporation or served at the request of the Corporation in any capacity for any other corporation, partnership, joint venture, trust, employee benefit plan or other enterprise.

(c) Promptly after receipt by the Indemnitee of notice of the commencement of any action, suit or proceeding, the Indemnitee will, if a claim in respect thereof is to be made against the Corporation under this Section 2, notify the Corporation of the commencement thereof; but the omission so to notify the Corporation will not relieve it from any liability which it may have to the Indemnitee otherwise than under this Section 2. With respect to any such action, suit or proceeding as to which the Indemnitee notifies the Corporation of the commencement thereof:

(i) The Corporation will be entitled to participate therein at its own expense; and,

(ii) Except as otherwise provided in the last sentence of this subpart ii, to the extent that it may wish, the Corporation jointly with any other indemnifying party similarly notified will be entitled to assume the defense thereof, with counsel satisfactory to the Indemnitee. After notice from the Corporation to the Indemnitee of its election so to assume the defense thereof, the Corporation will not be liable to the Indemnitee under this Section 2 for any legal or other expenses subsequently incurred by the Indemnitee in connection with the defense thereof other than reasonable costs of investigation or as otherwise provided in the last sentence of this subpart ii. The Indemnitee shall have the right to employ his or her own counsel in such action, suit or proceeding but the fees and expenses of such counsel incurred after notice from the Corporation of its assumption of the defense thereof shall be at the expense of the Indemnitee unless (A) the employment of counsel by the Indemnitee has been authorized by the Corporation in connection with the defense of such action, (B) the Indemnitee shall have reasonably concluded that there may be a conflict of interest between the Corporation and the Indemnitee in the conduct of the defense of such action, or (C) the Corporation shall not in fact have employed counsel to assume the defense of such action, in each of which cases the fees and expenses of counsel for the Indemnitee shall be borne by the Corporation (it being understood, however, that the Corporation shall not be liable for the expenses of more than one counsel for the

Indemnatee in connection with any action or separate but similar or related actions in the same jurisdiction arising out of the same general allegations or circumstances). The Corporation shall not be entitled to assume the defense of any action, suit or proceeding brought by or on behalf of the Corporation or as to which the Indemnatee shall have made the conclusion provided for in clause (B) of the preceding sentence of this subpart ii.

(iii) Anything in this Section 2 to the contrary notwithstanding, the Corporation shall not be liable to indemnify the Indemnatee under this Section 2 for any amounts paid in settlement of any action or claim effected without its written consent. The Corporation shall not settle any action or claim in any manner which would impose any penalty or limitation on the Indemnatee without the Indemnatee's written consent. Neither the Corporation nor any such person will unreasonably withhold their consent to any proposed settlement.

(d) In the event of any threatened or pending action, suit or proceeding which may give rise to a right of indemnification from the Corporation to the Indemnatee pursuant to this Section 2, the Corporation shall pay, on demand, in advance of the final disposition thereof, expenses incurred by the Indemnatee in defending such action, suit or proceeding, other than those expenses for which the Indemnatee is not entitled to indemnification pursuant to clause (ii) of the proviso to part (a) of this Section 2 or part (b) of this Section 2. The Corporation shall make such payments upon receipt of (i) a written request made by the Indemnatee for payment of such expenses, (ii) an undertaking by or on behalf of the Indemnatee to repay such amount if it shall ultimately be determined that he or she is not entitled to be indemnified by the Corporation hereunder, and (iii) evidence satisfactory to the Corporation as to the amount of such expenses. The Indemnatee's written certification together with a copy of the statement paid or to be paid by the Indemnatee shall constitute satisfactory evidence as to the amount of such expenses.

(e) The rights to indemnification and advancement of expenses granted to the Indemnatee under this Section 2 shall not be deemed exclusive, or in limitation of any other rights to which the Indemnatee may now or hereafter be entitled under the Corporation's Certificate of Incorporation or otherwise under the Corporation's By-Laws, as now in effect or as hereafter amended, any agreement, any vote of members or Directors, any applicable law, or otherwise.

Section 7.03 Limitation. No amendment, modification or rescission of this Article VII shall be effective to limit any person's right to indemnification with respect to any alleged cause of action that accrues or other incident or matter that occurs prior to the date on which such modification, amendment or rescission is adopted.

Article 8.

Dissolution

The Corporation may be dissolved only upon adoption of a plan of dissolution and distribution of assets by the Board that is consistent with the Certificate of Incorporation and with State law.

Article 9.

Amendments

These By-Laws may be altered, amended, added to or repealed at any meeting of the Board called for that purpose by the vote of a majority of the Directors then in office.

Article 10.

Construction

In the case of any conflict between the Certificate of Incorporation of the Corporation and these By-Laws, the Certificate of Incorporation of the Corporation shall control.

These Bylaws were adopted at a meeting of the Board of Directors of Community Help In Action (C.H.I.P.) on _____, 2021.

President

Secretary

Treasurer



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

COMMUNITY HELP IN PROGRESS
913 S CHURCH ST
SMITHFIELD, VA 23430

Date:
08/02/2021
Employer ID number:
86-3044268
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: 877-829-5500
Accounting period ending:
March 31
Public charity status:
170(b)(1)(A)(vi)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
April 1, 2021
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053520003851

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Letter 947 (Rev. 2-2020)
Catalog Number 35152P



CORE 12: ACCREDITATION

History

In 1998, the Smithfield Police Department began the process of attaining accreditation through the Virginia Law Enforcement Professional Standards Commission (VLEPSC). The purpose of achieving accreditation was to develop a more dynamic and responsive police force and to form a more defined partnership with the community in efforts related to crime prevention. On March 23, 2000, the Smithfield Police Department became the smallest agency in the Commonwealth of Virginia to attain accreditation through VLEPSC. Smithfield Police Department has successfully maintained its accreditation.

Current Goals and Objectives

Goal: Continue to maintain the requirements of VLEPSC to ensure recertification

Objectives:

1. Maintain all files and records necessary to ensure re-accreditation of the department.
2. Maintain an ongoing dialogue with citizens and businesses to ensure a partnered relationship in crime prevention efforts.
3. Ensure all Smithfield Police Department personnel are aware of the requirements for accreditation and their responsibilities in maintaining accreditation.

Program Accomplishments

In March 2024, the Smithfield Police Department successfully sought continued accreditation through the Virginia Law Enforcement Professional Standards Commission (VLEPSC). The department is now accredited until March 2028, and no returns were noted after the on-scene assessment.

The accreditation process requires crime prevention and community relations to be vital components. These Community-oriented policing initiatives and crime prevention programs support the ongoing dialogue with citizens and businesses as they partner in crime prevention efforts. The accreditation process, in conjunction with the CCPC, helps to ensure that the department's crime prevention efforts and its relationships with communities and businesses remain robust and effective.

At all Staff meetings with department personnel, Mrs. Kincaid briefs them on items she needs for accreditation. She also works closely with Lt. Phillips, the Smithfield Police Patrol Lieutenant, to ensure that patrol units maintain required certifications and comply with department policies and directives. During this Reporting Period, staff meetings were held:

1. January 2022
2. August 2022
3. January 2023
4. April 2023
5. June 2023

6. November 2023

7. February 2024

Program Evaluation

Kristi Kincaid is the accreditation manager for the Smithfield Police Department. She works closely with all personnel to ensure that standards are being met and the standards are clear. Tasks are delegated to those in their respective areas of responsibility, and Kristi gathers and puts together the information for proof needed for accreditation. The department is an accredited agency and will continue adhering to the same standards to maintain accreditation.

New Goals and Objectives

Goal: Continue to maintain the requirements of VLEPSC to ensure recertification

Objectives:

1. Maintain all files and records necessary to ensure re-accreditation of the department.
2. Maintain an ongoing dialogue with citizens and businesses to ensure a partnered relationship in crime prevention efforts.
3. Ensure all Smithfield Police Department personnel are aware of the requirements for accreditation and their responsibilities in maintaining accreditation.

Analysis of Gaps in Service

There are no gaps of service for this core element.

Virginia Law Enforcement Professional Standards Commission

Certificate of Accreditation

This document certifies that the

Smithfield Police Department

came before the Virginia Law Enforcement Professional Standards Commission on May 30, 2024, and has met the requirements set forth by the said Commission, and is, therefore, certified as an

Accredited Agency

for a period of four years

SEVENTH AWARD



COB...
Member of the Virginia Law Enforcement Professional Standards Commission



John W. ...
Chairman of the Virginia Department of Criminal Justice Services



...
Chief of Police, Smithfield Police Department



OPTIONAL 1: COOPERATIVE AGREEMENT

History

On July 1, 2003, the Smithfield Police Department entered into a reciprocal mutual aid agreement through the Hampton Roads Chiefs of Police Association (HRCOPA) Memorandum of Understanding. HRCOPA was initially comprised of eleven local law enforcement authorities determined to provide mutual aid provisions for law enforcement services across jurisdictional lines. Since 2003, HRCOPA has increased its membership to eighteen agencies. The agreement has been reviewed and revised annually as agencies have been added and policing strategies have changed. Subsequently, the relevant benefit of the agreement permits access to multi-jurisdictional information concerning crime trends that may have been difficult to obtain in the past. This agreement has led to improved local public safety and crime prevention programming. The Chief of Police or designee attends HRCOPA meetings on the second Wednesday of each month.

The Chief of Police or his designee plays a crucial role in maintaining the town's safety. They meet with the Town's Police Committee on the last Monday of each month to discuss town-sponsored and special annual events such as the Wine Festival, The Bourbon Festival, The Bob Fest, the Hog Jog, the St. Patrick's Day Parade, the Christmas Parade, Town Olden Days and National Night Out. In these meetings, they provide updates on the security arrangements, discuss potential safety concerns, and propose strategies to ensure the smooth conduct of these events.

Following these discussions, they actively coordinate with neighboring jurisdictions to request additional law enforcement mutual aid. This includes public safety and crime prevention community-based services for each event, ensuring a comprehensive approach to maintaining law and order. The Department, in coordination with assisting agencies, most notably the Isle of Wight Sherriff's Department, was able to accomplish this task by ensuring that officers were prepositioned in places where traffic was known to be congested and assisting with random foot patrols and officer presence to help mitigate and deter the threat of disruption and disorder.

Current Goals and Objectives

Goal:

Maintain partnerships with neighboring jurisdictions and regional jurisdictions' crime prevention organizations to share pertinent information regarding regional crime trends and community safety issues and facilitate mutual assistance to combat crime efficiently.

Objectives:

1. The Chief of Police, or his designee, will attend each monthly meeting of the Town's Police Committee to discuss scheduled sponsored/special annual events and afterward coordinate with additional law enforcement agencies to synchronize mutual aid for public safety at significant public events.

2. The Chief of Police or his designee will meet quarterly with the Isle of Wight Sheriff's Office and the Windsor Police Department to exchange pertinent information regarding crime and community safety issues.
3. Maintain Memorandums of Understandings' and Mutual Aid Agreements with neighboring and regional jurisdictions.

Program Accomplishments

Since 2013, the Smithfield Police Department has maintained cooperative agreements or Memorandums of Understanding that have produced and strengthened information and resource exchanges.

- The International Association of Chiefs of Police (IACP)
- Virginia Association of Chiefs of Police and Foundation (VACP)
- Hampton Roads Association of Chiefs of Police (HRCOPA)
- Greater Hampton Roads Regional Crime Line (GHRRL)
- Isle of Wight/Smithfield/Winsor Crime Line
- Isle of Wight Victim Witness
- ATF
- Crisis Intervention Team -Suffolk Police Department
- Flock Data
- The Genieve Shelter
- Meherrin Drug Task Force

- The Virginia Port Authority

The Chief of police meets on the fourth Monday of every month to brief the Town Council on the department's operations and discuss public safety issues. Over this reporting period, there have been no recorded instances to the town clerk of this meeting being unable to be held. The town clerk compiled all the meeting minutes and stated that no meetings had been missed since this reporting period began.

In February of 2022, this meeting included the Chief of Police providing an operational update about department staffing, St. Patrick's Day Parade preparations, and the lunch buddy program at Westside Elementary School. In December of 2022, the Chief of Police provided an update concerning an investigation into thefts that had occurred over the summer at Dollar General and the coordination of efforts to apprehend the suspect with the assistance of the FBI. Also, the Faith in Blue Event held at Main St. Baptist Church facilitated the Department in distributing crime prevention information, as well as gun locks and citizen interaction with law enforcement. The Department staffing level was discussed, and efforts to recruit and retain officers, the graduation of a department member from the FBI Academy, the upcoming Crime Prevention awards banquet, food drives that were being coordinated with the Christian Outreach Program of Isle of Wight County, and the outcome of an investigation into a possible homicide. In September 2023, the Chief of Police reported on a study conducted on the speed limit for Cary St., the Department staffing levels, efforts to recruit and retain personnel, the investigation into a double homicide, the status of the Department's patrol boat, an attempted abduction investigation, the integration of the town into the County's alert system and the update of the reporting system used by the department.

The Chief of Police maintains regular communication with Sherriff Clarke and Chief Riddle. They have met every February, April, June, August, October, and December of this reporting period to discuss topics of mutual concern and interest to ensure all three departments work in unison on crime and community safety. While these meetings are the only regular scheduled meetings, they also keep in contact via cell phone and electronic means as necessary and convenient to ensure cooperation and collaboration between the departments.

