



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

The Honorable Jackson H. Miller
Director

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Chief Deputy Director

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MINUTES

Criminal Justice Services Board

June 12, 2025

Patrick Henry Building
1111 East Broad Street
Richmond, VA 23219
East Reading Room

Members Present

Senator Lamont Bagby
Sheriff C. O. Balderson
Mr. Lloyd Banks for The Hon.
Patricia West
Ms. Mary Biggs
Chief Craig Branch, Chair
Sheriff Michael Chapman (Virtual)
Ms. Ebony Clark (Virtual)
Ms. Holly Cline for The Hon.
Chadwick Dotson
Officer Bennie Evans, Jr.
Delegate Phil Hernandez
Mr. Jagdish Katyal
Judge Joseph Lindsey
Colonel Matt Hanley
D. Bradley Marshall, Esq.
Ms. Renee Maxey
The Hon. Russell McGuire (Virtual)
Mr. Ron Regnery
Delegate Briana Sewell

Members Present (Cont'd)

Superintendent William Smith
Ms. Theo Stamos
Mr. James Towey for
Ms. Amy Floriano
Mr. Anthony Williams (Virtual)
Chief Ryan Zuidema

Members Absent

Chief Maggie DeBoard
Ms. Robin Deulio
Sheriff Brian Hieatt
Ms. Maria Jankowski
Dr. Sesha Joi Moon
Senator Mark Peake
The Hon. Bryan Porter, Vice-Chair
Ms. Ashley Waddell

I. Call to Order

Chairman Craig Branch called the meeting of the Criminal Justice Services Board (CJSB) to order at 11:05 a.m.
A quorum of the Board was present.

Sheriff Michael Chapman participated through electronic communication pursuant to *Virginia Code* § 2.2-3708.2(A)(1)(b) due to her principal residence location being further than 60 miles from the meeting location.

Ms. Ebony Clark participated through electronic communication pursuant to *Virginia Code* § 2.2-3708.2(A)(1)(b) due to her principal residence location being further than 60 miles from the meeting location.

Mr. Rusty McGuire participated through electronic communication pursuant to *Virginia Code* § 2.2-3708.2(A)(1)(b) due to being on military duty.

Mr. Anthony Williams participated through electronic communication pursuant to *Virginia Code* § 2.2-3708.2(A)(1)(b) due to his attendance at a VA State Bar meeting.

II. Approval of Minutes

Mr. Bradley Marshall made the motion, seconded by Ms. Mary Biggs to accept the minutes of the May 8, 2025, meeting of the CJSB. The motion passed unanimously.

III. Director's Report

Mr. Jackson Miller, Director of the Virginia Department of Criminal Justice Services (DCJS), gave an overview of items of interest from the agency.

Mr. Miller acknowledged several valued DCJS employees that are retiring:

- Candace Miles, Office Manager, Division of Programs and Services – with DCJS for 23 years
- Sherri Johnson, Research Analyst – with DCJS for 26 years
- Nina Pittman, Accounts Payable Accountant – with DCJS for 25 years
- Lizbeth Miller, Program Support Specialist – with DCJS for 11 years

Division of Licensure and Regulatory Services

The new credentialing system in the Division of Licensure and Regulatory Services, Lotus, is largely operational. Some small issues remain, mostly related to data conversion challenges. The division processed more than 5,200 applications in May - double the number of applications typically processed in a month.

The most requested item since the Lotus launch has been the credential verification tool. This tool allows anyone in the public to look up DCJS private security credential holders, which is helpful for the public and employers. DCJS was able to build the verification tool and released it last week.

Division of Public Safety Training and the Virginia Center for School and Campus Safety

- The Virginia Violent Crime Conference was held May 28-30, 2025, at the Inn at Virginia Tech. As mentioned at the last meeting, DCJS partners with the Virginia State Police, the Department of Corrections, the Department of Juvenile Justice, and the Office of the Attorney General of Virginia to hold this important, collaborative conference. This is the tenth year of this conference. Nearly 300 attendees were present, representing law enforcement and other criminal justice professionals from across the Commonwealth.