During this reporting period, on over 52 occasions, Smithfield Police Officers assisted neighboring jurisdictions with calls for service to the point that a report was generated. Many CFS were generated to request an Intox IC/IR II operator for a breath test of a suspect accused of DUI. The Intox IC/IR II is housed at the Smithfield Police Department, and the Department is the only agency in the Isle of Wight County with this instrument. The Department ensures an approved operator is on duty to run these breath tests as needed for agencies within the county to help prosecute drunk driving offenses. Due to the expansive nature of the Isle of Wight County, the Department also assists the Isle of Wight County Sheriff's Office in other calls for service, which would typically necessitate a two-deputy response. They cannot sometimes accommodate due to a lack of staffing or backup from some distance. Due to the country's geography, the Department can assist with calls for service in the northern end of the county, and many times, an officer is much closer to helping a deputy than his backup. This helps create a safer situation for the deputies and the citizens involved.

In January 2022, the Department assisted the IOWSO and VSP in response and scene security of a Naval helicopter that crashed just outside the town's jurisdiction. In January 2023, officers assisted the county with a domestic assault in progress in which the deputy was dealing with six

individuals and was subsequently assaulted when attempting to take one of them into custody. Officers arrived and were able to help the deputy subdue the subject and de-escalate the situation without further incidents of violence. In February of 2024, officers assisted the county with a domestic dispute in progress in which the county requested aid and then requested aid be expedited due to a rising threat of violence. Officers responded, assisted the deputy, and remained on the scene to ensure no further hostile behavior occurred. The outcome of these incidents demonstrates how the county and the town provide a high level of effective and efficient law enforcement services to their citizens, even though it can be spread out at times.

In addition to partnering with other law enforcement agencies, these alliances and affiliations enable the department to exchange information, enhance training, and utilize additional resources to combat and prevent crime more effectively. By having a good working relationship with these agencies, the department is ensured that information and training that may benefit it is passed on. For example, the affiliation with Crime Line located a suspect for several thefts in the town. The investigation by this department revealed the suspect had committed other crimes in other locations, and this information was passed on to additional agencies so that they could identify the same suspect in some of their unsolved cases. This suspect may not have been identified without the Department's affiliation with Crime Line.

Program Evaluation

Smithfield Police Department realizes the importance of active participation in cooperative agreements. The benefits give the Department an easier exchange of information, access to additional public safety resources, professional training, and the ability to combat crime on all

levels. The Port of Virginia, in conjunction with the US Coast Guard, recently hosted training with our boat operators and 37 other agencies to improve lifesaving abilities and skills. This is an annual event that we are now participating in to increase the effectiveness of our boat patrol operators. This also allowed our boat operators to network with other agencies and improve relationships and skills with neighboring agencies so that when the need arises, they can work together more effectively by knowing each other's capabilities and skill sets.

Participation in Crime Line has assisted with criminal investigations, leading to arrests, property recovery, and confiscating illegal narcotics. Crime Line was recently able to identify a suspect in thefts in Smithfield. In November of 2023, it was used to identify a suspect in a shooting into an occupied dwelling. Tips from Crime Line throughout 2022 and 2023 have also been utilized to identify locations and suspects dealing with illegal narcotics. This has led the investigation division to covertly surveil these residences to develop actionable intelligence to affect drug arrests.

Participation in the Isle of Wight Victim Witness Program ensures interagency cooperation and that victims receive professional, compassionate, and fair service. Their literature provides information on how to avoid becoming a victim and the services available if you become one. The Town of Smithfield is the only law enforcement agency in Isle of Wight County to provide Victim Witness Services with a weekly update of victims, witnesses, and their contact information. This helps ensure that all victims and witnesses of crimes in Smithfield can become aware of programs and services available to them to help navigate the criminal justice system and recover from criminal acts as quickly as possible.

Participation in the Meherrin Drug Task Force has assisted in the effectiveness of narcotic investigations and gang reduction efforts region wide. The Department joined the task force in 2023 and has since been able to acquire information on illegal activities occurring within the town and area that they would have otherwise been unaware of. The investigations division cannot elaborate on this participation due to unwillingness to compromise current investigations; however, Lt. Wooley stated emphatically that this participation has been invaluable and is paramount in the Department's efforts to combat drugs and gang activity within the town.

The Flock Data participation has dramatically enhanced the department's investigative capabilities. The department has access to two FLOCK cameras, one located in the Jersey Park Apartments neighborhood and the other at the Cypress Creek Neighborhood entrance. The County of Isle of Wight Sheriff's Office installed and maintained these cameras. However, the Department does have access to the footage it provides. In addition to Crime Line, these cameras have proved beneficial and helped identify subjects in the shooting. They have also been used to locate stolen vehicles and trailers. The Department has recognized the effectiveness and importance of these cameras and its affiliation with Flock. It is investing more resources to expand this resource to investigate criminal activity more effectively.

Continuing and strengthening these partnerships is paramount to effectively addressing crime on multiple levels. As has been illustrated, these partnerships allow the department greater investigative capabilities and the ability to provide more effective law enforcement services to the public by enabling it to pool resources and information from various sources. This collaborative approach, in part, allows the Smithfield Police Department, while a smaller

department, to ensure that its citizens still receive the highest caliber of law enforcement service.

New Goals and Objectives

Goal: Maintain partnerships with neighboring jurisdictions and regional jurisdictions' crime prevention organizations to share pertinent information regarding regional crime trends and community safety issues and facilitate mutual assistance to combat crime efficiently.

Objectives:

1. The Chief of Police, or his designee, will attend each monthly meeting of the Town's Police Committee to discuss scheduled sponsored/special annual events and afterward coordinate with additional law enforcement agencies to synchronize mutual aid for public safety at significant public events.
2. The Chief of Police or his designee will meet quarterly with the Isle of Wight Sheriff's Office and the Windsor Police Department to exchange pertinent information regarding crime and community safety issues.
3. Maintain Memorandums of Understanding and Mutual Aid Agreements with neighboring and regional jurisdictions for this reporting period.

Analysis of Gaps in Service

There are no service gaps for this element.



TOWN OF SMITHFIELD

"The Ham Capital of the World"

December 2, 2022

TO: SMITHFIELD TOWN COUNCIL

FROM: LESLEY G. KING
TOWN CLERK

SUBJECT: INFORMATIONAL REPORT FOR THE PUBLIC SAFETY COMMITTEE
MEETING HELD ON MONDAY, NOVEMBER 28TH, 2022

The Public Safety Committee met Monday, November 28th, at 3:00 p.m. at the Smithfield Center located at 220 North Church Street, Smithfield Virginia. Committee members attending were Mrs. Rountree, Chair, Mr. Wayne Hall, and Ms. Beth Haywood. Other Council members present were Mr. Randy Pack, Ms. Valerie Butler, Mr. Michael Smith, Vice Mayor and T. Carter Williams, Mayor. Also, in attendance was newly elected Councilmembers Mr. Steve Bowman and Mr. Jeffrey Brooks. Staff members present were Mr. Michael R. Stallings, Town Manager; Ms. Lesley King, Town Clerk; Mr. William Riddick, III, Town Attorney; Mr. Alonzo Howell, Chief of Police; Ms. Ellen Minga, Town Street; Ms. Ashley Rogers, Director of Human Resources; Mr. Jack Reed, Director of Engineering and Public Works; Mr. Wayne Griffin, Town Engineer; Mrs. Tammie Clary, Director of Community Development and Planning; Ms. Amy Novak, Director of Parks and Recreation; and Ms. Judy, Director of Tourism. Also in attendance was Mr. Bill Davidson. The media was represented by Mr. Stephen Faleski of "The Smithfield Times".

Public Safety Committee Chair, Mrs. Renee Rountree called the meeting to order.

A. MATTERS DISCUSSED BY COMMITTEE WHICH WILL NOT BE ON THE COUNCIL'S AGENDA

1. Operational Update – October Activity Report – The Police Department's October Activity Report was included in the committee packet. Chief Howell stated that if there are any questions, he would be glad to answer them. He also gave some additional updates from the Police Department. He explained that back in June 2022 there

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was a robbery at the Dollar General on West Main Street. Recently, some of the leads in that investigation have been forwarded to the FBI because these leads were connected to other Dollar General robberies in the area. One of the robberies involved a shooting at authorities. Chief Howell also reported that the holiday season is here and on Tuesday evening they arrested a homeless individual from the Richmond area that was making his way from Richmond to the City of Suffolk cashing fraudulent checks along the way totaling approximately \$4,000. Investigations on the robbery that occurred at the 7-Eleven on South Church Street has stalled as it relates to leads. After speaking with the Commonwealth Attorney's Office, the incident was deemed not to be a robbery, but more of a larceny based on some of the evidence. Recently the department assisted with investigations regarding drug activity which resulted in the arrest of five individuals. One of the arrests led to the seizure of \$55,000, 2 vehicles, and a firearm by a convicted felon. This continues to be an ongoing investigation. On October 29th a "Faith in Blue" event was held at Main Street Baptist Church. This event was created to build bridges between law enforcement and the community. It was a huge success. October 31st was Halloween on Main Street and this was a huge success as well. Chief Howell reported that on the topic of employment they will be swearing-in a new police officer on December 5th, and a second Officer will be sworn-in on December 19th. This will bring their full time staffing up to 19. They currently have four individuals in various stages of background checks. The hope is to have all backgrounds completed by the middle of December so the Town can offer employment with a start date in January. These individuals would be attending the police academy beginning January 30th and the Town could potentially be fully staffed by June 2023 if all four individuals accept employment with the Town, complete the police academy, and become certified after their field training program. Mrs. Rountree asked for an update on Deputy Chief Meier who is currently attending an FBI National Academy in Quantico, VA. Chief Howell stated that Deputy Chief Meier is scheduled to graduate from the academy on December 8th. The Department will be happy to get him back with a wealth of knowledge to share. Mrs. Rountree stated that she feels that Deputy Chief Meier should be recognized for his accomplishments for graduating from the FBI Academy. Mrs. Rountree expressed concern that with still only 17 officers split between shifts who was on the streets patrolling and was the Chief doing some patrolling himself. Chief Howell reported that at times he is also patrolling and answering calls for service. Mrs. Rountree also asked if the department was keeping up with all the paperwork that is required to keep our standing as a Certified Crime Prevention Community. Chief Howell stated that if an officer is not on the street patrolling, they are in the office for a reason working on things that need to be done. Regarding the Certified Crime Prevention Community, they are hosting a banquet this Friday night from 6 p.m. to 9 p.m. at the Smithfield Center recognizing the community partners of this program. All of Town Council should have received an invitation to attend. Mrs. Rountree asked how training was going on the virtual equipment that was purchased for the Police Department. Chief Howell reported that they are using the training equipment and it has also been requested for use by another jurisdiction for training. Mrs. Rountree also asked for an update on the

separation of policies and procedures through Lexipol. Chief Howell explained that this process has been very time consuming, however, they continue to move forward with separating and updating policies and procedures through Lexipol. They are at approximately 60% complete. He is hopeful that the current updates will be completed in six to eight months; however, this is a working document that will continue to change as policies and procedures change. Mrs. Rountree asked if he anticipated any issues with the upcoming Christmas parade. A lengthy discussion was held on how to keep participants in the parade from throwing candy out in the street because kids running out in the street to get the candy becomes a huge safety concern. Mr. Pack stated that he completely understands the safety concerns from throwing candy during the parade; however, it has been done for years and feels that kids look forward to this during the parade. Ultimately, this will be Tourism's call on whether candy will be allowed or not. Ms. Winslow clarified that candy will be allowed, but it must be handed out and not thrown out in the street. Ms. Butler asked if the recent drug bust where five individuals were arrested was from one incident or two. Chief Howell stated the five arrested were a result of a couple different drug busts. Investigations continue for more pending charges. Ms. Butler expressed concern over these types of activities in our community. She also asked the status on the body that was found a few weeks ago in a vacant structure. Chief Howell reported that they are awaiting a cause of death from the Medical Examiner's Office. There was rumor out on the street that the individual was shot; however, the Medical Examiner has confirmed with the Police Department that the body had no sign of trauma. Ms. Butler expressed concern of the increased criminal activity in our community and stated that she feels that everyone is entitled to enjoy where they live regardless to where they live. Chief Howell stated that the last thing that he has under operational updates is that on December 17th from 10 a.m. to 2 p.m. they plan to do a food drive for the food bank. The plan is to park a police vehicle in the parking lot of Kroger and Food Lion and solicit the community to help by filling a police vehicle. All food contributions will be donated to the food bank to assist in feeding the hungry. Mrs. Rountree asked for an update on the police vehicle lease program through Enterprise. Chief Howell replied that they are not completely switched out yet and are scheduled to receive some new vehicles this year. The department is approximately 80% complete. Committee thanked Chief Howell for the updates.

The meeting adjourned at 3:23 p.m.



TOWN OF SMITHFIELD

"The Ham Capital of the World"

June 2, 2023

TO: SMITHFIELD TOWN COUNCIL

FROM: LESLEY G. KING
TOWN CLERK

SUBJECT: INFORMATIONAL REPORT FOR THE PUBLIC SAFETY COMMITTEE
MEETING HELD ON MONDAY, MAY 22ND, 2023

The Public Safety Committee met Monday, May 22nd, 2023 at 3:27 p.m. at the Smithfield Center located at 220 North Church Street, Smithfield Virginia. Committee members attending were Mr. Wayne Hall, Chair, Mrs. Renee Rountree and Mr. Jeff Brooks. Other Council members present were Mr. Randy Pack, Mr. Michael Smith, Ms. Valerie Butler, Vice Mayor; and Mr. Steve Bowman, Mayor. Staff members present were Mr. Michael Stallings, Town Manager; Mr. William H. Riddick, III, Town Attorney; Ms. Lesley King, Town Clerk; Mr. Jay Hunemuller, Interim Treasurer; Ms. Ashley Rogers, Director of Human Resources; Mr. Jack Reed, Director of Engineering and Public Works; Mr. Wayne Griffin, Town Engineer; Mrs. Tammie Clary, Director of Community Development and Planning; Ms. Amy Novak, Director of Parks and Recreation; Mr. Alonzo Howell, Chief of Police; Mr. Chris Meier, Deputy Chief of Police; Mr. Steve Clark, Parks and Rec Department; and Ms. Judy Winslow, Director of Tourism. Also in Attendance were Mr. Jeffrey Smith and Mr. Jason Koepke of the Smithfield Volunteer Fire Department; Ms. Ashley Kierzek, Regional Sales Manager of Altumint and Mr. and Mrs. Harris. There were four (4) other citizens present. The media was represented by Stephen Faleski of the Smithfield Times.

Public Safety Committee Chair, Mr. Wayne Hall called the meeting to order.

A. MATTERS DISCUSSED BY COMMITTEE WHICH WILL BE ON THE COUNCIL'S AGENDA

1. Appropriation of Funds from Department of Criminal Justice Services ARPA Grant – Deputy Chief Meier explained that on May 11th, 2023 the Police Department was

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awarded \$119,000 of state ARPA funding from the Department of Criminal Justice Services (DCJS). It is a reimbursable grant so the Town would need to pay for it first and then DCJS will reimburse the Town when they submit the appropriate paperwork. The request today is to have the \$119,000 appropriated into the FY 2022-2023 General Operating Budget. The grant's funding priority was reducing gun violence or responding to gun violence. Included in the packet today are five (5) programs that the Police Department submitted through the grant process and were approved for funding. The five programs are as follows: 1) Mobile modular shoot house for \$42,430.50. This is about two thousand square feet of PVC walls that can be reconfigured into different floor plans for our emergency response team to train in. 2) Mobile Solar Surveillance Trailer for \$38,000. This is a deployable trailer with an 18-foot mast with 2 cameras. One camera has a 360-degree view, and the other is up 30x zoom with pan and tilt capabilities. This trailer can be deployed to special events and large incidents. 3) Dual Purpose Modular Surveillance (Pole Camera) for \$18,799.00. This is a pole-mounted camera system that can be covert or overt. This will be used for surveillance in vice/narcotics cases, vehicle break-ins, catalytic converter thefts, and other pattern crimes. 4) Advanced All-in-One Surveillance system (Vehicle Mounted) for \$16,300. This is a strictly covert surveillance camera that is mounted inside a vehicle and will also be used for vice/narcotics and pattern crimes. This camera will be utilized in areas where a pole camera cannot be utilized. 5) Sur-Tec Casper phone System for \$3,000. This is a phone application for confidential informant phones that covertly records video, audio, and GPS info during informant-based operations. Councilman Pack stated that he sees the mobile modular shoot house for \$42,430.50 and last year the Town purchased a \$350,000 virtual simulator that could design any kind of scenario that the police department could want. Why would we need the modular shoot house. He also mentioned that we have a mobile command unit that has cameras on it so why would we need the mobile solar surveillance trailer. Deputy Chief Meier stated that the modular shoot house is completely different from the virtual simulator. The virtual system does not allow the officer to clear the room. The video camera turns, and you are then in the next room. The modular shooting house teaches the officers how to breach a doorway and clear a room from both the right and left side of the door. For the solar surveillance trailer they do already have one of the cameras that goes up on the mobile command unit, however, it does not record and it does not have the capability to have a 360-degree view. Councilman Pack asked if the Department is using the virtual simulator. Deputy Chief Meier stated that they use it the most for their Field Training Officers. Councilman Pack stated again that he is very supportive of the Police Department and their training he just wants to make sure that we are being responsible with what we are doing. Committee thanked Chief Howell and Deputy Chief Meier for the updates.

B. MATTERS DISCUSSED BY COMMITTEE WHICH WILL NOT BE ON THE COUNCIL'S AGENDA

1. Operational Update for the Smithfield Police Department – April Activity Report – Chief Howell reported that their April activity report was included in your packet, and he would be glad to answer any questions or concerns. Chief Howell stated that in the form of operational updates on May 11th the Law Enforcement Unity Tour came through

the Town of Smithfield on their way to Washington D.C. They stopped at Hardy Elementary for a water break and then continued on their journey. This event always takes place the week prior to Police Week, May 14th – 20th. During Police Week citizens from the Town supported the Police Department with gift baskets and sweets. They appreciated all the support. They currently are still interviewing for an administrative assistant and hope to make an offer soon. They have two officers that are in the background phase and will be taking their polygraphs for employment soon. They started with five applicants and are down to the two applicants. On June 13th Officer Mark Holloway will be graduating from the Hampton Roads Criminal Justice Training Academy as a new recruit. He will then start his field training program. Councilman Hall asked how many vacancies the Department has at this time. Chief Howell replied that they have a total of five (5) sworn position vacancies and one (1) civilian position. Committee thanked Chief Howell for the update.

2. Cary Street Speed Survey Results – Chief Howell explained that back in April a speed survey was conducted along Cary Street as requested due to complaints. The speed survey was conducted from April 12th – April 18th. During this timeframe the speed was checked on 11,305 vehicles. The survey was set at a tolerance of 10 mph over the posted speed of 30 mph. The results of the survey show there is a medium issue of speeding in this area. There was a total of 1,335 or 12% of the number of vehicles that were above the 10 mph speed tolerance. As a result of the survey Councilman Hall, the Town Engineer and Chief Howell met on sight to look at the area and decided to have the Town's Engineering firm do a survey as well. In the packet today is a proposal from TRC Engineers Inc. in the amount of \$7,150 to conduct a speed survey to confirm the numbers that the Town's Police Department has come up with. They will also look at whether the distance is appropriate to stepdown from the speed of 45 mph to 25 mph. The survey from TRC will take approximately 6 weeks to complete. Councilman Pack asked why we would pay \$7,150 for a study that we have already done. Chief Howell stated that the Engineers would look at it in more depth. The Town Manager explained that the study that the Police Department does nothing more than count cars and the speed of those cars. The Engineers survey will look at the geometry of the road, conditions of the road, and compare that to the standards. They come back with a report on whether additional changes to the speed limit are warranted or not. Discussion was held on whether there is a need for an Engineer to conduct another survey when we already know that there is a speed issue. Councilman Hall stated due to the number of concerns we get about speeding in this area he, the Town Engineer, and Chief Howell thought it would be best to get an Engineering firm that is independent of the Town to confirm what the Police Department has already done. Councilwoman Rountree asked that if Town Council agrees to the proposed survey from TRC, what do we expect to do with the results if it comes back that it is inappropriate to expect people to slow down from 45 mph to 25 mph in that short span of road and there is a volume issue as well. Chief Howell stated that he would imagine that TRC would make a recommendation that the current posted speed limit is appropriate, and it would become an enforcement issue. Mayor Bowman mentioned in his opinion the additional study would be to validate or invalidate the methodology currently used by the Police Department when doing traffic surveys. He continued to explain that due to the large number of complaints for this area it may be

worth having an independent arbitrator come in and assess the area. Councilman Brooks stated that he agrees with the mayor, and it needs to be done before more development comes. Councilman Pack stated that in his opinion rather than doing another study we just need to fix the problem. The Town Attorney stated that the problem with just fixing the problem is that this is a state-maintained road. The concern is the speed limit goes from 55 mph to 45 mph to 30 mph in a relatively short distance. The question that comes up is where do you make the change in speed limit zones. It is not in the Police Department wheelhouse to set the locations for speed limit zones. There is no question that there is a speeding issue in this area; however, what is tolerable within VDOT's standards on how far you should be expected to have to slow down from one zone to another. Where do you place the signs that meet reasonable accepted data points and not appear to be a speed trap. Councilman Hall suggested tabling this item so that he, the Town Engineer and Chief Howell can talk with VDOT to get their thoughts on how and where to make a safe speed zone change.

2. School Zone Photo Speed Enforcement – Deputy Chief Meier stated that recently the Smithfield Times did an article on the photo cameras and some questions have been brought up to them. How cost effective is Altumint versus Blue Line Solutions that provides a very similar service. What the Smithfield Times did not mention is that Altumint has a cost neutral component. What this means is that if the Town goes five years and does not write a citation, we do not pay Altumint anything. Altumint will be approximately \$3,500 a month based on the rental of the camera. Based on Blue Line Solutions pricing, they charge \$25 per summons issued. This would cost the Town approximately \$15,000 per week based on the speed study that was conducted in the Westside school zone. Another reason that the Town has chosen not to use Blue Line Solutions is Virginia State Code 46.2 882.1 where it allows the use of photo speed monitoring devices in highway work zones and school zones. Subsection 6 of the State Code says any such agreement for compensation shall be based on the goods and services provided and not on the number of violations paid or monetary penalties imposed. Blue Line Solutions does this by charging \$25 per violation, which is what the code says cannot be done. When this was brought up to Blue Line Solutions in the presentation that they gave they did not agree with the Town's interpretation. Blue Line Solutions stated that they would get an opinion from the Attorney General which to date has not happened. Mayor Bowman expressed his concerns and wanted to ensure that what we are doing here deals with the safety component and not monetary. He asked how long school zone cameras have been in place in other areas and have they been tried through the court system yet. Deputy Chief Meier mentioned that the code just came into existence in 2020 to allow photo speed cameras in school and work zones. Mayor Bowman asked if the representative of Altumint knows when the first camera was put in operation and have there been any problems with other red-light cameras through the court process. Ms. Kierzek stated that Altumint has been in business for over 20 years; however, in the state of Virginia it has only been legal to do the school zone enforcements since 2019. There has not been a huge amount of traction on it due to the pandemic and people being slower to implement school zone enforcement. Locally, they are currently working with the City of Suffolk to install the cameras. At this time in the Commonwealth of Virginia they only have a handful of clients; however, they are very

prominent in Maryland and Georgia. Ms. Kierzek stated that the last time she was there the Council had asked for some statistics on cameras. Since the cameras have not been in place that long in the Commonwealth there is not a great deal of statistics available currently. She explained that the National Highway Safety Administration did a study on speed enforcement and there is a 19% reduction in fatal crashes or incapacitated accidents where the speed cameras are in place. Councilwoman Rountree asked for the number of tickets written in this school zone. Chief Howell reported that from 2020 to 2023 they have had 41 accidents. As far as traffic summons for speeding they have not issued a lot of citations because when officers are in this school zone, they are assisting with directing traffic to get parents in and out when dropping off and picking up their children. Councilwoman Rountree stated that in her opinion she does not think we have a huge speeding issue in this area and it is more about making money than keeping people safety. The other concern that she has is that we are considering a different company than Isle of Wight County selected for all the other school zones within the County. She also mentioned that the money Isle of Wight County collects from the tickets will go towards school safety. Will Westside Elementary benefit from this if the Town decides to go with a different company? The Town and County not utilizing the same system will also be confusing to citizens that need to pay their tickets. Deputy Chief Meier mentioned that he would try to address some of Councilwoman Rountree's concerns. Isle of Wight County reached out to them last week and asked for Altumint's information because they plan to reach out to them, concerning the collection of fees. He also explained that the reason they are not writing tickets in this area is because it is enough of a safety concern for them to have officers on the ground. During the times when school is letting in and out cars are backing up on the roadway. People are pulling into the shared left turn lane almost hitting other vehicles. People cannot see to turn out of the school because of the traffic that is backed up. This requires officers to be there to assist with the traffic when they are already short-staffed. The hope is that people just knowing the cameras are there will make them more cognizance of their surroundings. For the Police Department it is not about generating revenue or making money, it is solely about safety. Councilwoman Rountree stated that if the Town is going to put in the cameras, we need to be consistent with Isle of Wight County. Councilman Pack asked if these cameras are put in place would there still be a need for officers at this location. Deputy Chief Meier stated the hope is that this will replace officers on site. They are also working with Isle of Wight Schools to have the traffic pattern for drop off and pick up relocated. The backup caused by the current traffic pattern will not be solved with the implementation of the cameras. Vice Mayor Butler stated that she had some of the same concerns as Council Rountree when it comes to the Town and County being on two different systems. It also makes since to allocate money received to school safety so hopefully, we will not need our officers there assisting every day. Vice Mayor Butler stated that she feels that we need to investigate this a little further and have some discussions with Isle of Wight County. Mayor Bowman asked if this service went through a competitive bid process. Deputy Chief Meier explained the informal bid process that was used for this service. They reached out to four firms and through the process Altumint was selected as the preferred vendor. The Town Attorney stated that it may be appropriate for him to reach out to the County Attorney because he feels that Deputy Chief Meier has a valid point when it comes to the language in the Virginia State Code as it pertains to fees. Councilman Hall

suggested tabling this item until after there has been further discussion with Isle of Wight County.