- The Active Attack Training Section has been renamed the *Critical Incident Preparedness and Response Team* to reflect its legislative responsibilities and programmatic tasks more accurately.

IV. Committee Reports

Prior to reporting from these committees, Chief Branch turned over the Chair duties to Superintendent William Smith.

Committee on Training (COT)

The COT met at 10:00 a.m. on June 12, 2025. COT Chair, Superintendent Smith gave the report.

Executive Committee

The Executive Committee met on May 15, 2025, to hear the decertification appeals of:

- **Mr. Derek Percy**, formerly with the Gate City Police Department. The Executive Committee voted to sustain the decertification of Mr. Percy.
- **Mr. Charlie Oates**, formerly with the Fauquier County Sheriff's Office. The Executive Committee voted to reinstate the eligibility for certification of Mr. Oates.
- **Mr. Le'Angelo Brooks**, formerly with the Alexandria Sheriff's Office. The Executive Committee voted to sustain the decertification of Mr. Brooks.
- **Ms. Amy Collins**, formerly with the Louisa County Sheriff's Office. The Executive Committee voted to sustain the decertification of Ms. Collins.
- **Mr. Mathew Gowin**, formerly with the Hanover County Sheriff's Office. The Executive Committee voted to sustain the decertification of Mr. Gowin.

The Executive Committee met on May 16, 2025, to hear decertification appeals of:

- **Ms. Jennifer Land**, formerly with the Chesapeake Police Department. The Executive Committee voted to sustain the decertification of Ms. Land.
- **Mr. Moses Blakley**, formerly with the Virginia State Police. The Executive Committee voted to sustain the decertification of Mr. Blakley.
- **Mr. Kenneth Terry**, formerly with the Virginia State Police. The Executive Committee voted to sustain the decertification of Mr. Terry.

Grants Committee Report

The Grants Committee met on May 29, 2025, at 11am, and made the following recommendations:

- **Byrne State Crisis Intervention Program (BSCI):** The Grants Subcommittee approved funding in the amount of **\$240,200**, in federal funds, for **2 awards**.
- **Byrne Justice Assistance Grant Program (BJAG):** The Grants Subcommittee approved funding in the amount of **\$3,792,514** using \$2,844,365 in federal JAG funding allocated for this purpose and \$948,149 in subrecipient match contribution, for **75 awards**.
- **Byrne Justice Assistance Grant Program (BJAG Critical Incident):** The Grants Subcommittee approved funding in the amount of **\$869,000**, using federal JAG funding, for **1 award**. This is also referred to as the in-house DCJS grant.
- **Comprehensive Community Corrections Act and Pretrial Services Act - Regional Jail Expansion (CCCA/PSA Jail Expansion):** The Grants Committee approved funding in the amount of

\$1,100,000, using \$825,000 in state general funds allocated for this purpose and \$275,000 in subrecipient match contribution, for **2 awards**.

- **Comprehensive Community Corrections Act and Pretrial Services Act (CCCA/PSA):** The Grants Committee approved funding in the amount of **\$33,032,615**, using state general funds, for **37 awards**.
- **Firearm Violence Intervention and Prevention Fund (HVIPP New):** The Grants Committee approved funding in the amount of **\$3,550,675**, in state special funds, for **1 award**.
- **Firearm Violence Intervention and Prevention Fund (HVIPP Continuation):** The Grants Committee approved funding in the amount of **\$5,000,000**, using state special funds, for **1 award**.
- **Jail Substance Use Treatment (JSUT):** The Grants Committee approved funding in the amount of **\$498,486**, in state special funds, for **5 awards**.
- **Office of First Responder Wellness (OFRW) Program (Reconsideration):** The Grants Subcommittee approved funding in the amount of **\$81,364**, using state funds, for **3 awards**. DCJS staff requested reconsideration for 3 awards that were previously voted on at the May CJSB Meeting. Upon further communication and consideration, it was determined that the Guide Application, requested by the 3 awards, aligns with the goals of the funding opportunity.
- **Residential Substance Abuse Treatment for Prisoners (RSAT) Continuation:** The Grants Committee approved funding in the amount of **\$556,180**, using \$416,598 in federal funds and \$139,582 in subrecipient match contributions, for **5 awards**.
- **Virginia Sexual and Domestic Violence Victim Fund (VSDVVF):** The Grants Committee approved funding in the amount of **\$2,259,760**, using state general and special funds, for **49 awards**.
- **Victim Witness Grant Program (VWGP):** The Grants Committee approved funding in the amount of **\$20,779,087**, comprised of federal VOCA funds, state general funds, and Virginia Crime Victim-Witness Fund special funds, for **115 awards**.