Smithfield Volunteer Fire Department Training Facility – The Town Manager stated that the Smithfield Volunteer Fire Department has approached him about building a more permanent facility to host the Department’s training programs and activities. Currently, they host several large training classes on the vacant lot beside the fire station on South Church Street. These events often bring individuals from other fire departments from across Virginia and the Eastern United States. Moving to a larger more permanent facility will allow them to host larger and more organized training events. It will also move the event to a less visible location in Town. The proposed location for this facility is at the Town’s maintenance shop on Cary Street. They have identified a portion of the property that the Town does not have any immediate or in the relative long-term need for. In your packet you will find a conceptual layout of the facilities the Fire Department would like to place on the property. Staff has reviewed this concept and is supportive of the Department’s plans. It was brought to committee today to get a consensus from the Council to see if they are supportive of the plan as well. This plan would allow the removal of the connex boxes that are located on the vacant lot adjacent to the fire department. It was mentioned that VDOT owns the vacant lot that is currently being used for training. Councilman Hall asked if the area at the Public Works facility is large enough to accommodate all the equipment that the fire department uses to do their training. The Town Manager replied that staff has looked at the area and believes the space is sufficient for the fire departments use and will not impact the Town’s use of the property. If the Town Council agrees with the concept, they will move forward with the plans to get something more concrete to bring before them. Staff did not want them to invest too much time in this until they had a general consensus from Town Council. All of the infrastructure would be the responsibility of the Fire Department and they will have the ability to apply for training grants that will help them with those costs. Councilman Hall asked Assistant Chief Smith what his thoughts were on the location of the training facility since he helps with a lot of the training that is done at the Fire Department now. Assistant Chief Smith stated that he and Assistant Chief Koepke have talked with the Fire Chief and feel that this is a good location, and it would be out of the public’s eye. The Town Manager stated that once it is completed there is also an opportunity that law enforcement would be able to use it for some of their training as well. Councilman Pack agrees that this is a great concept; however, because we do not know what the future holds, he would like to a clause in whatever agreement we enter into that our future Town Council would have a mechanism to ask for the property back since the Fire Department is a county department. The Town Manager stated that language would be included in the license agreement. Committee thanked Assistant Chief Smith and Assistant Chief Koepke for their commitment to the Fire Department.

The meeting adjourned at 4:28 p.m.

Incident / Investigation - Case #: 2022-00017 : Off. Narr

On 01/12/22, Isle of Wight Sheriff's Office requested I respond to the intersection of Battery Park Rd. and Nike Park Rd. to shut down Nike Park Rd. due to a Navy helicopter crash. I established a one directional road block and diverted all traffic down Battery Park Rd. Traffic continued to flow towards my position from Nike Park however and it didn't appear the road was ever completely shut down.

ECC then advised I could clear per the fire department; however, Lt. Davenport advised they never wanted me at Battery Park and Nike Park Rd. She requested I go to the entrance to The Oaks Ln. and prevent anyone except State Police and Homeland Security personnel into the area. I receive no further guidance, and when media arrived, I attempted to find out if a media staging area had been established. Lt. Davenport instructed me to allow the media to stage right at the entrance to the crash site. I was relieved by a State Trooper shortly after that. This report can be listed inactive as the Smithfield Police Department has no role in the crash investigation. [01/15/2022 01:21, SJOHNSON, 224, SPD]

OPTIONAL 2: TRIAD

History

On March 18, 1999, the Smithfield Police Department formed TRIAD with the Isle of Wight Sheriff's Office and the Isle of Wight Office of Aging. The agencies recognized the importance of cooperation and the challenges facing law enforcement in serving the needs of the senior citizen community. On May 12, 1999, Seniors and Law Enforcement Together (SALT) was formed. The committee would meet monthly to discuss crime prevention measures and strategies affecting the senior community.

Since 1999, the Department has assigned a member to assist the TRIAD mission by providing professional crime prevention services, training, and knowledge to the SALT Council and senior community groups. The SALT Council also sponsored the annual IOWT Conference on the first Monday of May. This event celebrated and promoted crime prevention methods and services tailored to the community's senior citizens.

Current Goals and Objectives

Goal:

The goal is to improve the quality of life for senior citizens by providing an opportunity to exchange information between them and the Smithfield Police Department, Windsor Police Department, and Isle of Wight Sheriff's Office and ensuring that senior citizens are made aware of criminal scams and fraud through education, training, and techniques specific to their demographic.

Objectives:

1. Provide access to educational crime prevention literature specific to their demographic and distribute literature at at least four community events.
2. Participate in the annual IOWT conference, the first Monday of May each year, at the Smithfield Center free of cost to registered Smithfield, Windsor, and Isle of Wight senior citizens.
3. The Chief, or his designee, will attend the IOW S.A.L.T council meetings on the second Tuesday of each month to discuss the concerns and needs of seniors in the IOW jurisdictions.
4. Provide statistics to the IOW S.A.L.T. Council with targeted data on crimes committed against seniors in the community once every quarter.

Program Accomplishments

In 2016, Isle of Wight County TRIAD marked its 18th year of delivering crime prevention services to senior residents in the county. With the onset of the COVID-19 pandemic, SALT and TRIAD operations in Isle of Wight County were suspended due to the heightened risk posed to the elderly populace. The Isle of Wight County Sheriff's Department, responsible for administering the program, initially intended this cessation to be temporary, with plans to resume the program post-pandemic. Regrettably, the prolonged threat of COVID-19 and the ensuing pandemic exceeded the original anticipations. Initially believed to be temporary, the suspension prompted numerous discussions between the Smithfield Police Department and Isle of Wight County Sheriff's Department, all expressing hope for the program's resumption in its former format. In November 2023, Sgt. McGough conversed with Sheriff Clark regarding this

matter, and the sheriff expressed aspirations for restarting the program at the commencement of 2024. However, a meeting in February 2024 with Nel Cyr, a founding member of SALT in Isle of Wight County, unveiled that several board members had passed away. It is now believed that the program would necessitate complete reconstruction from the ground up to ensure its viability. Upon recognizing this, the Department commenced actively pursuing alternative methodologies for disseminating crime prevention strategies and information to the elderly. Notably, there have been no documented meetings of SALT or TRIAD in Isle of Wight County during the present reporting period.

In January 2024, representatives from the Department visited seniors at Magnolia Manor to participate in Christmas celebrations with community members who lacked familial support during the holiday season. The department contributed to replenishing the facility's stock of games and puzzles and engaged in meaningful interactions with the residents. The residents expressed gratitude for the opportunity to communicate and engage with law enforcement personnel.

In February 2024, Sergeants McGough and Lester, accompanied by Senior Officer Owens and Officer Hughes, participated in a luncheon hosted by the Council of Aging in Isle of Wight County. With the assistance of IOWSO, they provided meal service to the residents at the Smithfield Center, engaging in meaningful interaction and dialogue.

In May 2024, Sgt. With resources furnished by the National Council on Aging, McGough delivered a presentation on senior-targeted fraud at the Smithfield Center, which drew an

audience of approximately 200 seniors—the Council on Aging for Isle of Wight County organized and sponsored this event.

The Department participated in the following five community events in which crime prevention literature specific to the elderly populace was distributed:

1. National Night Out 10/2022, 10/2023
2. Main St. Baptist Church Community Awareness 5/2022, 5/2023
3. Commission on Aging 05/2024
4. The Smithfield Rotary 1st Annual Mental Health Expo 5/2024

Program Evaluation

The objective of Triad, as defined by the Office of the Attorney General for the Commonwealth of Virginia, is to diminish the apprehension of crime and victimization among senior citizens. This is to be accomplished by heightening awareness of scams and frauds targeting this demographic, enhancing the communication between law enforcement and senior communities, and educating seniors about the local and state resources at their disposal. While the current iteration of this program may not be accessible to inhabitants of the Town of Smithfield and Isle of Wight County, similar initiatives with analogous objectives are being pursued within this community. To realize this aim, Sgt. McGough has actively engaged with the Senior Advocate, Senior Services of Southeastern Virginia, and the Isle of Wight Commission on Aging. The Crime Prevention Team advocates for the perpetuation and expansion of this collaboration to address the vacuum left by Triad.

Analysis of Gaps in Service

During the pandemic, significant service disruptions resulted in the discontinuation of TRIAD and SALT initiatives in Isle of Wight County. Given the dormancy of the TRIAD and SALT programs, a substitute element is requested. This new element will uphold the core mission of TRIAD by providing crime prevention guidance and pertinent information to the elderly demographic. It will collaborate with other active entities in Isle of Wight County and the Town of Smithfield, all sharing the common objective of serving this demographic.

OPTIONAL 2: Senior Crime Prevention

History

On March 18, 1999, the Smithfield Police Department formed TRIAD with the Isle of Wight Sheriff's Office and the Isle of Wight Office of Aging. The agencies recognized the importance of cooperation and the challenges facing law enforcement in serving the needs of the senior citizen community. On May 12, 1999, Seniors and Law Enforcement Together (SALT) was formed. The committee would meet monthly to discuss crime prevention measures and strategies affecting the senior community.

Since 1999, the Department has assigned a member to assist the TRIAD mission by providing professional crime prevention services, training, and knowledge to the SALT Council and senior community groups. The SALT Council also sponsored the annual IOWT Conference on the first Monday of May. This event celebrated and promoted crime prevention methods and services tailored to the community's senior citizens.

In 2016, Isle of Wight County TRIAD marked its 18th year of delivering crime prevention services to senior residents in the county. With the onset of the COVID-19 pandemic, SALT and TRIAD operations in Isle of Wight County were suspended due to the heightened risk posed to the elderly populace. The Isle of Wight County Sheriff's Department, responsible for administering the program, initially intended this cessation to be temporary, with plans to resume the program post-pandemic. Regrettably, the prolonged threat of COVID-19 and the ensuing pandemic exceeded the original anticipations. Initially believed to be temporary, the suspension prompted numerous discussions between the Smithfield Police Department and Isle of Wight County Sheriff's Department, all expressing hope for the program's resumption in its

former format. In November 2023, Sgt. McGough conversed with Sheriff Clark regarding this matter, and the sheriff expressed aspirations for restarting the program at the commencement of 2024. However, a meeting in February 2024 with Nel Cyr, a founding member of SALT in Isle of Wight County, unveiled that several board members had passed away. It is now believed that the program would necessitate complete reconstruction from the ground up to ensure its viability. Notably, there have been no documented meetings of SALT or TRIAD in Isle of Wight County during the present reporting period. With the cessation of operations by TRIAD and SALT in Isle of Wight County, the Department has begun exploring opportunities to collaborate with other organizations focusing on senior citizens and issues affecting their lives. The Department seeks this collaboration to communicate crime prevention information and strategies to the elderly populace in Isle of Wight County.

Program Accomplishments

In January 2024, representatives from the Department visited seniors at Magnolia Manor to participate in Christmas celebrations with community members who lacked familial support during the holiday season. The department contributed to replenishing the facility's stock of games and puzzles and engaged in meaningful interactions with the residents. The residents expressed gratitude for the opportunity to communicate and engage with law enforcement personnel.

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The Department participated in the following five community events in which crime prevention literature specific to the elderly populace was distributed:

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2. Main St. Baptist Church Community Awareness 5/2022, 5/2023
3. Commission on Aging 05/2024
4. The Smithfield Rotary 1st Annual Mental Health Expo 5/2024

Program Evaluation

This new element aims to diminish the apprehension of crime and victimization among senior citizens. This is to be accomplished by heightening awareness of scams and frauds targeting this demographic, enhancing the communication between law enforcement and senior communities, and educating seniors about the local and state resources at their disposal. Sgt. McGough has actively engaged with the Senior Advocate, Senior Services of Southeastern Virginia, the National Commission on Aging, and the Isle of Wight Commission on Aging to realize this aim.

New Goals and Objectives:

Goal:

The primary objective is to enhance the quality of life for senior citizens by facilitating the exchange of information between them and the Smithfield Police Department. This initiative ensures seniors are well-informed about criminal scams and fraud through tailored education, training, and techniques.

Objectives:

1. Organize at least one annual event to educate seniors about scams or crimes targeting their demographic in collaboration with the Council on Aging of Isle of Wight County or an equivalent entity.
2. Conduct at least one annual event to engage seniors without familial support at a retirement facility.
3. Provide access to educational literature on crime prevention specific to the senior demographic and distribute this literature at a minimum of three community events annually.



Smithfield Police Department

Published by Christopher Michael

February 8 · 🌐



The Smithfield Police Department was thrilled to team up with the Isle of Wight Sheriffs Office and participate in the 2024 Isle of Wight Commission of Aging Sweetheart Ball.



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Amy White Rankin

Thank you so much for spending time with us, dancing, serving, mingling. Thank you for doing the twist with my Mom! Thank you for keeping us safe!

22w Like Reply Hide



Author

Smithfield Police Department

Our Officers had a great time getting out there and showing off our dance moves!

21w Like Reply

SENIORS AGAINST SCAMS

Speaker | Date



Improving the lives of 40 million older adults by 2030

Scams & You

- **1 in 5** individuals in the U.S. is aged 60+.
- **1 in 20** older persons indicate recent financial mistreatment.
- **Only 1 in 44** elder financial abuse cases is ever reported to law enforcement.
- **9%** of financial abuse victims must turn to Medicaid after their own funds are stolen.

Why Scammers Target Seniors

- Greed
- Fears/Frailities of Aging
- Dependence on Others
- Cognitive Impairment
- Isolation

Grandparent Scam Case Study

Mrs. T receives a phone call from an unidentified number. The unknown caller identifies himself as a good friend of Mrs. T's granddaughter who he says has been arrested while traveling out of state. The caller then tells Mrs. T that he immediately needs \$10,000 to post bail for her granddaughter. The caller instructs Mrs. T to go to her bank and withdraw \$10,000 in cash, place the money in a blank envelope, stuff it within the pages of a magazine, and go to the local grocery store where someone will meet her.

What should she do?

Initial Action Steps to Help

- Mrs. T should hang up the call and take notes about the call to provide to local authorities.
- Mrs. T. should hang up the phone and call other family members to verify if the granddaughter is in trouble.
- Mrs. T may choose to no longer pick up unidentified calls.

The Usual Suspects

Who Are The Likely Perpetrators?

- **Strangers** preying on older people who may be isolated, lonely, confused, or desperate for attention.
- **Family members** to whom the person wants to stay connected.
- **Caregivers** (family and other) who use fear or guilt to take advantage of a senior.

Types of Scams

- New scams are created every day! The best way to defend yourself is to be aware of the tactics that scammers use.



Top 10 Scams Targeting Seniors

1. Social Security Impersonation Scams
2. Romance Scams
3. Telemarketing/Robocalls
4. Investment Schemes
5. Tech Support/Internet Fraud
6. Funeral/Cemetery Scams
7. Medicare/Medicaid Scams
8. Home Repair/Contractor Scams
9. Sweepstakes & Jamaican Lottery Scams
10. The Grandparent Scam

Tips for Avoiding Scams



Tips for Avoiding Tech Support/Internet Fraud

- Never give out your password security information to a third party who is calling you unsolicited.
- If you have concerns about a slow running computer, errors or antivirus updating, simply contact the tech support number on your software package.
- Sometimes there are local computer tech companies in your area.
 - Contact the Better Business Bureau (BBB) for a few trusted tech support business names and get a few quotes.

Tips for Avoiding Funeral/Cemetery Scams

- Never agree to anything over the phone until you've had a chance to read it in writing.
- Never agree to pressure sales.
 - Get everything in writing.
 - Take it home and review it first.
- Check out the business with Better Business Bureau.
 - If someone states they represent an organization that your loved one did business with, tell them to send it to you in writing for review.

Tips for Avoiding Medicare Scams

- Protect your Medicare number as you do your credit card numbers and do not allow anyone else to use it.
- Be wary of salespeople trying to sell you something they claim will be paid for by Medicare.
- Review your Medicare statements to be sure you have in fact received the services billed.
- Report suspicious activities to **1-800-MEDICARE**.
- Contact your local Senior Medicare Patrol program www.smpresource.org

Tips for Avoiding Home Repair/Contractor Scams

- Never do business with someone that just shows up at your door.
- Never pay up front for the whole job; wait until all work is complete and inspected.
- If you would like to pursue an offer, get the name of the business, telephone and physical location of the company and tell them you will call them back (even if they urge you to do business now). Then check them out with Better Business Bureau.
- Get it in writing.
- Call the Better Business Bureau at 804-648-0016 or go online at bbb.org to look up the business.

Tips for Avoiding Sweepstakes/Lottery Scams

- Legitimate lotteries/sweepstakes take the taxes and other fees out of any winning before you receive it.
- You cannot win if you did not play.
- United States citizens cannot play and win foreign lotteries. It is illegal.

Tips for Avoiding Grandparent Scams

- Hang up and call your grandchild or parent of the grandchild from a number you know.
- If you feel compelled to listen and you are worried this may be real, start asking a lot of questions like “What’s your sister’s name?” or “What’s your great aunt’s name?” Ask something that a scammer may not be privy to.
- Some families will also set up a password that only they know and in times like this you can ask your “grandchild” for the family password.

Protecting Yourself & Your Loved Ones



Protecting Your Identity

- **Identity Theft:**
 - Without your consent, someone using your personal information (Social Security, credit card, or driver's license number) to access your accounts, open up new accounts, or apply for loans or mortgages is a crime.
- **Medical Identity Theft**
 - Without your consent, someone using your personal and health insurance information to get medical treatment, prescription drugs, or surgery.

Common Ways to Steal Identity

- **“Shoulder surfing”**
 - Someone looking over your shoulder as you fill out forms or use your PIN at an ATM or listening to you give your credit card number over the phone.
- **“Dumpster diving”**
 - Someone going through garbage for copies of your checks and credit card or bank statements or for preapproved credit cards mailings in order to activate the cards.
- **Phishing scams**
 - Emails that appear to be from a legitimate company or institution (like the IRS), asking you to “update” or “verify” your personal information.

Ways to Protect Your Identity

- **Invest in—and use—a paper shredder.**
- **Monitor your bank and credit card statements.**
- **Stamp out identity theft with a ID Guard Stamp**
- **Do not fall for phishing scams.**
 - When in doubt, call the institution the email claims to come from or research the potential scam online.
- **Beware of telephone scams.**
 - Never give out personal information over the phone to someone who initiates the contact with you.
- **Be careful with your mail.**
 - Do not let incoming mail sit in your mailbox for a long time. When sending out sensitive mail, consider dropping it off at a secure collection box or directly at the post office.

If You Suspect You're a Victim of Identity Theft

- Contact your bank(s) and credit card companies **immediately**.
- File a report with the police. The police may not be able to do very much themselves, but you may need a police report in order to clear up the problem.
- File with the Federal Trade Commission by using its online complaint form at www.ftc.gov or call the theft hotline at **1-877-ID-Theft**.
- Put out a fraud alert to the credit reporting agencies (Experian, Equifax, and Transunion).

Top 8 Ways to Protect Yourself

1. Be aware that **you're at risk** from strangers—and from those closest to you .
2. **Do not isolate yourself**—stay involved!
3. Always tell solicitors: “I never buy from (or give to) anyone who calls or visits me unannounced. **Send me something in writing.**”
4. **Shred** all receipts with your credit card number.
5. Sign up for the “**Do Not Call**” list (1-888-382-1222) and take yourself off multiple mailing lists.
6. **Use direct deposit** for benefit checks.
7. **Never give** your credit card, banking, Social Security, Medicare, or other **personal information** over the phone unless you initiated the call.
8. **Be skeptical** of all unsolicited offers.

Protect Your Loved Ones: Signs to Look For

- Unusual recent changes in a person's accounts, including atypical withdrawals, new person(s) added, or sudden use of senior's ATM or credit card.
- Person suddenly appears confused, unkempt, and afraid.
- Utility, rent, mortgage, medical, or other essential bills are unpaid despite adequate income.
- Caregiver will not allow others access to the senior.
- Piled up sweepstakes mailings, magazine subscriptions, or "free gifts," which means they may be on "sucker lists."

Next Steps for Victims of Financial Fraud

- Don't be afraid or embarrassed to talk about it—waiting could only make it worse.
- Immediately:
 - Call your bank and/or credit card company.
 - Cancel any debit or credit cards linked to the stolen account.
 - Reset your personal identification number(s).
 - Call Police and file a report
- Contact legal services and Adult Protective Services. To find your local offices, call the Eldercare Locator toll free at **1-800-677-1116** weekdays 9 a.m. to 8 p.m.
- **Get to know your banker and build a relationship with the people who handle your finances. They can look out for any suspicious activity related to your account.**

Thank You!



OPTIONAL 3: NATIONAL NIGHT OUT

History

The introduction of National Night Out (NNO) began in 1984 as a united national effort to promote involvement in crime prevention activities, police-community partnerships, and neighborhood camaraderie. On August 6, 2002, the Smithfield Police Department joined the NNO United National Crime Prevention Campaign, marking the beginning of a long-standing tradition in our town. Jersey Park, Woods Edge, Church Manor, and Pinewood Heights were among the first neighborhoods to participate by holding community day events supporting NNO, showcasing the integral role of our community. Smithfield Town Council publicly reinforces the goals of the NNO campaign through a proclamation read by the mayor at each NNO event. Subsequently, the town celebrates NNO and draws community support and cooperation at its annual event, instilling a sense of pride and belonging in our community members.

The Smithfield annual NNO events are designed to generate a safe and fun environment, encouraging citizens of all ages to join law enforcement to build and strengthen our police-community partnerships. They promote neighborhood safety and crime prevention awareness and open doors of cooperation and trust. In our estimation, the one night is certainly not an answer to crime, drugs, and violence. However, NNO represents the spirit, energy, and determination that helps make Smithfield a safer place to live and work year-round. The night celebrates community safety, underlining the positive impact of our collective efforts in crime prevention, and works to expand and strengthen our neighborhood watch groups. The intent is

to showcase the police department as a positive partner to and for the community members, providing a sense of reassurance and security.

Current Goals and Objectives

Goal: Register the National Night Out event with the National Association of Town Watch.

Through NNO, this department aims to inspire and foster social responsibility and active community involvement.

Current Objectives

1. Host and register an annual Nation Night Out event on the first Tuesday of October.
2. Promote the National Night Out event through social media at least once a month from May to October.
3. The department will partner with the CPT to organize, advertise, implement, and evaluate the National Night Out event.

Program Accomplishments

The Town of Smithfield hosted its first National Night Out event in 2002 by registering with the National Association of Town Watch and annually observed National Night Out on the first Tuesday of August. The town has used the annual NNO events to enhance and expand police and community partnerships. In 2021, it was discovered that the National Association of Town Watch allowed sanctioned National Night Out events to be conducted on the first Tuesday of October vs. the first Tuesday of August. This benefited departments and localities in the South, where August observances can be somewhat challenging due to the heat and humidity, thus

decreasing public participation. The Town of Smithfield and the Smithfield Police Department took the recommendation of the Crime Prevention Team and moved the official observation of National Night Out to the first Tuesday of October. Upon completion and review by the CPT of this first event, they found that it allowed the event to be held exclusively outdoors, which provided for more engagement by the citizens and police alike and was generally well accepted by the public. The CPT then recommended that the event be permanently moved to October, which the Town and the Department agreed to do. The Department has registered its events with NATW annually within this reporting period.

In 2022, the Town of Smithfield ranked 17th in its category (Category 5) by the National Association of Town Watch (NATW). This event had been scheduled to be held outdoors at the Luter Sports Complex; however, due to inclement weather, it was changed to Main St. Baptist Church at the last moment, allowing it to be held indoors in their gymnasium. This was made possible by the Chief of Police reaching out to the pastor of Main St Baptist Church, who graciously allowed the use of its facilities to join this event. This was also the first year the town partnered with Kalamoo. This non-profit organization works to improve community relationships and helps to coordinate a National Night Out event in Suffolk, which typically draws crowds of over 5,000 people. Kalamoo was invaluable in helping coordinate the vendors participating in the event, and it began engaging non-governmental agencies and organizations to participate in the event. During the event, COVID-19 and flu shots were administered by Sentara Health Systems at no cost to the public, helping to increase wellness and awareness of both the flu and COVID. Kalamoo and Sgt. McGough ensured that the event was advertised on

social media by posting it on their respective Facebook pages from May to October and posted monthly to increase public awareness and participation.

In 2023, the National Association of Town Watch (NATW) recognized the Town of Smithfield's National Night Out (NNO) program and ranked it 13th in Category 5. The event was held at the Luter Sports Complex, with Kalamoo assisting with logistics. It had the largest turnout on record, with approximately 800 people attending and over 80 organizations, such as the NAACP of Isle of Wight County, Western Tidewater Community Services Board, and Meals on Wheels. These businesses and volunteers donate their time and services to make this event successful. The event included health fairs conducted by Sentara and Riverside Health Systems, providing informational resources on healthy diets, blood pressure recommendations, free flu shots, and basic CPR training. As with previous events, Kalamoo and Sgt. McGough worked jointly to ensure that National Night Out was advertised on social media pages and increased awareness and participation by conducting media spots with McGruff the Crime Dog. Ten posts were generated to promote and advertise National Night Out during this reporting period, and the department has already begun advertising for the 2024 National Night Out event via social media.

The Crime Prevention Team is responsible for planning and coordinating the National Night Out event annually, and Kalamoo's founder is a member of the CPT. During this reporting period, the CPT evaluated National Night Out and noted what went well and could be improved. In 2022, it was pointed out that there was inadequate preparation before the event for inclement weather and having an alternative plan in place. This prompted Sgt. McGough to ensure that the 2023 event and inclement weather plan were accounted for and a way to disseminate that

plan to those volunteering time and services. In 2023, it was noted that there was not enough foresight given to parking considerations and that there was a failure to ensure that this was the only event at the Sports Complex on the day of the event. Because NNO in Smithfield had grown, parking became a challenge to overcome. In response, Sgt. McGough worked with the Town of Smithfield and has ensured that National Night Out in 2024 will use the whole Luter Sports Complex, helping to alleviate the problem with parking and providing the static exhibits with adequate display space.

Program Evaluation

The Department and the Town recognize the importance of National Night Out in preventing crime and engaging with the community. The partnership with Kalamoo has been invaluable, as they have helped coordinate logistical aspects and challenges of town-wide events. The Department will continue to hold this event in October since the public highly supports it, and participation has significantly increased since the change. Other local jurisdictions observe National Night Out in August, which can cause confusion when advertising the event.

Therefore, conducting advertising after the first Tuesday in August would be more effective and reduce confusion. The Department will also continue to value the input of the Crime Prevention team and their organization and evaluation. The CPT will continue to meet before National Night Out to ensure a smooth and efficient event and conduct an after-action review after the event. The after-action review is crucial to evaluating the event by noting areas of improvement and areas that were exceptional and well-received by the public. The CPT speaks with vendors and participants before, during, and after the event to gain this knowledge. The

CPT also helps develop and implement advertising via social media to enhance awareness in the local community about this event.

New Goals and Objectives

Goal: Register the National Night Out event with the National Association of Town Watch.

Through NNO, this department aims to inspire and foster social responsibility and active community involvement.

Objectives:

1. Host and annually register an annual National Night Out event on the first Tuesday of October.
2. Annually promote the National Night Out event through social media a minimum of three times from August to October.
3. The department will partner with the CPT to organize, advertise, and implement the National Night Out event annually.

Analysis of Gaps in Service

No gaps of service were noted in this element.



POLICE - COMMUNITY PARTNERSHIPS
SMITHFIELD

Celebrate with us!
Tuesday, October 3, 2023

For more information

NNOSmithfield@gmail.com

Beth Haywood

757-515-1751

Cusi Hamlin

757-263-0406

nno@kalamoo.org

kalamoo.org/nnosmithfield

Luter Sports Complex

900 W Main Street Smithfield, VA

5:00 to 7:00 pm

*Free Food, Entertainment,
First Responders, vendors,
Sentara Obici Hospital Health Fair*

FREE COMMUNITY EVENT

FOOD

SMITHFIELD

TUESDAY, OCTOBER 4, 2022
5:00 - 7:00 pm

Main Street Baptist Church
517 Main Street, Smithfield

SENTARA
Mini Health fair including flu shots



OPTIONAL 4: CRIME LINE/CRIME SOLVERS

History

In November 1990, the business community of Smithfield observed the need to create a crime tip program that would provide funding to callers with information leading to arrests.

Subsequently, the first meeting of the Black Water Crime Line was held in the Town of Smithfield. This organization included the Isle of Wight County Sheriff's Office, Franklin Police Department, Southampton County Sheriff's Office, and Smithfield Police Department. Over the past 25 years, Crime Line has had name changes to reflect the withdrawal of Franklin and Southampton County and the addition of the Town of Windsor. In 2009, Crime Line joined the Greater Hampton Roads Regional Crime Line, which it is still a member of.

Current Goal

Provide citizens with an avenue to anonymously supply relevant facts about criminal activity and the whereabouts of wanted suspects. Tips can help lead to the arrest and conviction of criminals in unsolved cases. Citizens can call the Isle of Wight/Smithfield/Windsor Crime Line, and tips leading to the apprehension and conviction will be eligible for monetary rewards.

Current Objectives

1. The Chief of Police or his designee will attend monthly crime line meetings to exchange and validate tip information.

2. Submit a law enforcement officer in August of each year to the Greater Hampton Roads Regional Crime Line Top Cop Award panel for consideration as a nominee to the yearly Top Cop ceremony held each fall.
3. The department will promote Crime Line through social media outlets to further its reach into the community and its effectiveness at a minimum of each quarter.

Program Accomplishments

Since 2014, the Smithfield Police Department has utilized community-based policing by participating as an active Isle of Wight/Smithfield/Windsor Crime Line member. Crime Line hosts an annual Top Cop Award ceremony, which recognizes officers from participating agencies and their accomplishments.

During this reporting period, the Isle of Wight, Smithfield, Windsor, and Crime Line meetings changed from monthly to bi-monthly. The administrative or investigative sergeant attends these meetings at the Smithfield Center. This ensures collaboration and cooperation and the ability to ensure Crime Line can promote itself at events held in the town, such as National Night Out, which it has done for every year of this reporting period.

In 2022, Officer Lester was recognized as the nominee for the Top Cop position. Officer Lester was recognized for his impact on the community through his efforts at traffic stops, calls for service, welfare checks, foot patrols, and community relations events. For his display of compassion for our citizens and goes above and beyond the typical responsibilities of a patrol officer. In the past year, he responded to a call-in regarding a homeless person and coordinated to secure a hotel room and provide food for the individual. Another incident

involved Officer Lester noticing that a local family could not afford a Christmas Tree. He used his money to purchase a tree and returned to the residence to surprise the family with the generous gift, bringing the children and parents joy. Lastly, he was the first officer on a severe vehicle crash scene with entrapment on Route 10. During the investigation, a fire started in the engine compartment of one of the vehicles. Officer Lester used a fire extinguisher to extinguish the fire, potentially saving lives.

In 2023, Sgt. Herget, Officer Nixon, and Officer Darden received the Greater Hampton Roads Crime Line TOPCOP award at their awards banquet. These officers were nominated by and received the TOPCOP award for the Town of Smithfield for saving a person from drowning in Smithfield.

Throughout this reporting period, the Smithfield Police Department utilized Crime Line information on 19 occasions to request the community's assistance in solving criminal events via social media. These events ranged from minor shoplifting incidents to double homicides. Thanks to Crime Line, a suspect in a shooting into an occupied dwelling in 2023 was identified and subsequently charged. Additionally, in 2022, a suspect in a hit-and-run offense in town was identified through a tip provided to the department via Crime Line. These successes highlight the effectiveness of Crime Line in solving criminal acts by providing the public with a safe and efficient way to relay vital information.

Program Evaluation

The Department recognizes that the importance of participation in the Crime Line cannot be overstated. Crime Line has shown time and time again that it is an invaluable asset to the successful investigation of crime here in Smithfield. Crime Line is continually publicized in various news agencies throughout the Greater Hampton Roads area, especially when requesting crime information. The phone number and text-a-tip messaging to report information is included in the media release, along with the caveat that the caller's identity will be kept anonymous. Crime Line also has a website with information about the organization, including the updated Board of Directors, statistics on tips reported, and community events attended. Participation in Crime Line enhances the department's effectiveness and increases the safety and quality of life for the Town of Smithfield citizens.

New Goals and Objectives

Goal:

Provide citizens with an avenue to anonymously supply relevant facts about criminal activity and the whereabouts of wanted suspects. Tips can help lead to the arrest and conviction of criminals in unsolved cases. Citizens can call the Isle of Wight/Smithfield/Windsor Crime Line, and tips leading to the apprehension and conviction will be eligible for monetary rewards.

Objectives:

1. The Chief of Police or his designee will attend the bi-monthly crime line meetings to exchange and validate tip information.

2. Submit a law enforcement officer in August of each year to the Greater Hampton Roads Regional Crime Line Top Cop Award panel for consideration as a nominee to the yearly Top Cop ceremony held each fall.
3. The department will include Crime Line information on all social media posts that solicit information about criminal events from the public.

Analysis of Gaps in Service

There are no gaps in service for this element.

AGENDA

July 18, 2023

Isle of Wight/Smithfield/Windsor Crime Line

PLEASE SPEAK UP AND KEEP SIDE CONVERSATIONS TO A MINIMUM

Open --Welcome Visitors

Review of Minutes- Regular / Executive Session when applicable- Nell Cyr

Review of Treasurers Report- Margaret Carroll or designee- Motion to Accept, second, vote.
Report on how bank change is going.

OLD BUSINESS:

Fundraising- Keith Horswill, Peyton Barlow, Margaret Carroll
Volpe sent Towne Bank CEO a request.

Publicity- Ed Mortimer

o- Any information the Board wants to add to the Chamber of Commerce Newsletter

Reports from Crime Line Coordinators- IOW Sheriff's Dept. Capt. Potter, Smithfield P.D. Sgt Chris McGough, Sergeant Wooley. Windsor P.D. Chief Riddle, Lt. Jernigan, or the designated representatives of their departments.

Report from Chamber of Commerce- Jessica Jones-Healy

Report on GHRCL Regional Meeting - Capt. Potter, Volpe, Rich

Top Cop- 2023 Top Cop banquet will be on October 28, 2023, at The Westin, Virginia Beach. Travel Raffle fundraiser tickets for 2023 will be given out. Each board member will get 5 to sell. Any you are unable to sell can be turned back to me.

Report on promotional items ordered – Chip Clips and Ink pens.

Will try again for Walmart Grant

Nominating Committee appointment:

Board Members not up for any re-appointment as Board member or officer who can be on

Nominating Committee- Keith, Peyton, Jessica, Ed, Al

Board Members up for reappointment- Volpe, Rich, Nell, Terry, George

Officers up for reappointment- Volpe (per-Bylaws cannot be reelected Chairman), Rich, Nell, Margaret

New Business:

Isle of Wight National Night Out is Tuesday August 1, 2023- Volpe will work Windsor. Who will work at Smithfield?

Smithfield National Night Event October? 2023

Next GHRCL meetings- August 9, 2023- Suffolk Police Department, Bridge Road

Next IOW/Smithfield/Windsor Crime Line Meeting- September 19, 2023

Any other business before the Board today?

Motion to Adjourn.

ISLE OF WIGHT/SMITHFIELD/WINDSOR
CRIME LINE BOARD MEETING
May 16, 2023

The Isle of Wight/Smithfield/Windsor Crime line ("CL") meeting was held on May 16, 2023 at The Smithfield Center. Meeting was called to order at 11:00 a.m. by Volpe Boykin, Chairman.

Board members in attendance: Peyton Barlow, Volpe Boykin, Margaret Carroll, Ed Mortimer, Terry O'Boyle, Rich White, and Nell Cyr. Absent were Keith Horswill, George Stubs and Jessica Jones-Healey.

Also, Elizabeth Cortez-Gillman, Victim Advocate/Outreach Coordinator with the Isle of Wight Victim Witness program was in attendance as well as Sgt. Will Wooley with the Smithfield Police Department.

SECRETARY'S REPORT: Nell Cyr

- On motion by Rich White, seconded by Ed Mortimer both the regular and executive minutes of the March 21, 2023 meetings were unanimously approved as submitted.

TREASURER'S REPORT: Margaret Carroll

- Margaret reported to the Board that she is having technical difficulties with the new bank, Towne Bank which bought Farmers Bank and the auto pay to Verizon. She is trying to resolve these problems. She has spent over five hours on the phone trying to resolve these issues.
- Margaret reported a balance of \$10,266.10. in the treasury.
- On motion by Rich White, seconded by Ed Mortimer the Treasurer's report was unanimously approved as submitted.

OLD BUSINESS:

REPORTS FROM CRIME LINE COORDINATORS:

- Volpe reported that per Capt. Tommy Potter, Isle of Wight Sheriff's Office
 - Nothing outstanding/new at this time
- Sgt. Will Wooley, Smithfield Police Department
 - No status updates on this case; Still investigation shooting which occurred recently; no one has been arrested yet for that crime
- Volpe reported that Chief Riddle has no updates on crime activity in Windsor.

REPORT FROM CHAMBER OF COMMERCE:

- No report as Jessica was absent.

REPORT ON GHRCL REGIONAL MEETING:

- Next Top Cop will be on 10/28/23 at The Westin Virginia Beach Town Center and it will be a dinner. Noted it will be there for the next two years.
- Our Board sold the most raffle tickets this year over all the other boards. As a reward, we got \$836 that went to our board for selling the tickets.

- They also reimbursed the board a portion of the cost of the P-3 app, Volpe gave Margaret a check today for \$1,336 which includes the raffle sale and P-3 reimbursement monies.
- At the July meeting, we will again get raffle tickets which Volpe will divide up among the board members to sell.
- Fortunately, we are locked into the Westin for the next two years at the same price which is good.

PROMOTIONAL ITEMS:

- Volpe has talked to Jessica. She knows what she needs to order, which is basically the chip clips and ink pens. We have enough other promotional items to get us through the fair and both National Night Out events.

GRANTS:

- Volpe stated that he is going to try again before September for the Walmart grant.
- He also heard about another company that he would be writing a letter to and seemed pretty confident that we may receive a donation from them as well.
- Margaret is going to be working with Keith's wife and trying to get something set up so that Chamber of Commerce would be sending out something to the members so that they can make a donation through paypal. But you have to have a facebook page, paypal, etc. She will be following up on that once she can ever get the banking issues straight.

NEW BUSINESS:

NOMINATING COMMITTEE:

- In July, Volpe will be appointing a nominating committee of persons who are not up for renewal. Must be Keith, Jessica, Ed, Peyton or Al. Some of those individuals will be chosen as their terms do not end until 2025. Those who's terms end this year are Volpe, Rich, Nell (at large), Terry and George.
- Officers: Limited to two years & 3 consecutive terms. Volpe will be up, but this is the last year he can serve as chairman. Rich has agreed to serve as Chairperson and Volpe as Vice-Chair. Both attend the regional meetings are actively involved in the Board as well.

NEXT GHRL MEETING:

- Next meeting will be held on June 14, 2023 at the Northern Suffolk Police Department.

NEXT IOW/SMITHFIELD/WINDSOR CRIME LINE MEETING:

- Our next meeting will be Tuesday, July 18, 2023 at 11:00 a.m.

There being no further business, on motion by Peyton Barlow seconded by Ed Mortimer and approved unanimously the meeting was adjourned.

Respectfully submitted,

(Mrs.) Nell J. Cyr
Secretary



Smithfield Police Department

Published by Chris Meier

· June 12, 2022 ·

Press Release

The Smithfield Police Department is looking for the public's assistance to help identify the male in this photo. The subject committed an armed robbery at 651 W. Main Street, Dollar General on 6/11/22 at approximately 9:55 pm.

If you have any information please give us a call at 757-357-3248 or you can remain anonymous by contacting
1-888-LOCK-U-UP or www.p3tips.com

Edit Boost Post



26

14 63



OPTIONAL ELEMENT 5: GUN SAFETY

History

In 2003, the chief of police was approached by the department's firearms instructor about promoting firearm responsibility in the home. Subsequently, the department forged a collaborative partnership with the National Shooting Sports Foundation. The foundation developed and sponsored Project ChildSafe. This national program assists law enforcement agencies in addressing incidents of accidental firearm discharges in the home by promoting safe and responsible firearm ownership and storage. The department's unwavering commitment to the success of the gun safety program has been demonstrated through the distribution of brochures and gun locks. The department has administered this program collectively through annual town-sponsored events, presentations to children's groups, and the distribution of brochures and gun locks upon request at department headquarters. The department additionally has a designated Sgt. Wooley annually conducts a Child Safe presentation at Westside Elementary School and encourages the children to take and adhere to the Child Safe Pledge.

Current Goal

Promote and distribute National Project Child Safe Program materials and gun locks at no cost to the public year-round to support safe and responsible firearm ownership and storage.

Current Objectives

1. The department will commit an officer to a National Child Safe Program demonstration booth twice a year at town-sponsored events.
2. Commit an officer to present the Child Safe Program at Westside Elementary School annually.
3. Officially endorse the National Project Child Safe Program on the department website and social media.

Program Accomplishments

Since 2014, the Smithfield Police Department has been one of the 15,000 law enforcement agencies participating in Project Child Safe. This national organization promotes responsible gun ownership and safe firearm storage in the home. The department promotes gun safety and storage at NNO each year.

The Department has encountered substantial impediments in presenting a gun safety education program within the school system, particularly at Westside Elementary School. Following discussions with school administrators, it was recognized that promoting gun safety education is paramount. However, the safety and security of the local schools lie within the purview of the Isle of Wight County Sheriff's Office. Consequently, school administrators requested that a school resource officer administer the program. Although a reasonable request, it could not be accommodated because Westside Elementary School would not receive

a full-time SRO until the 2023-2024 academic year, rendering collaboration extremely challenging.

Despite these obstacles, the Department remains committed to advancing gun safety education. The Department is currently evaluating alternative strategies to overcome these challenges and ensure that the program is delivered comprehensively and effectively to the elementary-aged students who live within the town.

During the reporting period, more than two hundred free ChildSafe gunlocks were distributed at various community events:

1. National Night Out in October 2022 and 2023
2. Smithfield High School's rising first-year orientation in May 2022 and 2023
3. Main St Baptist Church Community Awareness in October 2022 and July 2023
4. Stuff a Cop Car Event in December 2022
5. Smithfield Rotary 1st Annual Mental Health Expo in May 2024

The department has initiated collaboration with area churches to introduce ChildSafe in a Vacation Bible School-style event and has received positive feedback. However, as of today, no church has signed up to participate. Officer Wahl has developed a presentation for ChildSafe and plans to present it annually at VBS-style events with houses of worship and possibly with the Westside Elementary School SRO if requested. Sergeant McGough and Officer Wahl have conducted collaborative meetings with three churches in the Town of Smithfield. All three

churches expressed a keen interest in incorporating the presented material into their curriculum for the children who participate in Vacation Bible School (VBS). Each church has received a copy of the PowerPoint presentation for review to ascertain its compatibility with their respective faith and doctrine.

The department officially endorses the ChildSafe program. The town website, under the police department's page lists a link to their website and tips for securing firearms. The department has 4 Facebook posts and pictures of ChildSafe distribution events to further public knowledge about this program and increase public awareness about the importance of gun safety.

Program Evaluation

The department recognizes the importance of gun safety and safe gun storage. Continued participation in this optional element will allow the department to educate and promote gun safety and secure storage at community events and within the town. Sergeant McGough and Officer Wahl collaborate to ensure that the department always has a ready supply of Child Safe gunlocks and that they are available to the public upon request. During the reporting period, more than two hundred free ChildSafe gunlocks were distributed at various community events or the police department.

The department will collaborate with local churches to present this program at Vacation Bible School Events or events of like nature with children present. The goal is to encourage each child to take the Guns Safety Pledge and understand the importance of not touching or playing with

firearms. The Department believes that involving the community, especially the churches, in coordinating this program will enable a more efficient presentation of the Child Safety Pledge to the targeted age range, making the program more effective.

New Goals and Objectives:

Goal:

Promote and distribute National Project Child Safe Program materials and gun locks at no cost to the public year-round to support safe and responsible firearm ownership and storage.

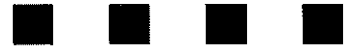
Objective:

1. The department will commit an officer to a National Child Safe Program demonstration booth twice a year at town-sponsored events.
2. Collaborate with houses of worship annually to present the ChildSafe Program to at least one Vacation Bible School-style event or an event of like nature that has children as its target audience.
3. Continue to endorse and promote the National Project Child Safe Program via the department's social media outlet and construct at least two posts a year promoting ChildSafe gunlocks to the public.

Analysis of Gaps in Service

The Department encountered challenges in fulfilling the objective of presenting ChildSafe at Westside Elementary School due to difficulties coordinating with the school and the absence of a full-time SRO dedicated to the school until the 2023-2024 academic year. In response, the

department will adjust its approach and collaborate with houses of worship to disseminate this critical information to a broader audience, ensuring its reach to elementary grade-level youth in the town.



Smithfield Police Department

Published by Christopher Michael



· May 29 · 🌐



The Smithfield Police Department proudly supports and participates in Project ChildSafe, an organization that promotes responsible gun ownership and safe firearm storage at home. If you ever need a gun lock, you can visit the Smithfield Police Department Monday through Friday, from 9 a.m. to 5 p.m., to pick one up free of charge. Alternatively, you can also meet us in person at National Night Out on Tuesday, October 1st, to pick up a free gun lock.

Edit Boost post



Write a comment...



PROJECT CHILDSAFE

TEN TIPS FOR FIREARM SAFETY IN YOUR HOME

1. Always keep the firearm's muzzle pointed in a safe direction. A "safe direction" means that the gun is pointed so that even if an accidental discharge occurred, it would not result in injury.

2. Always keep your finger off the trigger until you actually intend to shoot. When handling a gun, rest your finger outside the trigger guard or along the side of the gun. Don't touch the trigger until you are actually ready to fire.

3. Firearms should be unloaded when not actually in use. Whenever you pick up a gun, such as when removing it from or returning it to storage, remember to point it in a safe direction and make sure it is unloaded.

PROJECT CHILDSAFE GUN SAFETY



Presented By:

Officer Kate Wahl
Smithfield Police Department

THE PLEDGE

I will not handle guns without permission from a grown-up that I know.

I will never play with guns.

If I find a gun, even if it looks like a toy, I will not touch it; I will tell a grown-up I know right away.

I will obey the rules of safe gun handling.



GUN SAFETY

Stop



Don't Touch



Get Away



Find an Adult



TYPES OF GUN LOCKS



Trigger Locks

Cable Locks

Lock Boxes

Gun Safes



PROJECT CHILDSAFE CHILD'S PLEDGE

I will not handle guns without permission from a grown-up that I know.

I will never play with guns.

I will not go snooping or allow my friends to go snooping for guns in the house.

If I find a gun, even if it looks like a toy, I will not touch it; I will tell a grown-up I know right away.

I will obey the rules of safe gun handling.





Project ChildSafe® Child's Pledge

I Hereby Promise:

- I will not handle guns without permission from a grown-up that I know.
- I will never play with guns.
- I will not go snooping or allow my friends to go snooping for guns in the house.
- If I find a gun, even if it looks like a toy, I will not touch it; I will tell a grown-up I know right away.
- I will obey the rules of safe gun handling.

My signature _____

Parent's signature _____ Date _____

For more information on child safety and responsible ownership visit projectchildsafe.org.





STAY SAFE!

Officer Kate Wahl

757-357-3247

kwahl@smithfieldva.gov



OPTIONAL 6: THIN BLUE LINE

History

In 2006, “The Smithfield Thin Blue Line” newsletter was developed as a police insert for the Town of Smithfield’s community news publication, the “Municipal Mailer.” It allows the department to circulate relevant public safety and crime prevention news articles bi-annually by mailing the newsletter each Spring and Fall to town residents. The newsletter was published initially quarterly and assigned to an officer selected by the chief of police.

In 2007, the format was changed to a four-page newsletter, with each page devoted to different topics. Page one was used to introduce new officers, announce promotions, significant events, and major items of concern. Page two was dedicated to crime prevention, covering fraud or scams. Page three was dedicated to traffic items such as new laws, school zone safety, and bus and driving safety. Page four was dedicated to officer training, new equipment, and grants.

In October 2009, budget restraints caused another format change. The publication was sized down and reduced to bi-annual mailings. This format focuses on crime prevention and public safety topics, occasionally announcing new officers, awards, and promotions. The newsletter continues to this day following this format. CPS officers provide detailed articles on crime prevention topics relevant to town employees.

Current Goals

The Smithfield Thin Blue Line, published bi-annually, provides information about crime prevention programs, tips, and events to the citizens of Smithfield.

Current Objectives

1. The Crime Prevention Specialist will provide crime prevention statistics and information to the STBL editor as needed for publication.
2. The STBL will include at least one (1) public safety tip or article in each publication.
3. The Crime Prevention Team will meet quarterly to evaluate the STBL content and design and make necessary updates.

Program Accomplishments

Since 2014, The Smithfield Thin Blue Line newsletter has continuously circulated relevant public safety and crime prevention articles in the town's bi-annual community news publication, the Municipal Mailer. The department has benefitted from the publications and the positive community response and feedback. Sgt. McGough works closely with Officer Wahl, the editor of the STBL, to ensure that each publication includes an article related to crime prevention and that it addresses current crime trends within the Town of Smithfield if necessary.

Sergeant McGough has contributed to all TBL publications during this reporting period. He has ensured that the articles promote education and raise public awareness about laws and safety tips. In 2022, Sergeant McGough added Crime Prevention Tips to the publications to help reduce residential burglaries. He also included information about Crime Line. In 2023 Sgt.

McGough included public safety tips about child safety seats and several traffic laws to educate the public better and increase highway safety in the town. In 2024, due to the increase in serious highway crashes within the city, another public safety tip was included to educate residents on motor vehicle laws to increase safety. Officer Wahl and Sergeant McGough are members of the Crime Prevention Team and meet regularly just before the quarterly Crime Prevention Team Meetings to discuss TBL, ensure that information is current and relevant to the town's needs, and address current trends and tendencies. Officer Wahl and Sergeant McGough also confer with the various patrol supervisors and Investigators for input on material they believe should be included in the newsletter.

Program Evaluation

Since 2014, The Smithfield Thin Blue Line editor has been working closely with the department's crime prevention specialist and supervisors. This collaboration involves a rigorous and detailed approach to ensuring that the newsletter provides Smithfield citizens with timely, accurate, and up-to-date crime prevention news articles.

The newsletter is published bi-annually in the town's community news publication, and it acts as a reliable medium for the department to disseminate crime prevention and other public safety information. This approach ensures that the citizens of Smithfield are well-informed and prepared to take necessary precautions to prevent crime.

Furthermore, the newsletter is an effective platform for addressing crime trends and tendencies unique to Smithfield. The department's crime prevention specialists carefully analyze the town's crime data to identify patterns, trends, and potential vulnerabilities. They

then collaborate with the editor to develop news articles that provide relevant and actionable information to the citizens of Smithfield.

Overall, this collaboration between the department's crime prevention specialist, supervisors, members of the crime prevention team, and the editor of The Smithfield Thin Blue Line has been instrumental in ensuring that the citizens of Smithfield are well-informed, equipped with the necessary information, and prepared to prevent crime.

New Goals and Objectives

Goal:

The Smithfield Thin Blue Line, published bi-annually, provides information about crime prevention programs, tips, and events to the citizens of Smithfield.

Objective:

1. The Crime Prevention Specialist will provide crime prevention statistics and information to the STBL editor bi-annually for publication.
2. The STBL will include at least one (1) public safety tip or article in each publication.
3. The Crime Prevention Specialist will coordinate with the Patrol Supervisors and Investigations Division on the content and design of the material presented bi-annually in the TBL.

Analysis of Gaps in Service

There are no service gaps for this optional element.



The Smithfield Police Department THIN BLUE LINE



CRIME PREVENTION TIPS Your front and back entrances are easy targets for intruders to try to get inside your house. Take preventative measures to improve every door in your house to prevent simple access for crooks. These crime prevention tips are pretty simple to implement and could make a big difference.



Keep Your Door in Plain View An intruder will not care if they break in through the front or back of your home. They are simply looking for the easiest way in. A home with overgrown plants and shrubs can provide would-be offenders the best area to hide behind while breaking inside. Keep plants trimmed back so intruders cannot use them as a hiding area.

Inspect Your Door Before adding safety devices to your door, check it to see if it hangs properly and was set up correctly. Ensure there are screws for each hinge. The more securely a door is attached to the wall, the more challenging it will be to break down. It is very important to fix them quickly if anything is even partially loose. Make brand-new openings if the wood is rotted out and/or the screws are not securely in. As soon as the door is on as securely as practical, install brand-new locks and bolts.

Door Locks And Bolts Many basic door locks are simple to put on. You can include a Dead Latch door lock to make entering far more difficult. A rim lock can be set up on the within part of a door in usually a few minutes. It includes a heavy duty dead bolt to make sure perpetrators are not going to tear it open. The top and base of any kind of door can be enhanced with flush bolts. These are bolts that make it impossible for an intruder to unlock for easy entrance.

Door Stops A very simple and inexpensive way to prevent someone from entering while you are inside is to get a door stop security alarm. It goes into the bottom of a doorway and makes a sound if it gets moved. If you are on a budget or are looking for a way to feel safer while you may be performing repairs on doors or locks in your home this would work well.

If you are interested in more Crime Prevention tips, there are numerous resources available on-line. You can also contact our Crime Prevention Specialist, SPO Chris McGough here at the PD by calling 757-357-3247, or email him at cmcgough@smithfieldva.gov

GREATER HAMPTON ROADS CRIME LINE, 888-LOCK-U-UP Since 1982, the Crime Line/Solvers project in Hampton Roads have closed the book on nearly 20,000 cases and assisted in the recovery of almost \$30 million in stolen property and illegal drugs, with an approximate 97% conviction rate.

Crime Line Goals The primary goal of all Crime Line/Solvers projects is to generate calls from citizens to ultimately solve crimes. The end result is a safer community. Crime Line/Solvers is a formula that works, but only if we are able to deliver that message and pay the rewards. For over three decades, the public has come to trust Crime Line/Solvers, as proven by the hundreds of tips that come into its regional phone bank, 1-888-LOCK-U-UP, every month. Hampton Roads Crime Line and Crime Solver programs have adopted a "Tip" capability for use on mobile communication devices that ensures the same level of anonymity as that assured by Tipsters using the telephone Tip line. To install this FREE app, tipsters can search for "P3" on the Apple



App Store or Android Market. **IMPORTANT NOTE: All callers to Crime Line/Solvers remain anonymous** through a careful policy of numeric identification and payment. Confidentiality has played a key role in the success of Crime Line and no caller is ever asked to testify in court.

NATIONAL POLICE WEEK 2022 will be May 11–16, and the National Law Enforcement Memorial and Museum will hold ceremonies to honor fallen officers whose names have recently been added to the Memorial. In 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week. It pays special recognition to law enforcement officers who have lost their lives in the line of duty for the safety and protection of others. National Police Week is a collaborative effort of many organizations dedicated to honoring America's law enforcement community.



The Smithfield Police Department THIN BLUE LINE



Move Over Law-§ 46.2-861.1.

Virginia recently updated their Move over Laws to include all vehicles displaying flashing, blinking, or alternating lights which include hazards lights.

If a vehicle is on the side of the road with hazard warning signals, displaying caution signs, or marked with lit flares or torches on a highway with at least four lanes, two in the same direction as the stopped vehicle; the approaching vehicle shall make a lane change if possible.



Virginia Law §46.2-826 states all vehicles entering a public highway (all public roads) shall stop immediately

before entering the highway and yield to approaching vehicles. This law applies to driveways, businesses, and any other private road.

All vehicles must come to a complete stop prior to entering the road regardless of if a stop sign is displayed.

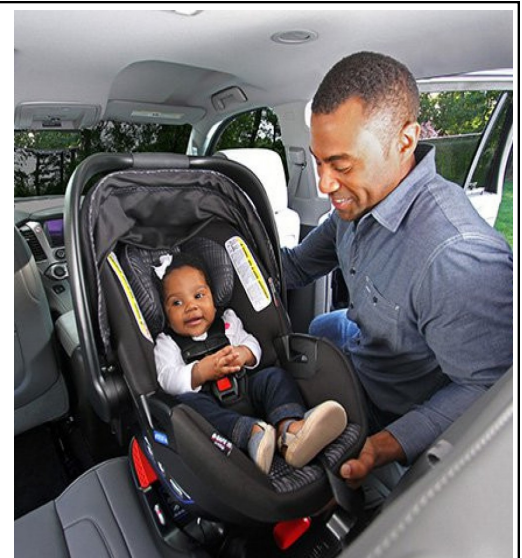
To ensure your vehicle comes to a stop, both the tires and the car will come to a resting point where there is no longer any movement of the vehicle.



Virginia Law §46.2-1095 requires all children age seven years and younger, until they turn eight years old, to be properly secured in a child safety seat or booster seat.

Children under the age of two years old need to be placed in rear-facing car seats or until the child reaches the minimum weight limits for a forward facing restraint device.

Car seats should always be placed in the backseat, if the vehicle does not have a backseat, the child restraint device can be placed in the front seat if the air bag has been deactivated.





The Smithfield Police Department THIN BLUE LINE



Virginia Law §46.2-804

Any vehicle proceeding at less than the normal speed of traffic, shall be driven in the lane nearest the right edge or right curb of the highway except when overtaking and passing another vehicle or in preparation for a left turn.

Virginia Law §46.2-1157: Inspection of Motor Vehicle Required

A- The Owner or operator shall submit the vehicle for inspection by an official inspection station.

C- Each day after failure to complying with the law shall constitute a separate offense.

E- The offense is secondary until the first day of the fourth month. If a vehicle is stopped for a separate legal reason the officer may write for an expired inspection prior to the first day of the fourth month.



Town Ordinance: Section 78-135 (15)- Parking Prohibited in Specified Places



Smithfield Police Department has seen a increase of fire lane violations in the last six months. Legal signs are posted in all fire lanes prohibiting parking and standing.

A fire lane parking violation shall be punishable by a fine of \$250.

Virginia Law §46.2-846 (2) Required positions and method of turning at intersections .

Left turns on two-way roadways:

At any intersection where traffic is permitted to move in both directions, an approach for a left turn shall be made from the right half of the roadway and as close as possible to the roadway's center line.



Optional 7: ANNUAL CRIME PREVENTION AWARDS

History

Smithfield Police Department recognizes the need to identify officers, organizations, and community members in crime prevention efforts. Through awards ceremonies and programs, recipients will be recognized for their achievements in crime prevention.

Upon review and evaluation of the CCPC program, it was determined that the last and final optional element would be an awards program. While the Department already partners with several organizations to present awards to officers who provide exemplary service, this new program will seek to identify and recognize officers, citizens, and businesses that partner with the department and town to provide crime prevention services and thank them for their service. By conducting this program, the Department hopes to ensure that those who partner with them to provide crime prevention services are aware of how appreciative the Department is for their support and, in so doing, encourage others to partner with the town and Department in this vein as well.

Current Goal

Establish an awards program to recognize outstanding crime prevention efforts by citizens, law enforcement, community groups, and other service organizations.

Current Objectives

1. Designate appropriate awards and categories of recognition to honor crime prevention efforts.
2. Host a yearly awards ceremony to recognize crime prevention award recipients.

3. Post yearly awards information on social media outlets

Program Accomplishments

The Smithfield Police Department actively participates in the Officer of the Year program administered by the Hampton Roads Regional Crime Line. This initiative serves to honor the diligent work and dedication of an exemplary officer within the department. Nominations for this distinction may be submitted by the officer's peers or supervisors. In the event of multiple nominations, a committee composed of officers and command staff will select the recipient.

The chosen officers, accompanied by their families and department representatives, will attend an annual ceremony to be presented with an award recognizing their exceptional achievements.

In 2022, Officer Lester was nominated for the Top Cop due to his outstanding contributions to the community. His exemplary performance in traffic stops, calls for service, welfare checks, foot patrols, and community relations events garnered recognition. Officer Lester's exemplary display of compassion towards citizens transcends the typical responsibilities of a patrol officer. Noteworthy incidents from the past year include his proactive response to a call concerning a homeless individual, where he arranged accommodation and meals. In another instance, Officer Lester, upon noticing a local family's inability to afford a Christmas tree, personally purchased one and presented it to the family, bringing immense joy to both children and parents. Furthermore, Officer Lester's timely intervention at a severe vehicle crash with entrapment on Route 10, where he utilized a fire extinguisher to suppress an engine compartment fire, potentially saving lives, underscores his commitment to public safety.

In 2023, Sergeant Herget, Officer Nixon, and Officer Darden were honored with the Greater Hampton Roads Crime Line TOPCOP award during their awards banquet. These officers were nominated for and received the TOPCOP award for the Town of Smithfield for their heroic actions in rescuing a person from drowning in Smithfield. Due to the integral roles played by all three officers in this incident, the awards committee deemed it appropriate for all three officers to be nominated for and receive this prestigious award.

In December 2022, the Smithfield Police Department hosted its first annual crime prevention award ceremony at the Smithfield Center. The ceremony recognized the following three award categories in crime prevention:

1. Crime Prevention Business Partner of the Year
2. Crime Prevention Non-Profit Business Partner of the Year
3. Crime Prevention Team Member of the Year

In 2022, Mike Smith, proprietor and operator of a local 7-11 establishment, received the Crime Prevention Business Partner of the Year award for his significant contributions to public safety and community policing initiatives. Main St. Baptist Church was recognized as the non-profit business organization of the year for its steadfast dedication to public safety, coordination of community events, and collaboration with the Smithfield Police Department to enhance community relations. Cusi Hamlin was honored as the Crime Prevention Team Member of the Year for her partnership and support in organizing the National Night Out event in Smithfield. Her invaluable assistance transformed and revitalized the National Night Out in Smithfield. Additionally, Officer Jones and Officer Wahl were acknowledged for receiving the MADD

(Mothers Against Drunk Driving) Awards, and Sgt. Adams and Officer Jones were presented with Commendation Awards for their exceptional service in 2022.

The second annual Crime Prevention Award Ceremony, the yearly award ceremony to recognize crime prevention award recipients, was hosted at the Manor House in Windsor Castle Park in December 2023. The event maintained consistent award categories for crime prevention. Beth Haywood was acknowledged as the Crime Prevention Citizen of the Year for her significant contributions, which included reviewing crime prevention literature for relevancy and coordinating the 2023 Smithfield National Night Out. The Crime Prevention Business Partner of the Year was conferred upon Sentara Health Systems for their invaluable support in events such as National Night Out, providing the public with flu shots, vaccines, and health informational resources. Jessie Witten, the proprietor of Q'Daddy's Pit Master BBQ, was recognized for their substantial contribution of over 500 hotdogs and condiments for National Night Out. This ceremony has become a celebrated fixture and anticipated event in the Town of Smithfield and has been held in December of every year of this reporting period.

During the specified reporting period, the department leveraged social media platforms like Facebook to disseminate information regarding the accolades and commendations received by law enforcement officials and community members. Notably, the department issued three posts on Facebook and shared eight images to inform the public about the awards bestowed upon law enforcement officials and community members. In 2023, the department issued two posts and four pictures via Facebook as public information regarding awards bestowed upon law enforcement officials and community members. The department will continue to recognize

the following categories to honor the crime prevention efforts of citizens and businesses in the Town of Smithfield:

1. Crime Prevention Business Partner of the Year
2. Crime Prevention Non-Profit Business Partner of the Year
3. Crime Prevention Team Member of the Year

Program Evaluation

Smithfield Police Department recognizes the importance of recognizing crime prevention achievements in its respective officers, community members, and organizations. While the department has and will continue to recognize officers for their accomplishments, this program has allowed it to include community members and organizations. The awards ceremony has allowed the department to acknowledge the public help related to crime prevention formally. A compelling crime prevention program depends on not just the police department engaging in crime prevention initiatives but also the public buying into these initiatives. This coordination and collaboration are vital to maintaining a robust crime prevention program, and acknowledging the many contributions made to make it successful is also crucial to keeping it as strong as possible.

New Goals and Objectives

Goal:

Continue awards program to recognize outstanding crime prevention efforts by citizens, law enforcement, community groups, and other service organizations.

Objectives:

1. Host a yearly awards ceremony to recognize crime prevention award recipients.
2. Post yearly awards information on social media outlets.
3. Continue to identify officers worthy of recognition and awards and nominate at least one a year to the Crime Line Top Cop category.

Analysis of Gaps in Service

No gaps in service are noted in this optional element.