A motion was made by Ms. Mary Biggs and seconded by Ms. Renee Maxey to approve these grants as recommended by the Grants Committee. The motion passed unanimously.

Recusals: Sheriff C. O. Balderson for the CCCA/PSA grant for Westmoreland County, the VWGP grant for Westmoreland County, and the BJA grant for Westmoreland County

Ms. Biggs for the JUST grant for Western Virginia Regional Jail Authority, the RSAT grant for the Western Virginia Regional Jail Authority, the VWGP grant for Montgomery County, and the BJA grant for the Town of Blacksburg

Chief Branch for the CCCA/PSA grants for Culpeper County and the City of Fredericksburg, the JUST grant for the Rappahannock Regional Jail, the VSDVVF grants for Caroline County, Empowerhouse, City of Fredericksburg, Rappahannock Council Against Sexual Assault, Services to Abused Families, Inc., County of Spotsylvania, Stafford County, the VWGP grants for Caroline County, Culpeper County, Orange County, Spotsylvania County, and Stafford County.

Ms. Holly Cline (Proxy for Mr. Chadwick Dotson) for VWGP grant for Department of Corrections.

Officer Bennie Evans for CCCA/PSA grant for the City of Alexandria, the VWGP grant for the City of Alexandria, the BJAG grant for Northern Virginia Community College.

Mr. McGuire for VWGP grant for Louisa County.

Ms. Theo Stamos for VWGP grant for the Office of the Attorney General.

Chief Ryan Zuidema for the CCCA/PSA grant for City of Lynchburg, VSDVVF grant for the City of Lynchburg, the VWGP grant for the City of Lynchburg, the BJAG grant for the City of Lynchburg, the Office of First Responder Wellness Grant Program Reconsideration for the City of Lynchburg.

After completing these reports, Superintendent Smith turned the meeting back over to the Chairman, Chief Branch.

Nominations and Appointments Committee

Sheriff Balderson gave an update from the Nominations Committee which met on June 12, 2025, at 10:00 a.m.

PSSAB

- Re-Appointment of Mr. James W. Booker, Electronic Security Business Representative. Beginning September 1, 2025, and ending August 31, 2028.
- Appointment of Gregory McAleer, Electronic Security Business Representative. Beginning October 1, 2025, and ending June 30, 2028.
- Re-appointment of Ms. Marie Marshall, Armored Car Business Representative. Beginning April September 1, 2025, and ending August 30, 2029.
- Re-appointment of Mr. Matthew Henderson, Private Investigator Business Representative. Beginning July 1, 2025, and ending June 30, 2028.
- Re-appointment of Mr. M. Ray Wilder, Private Investigator Business Representative. Beginning September 1, 2025, and ending August 31, 2028.

CASA/CJA

- Re-appointment of Ms. Jackie Brock, Individual Experienced with Working with Children with Disabilities position, Term to begin July 1, 2025, and end July 1, 2029.
- Appointment of Ms. Allison Martin, J.D., Prosecuting Attorney position. Term to begin July 1, 2025, and end July 1, 2029.

A motion was made by Mr. Katyal and seconded by Mr. Marshall to approve of these appointments/reappointments as recommended by the Nominations Committee. The motion passed unanimously.

V. Old Business

There was no old business to discuss.

VI. New Business

There was no new business to discuss.

VII. Public Comment

There was no public comment.

VIII. Next Meeting

The next Criminal Justice Services Board (CJSB) Meeting will take place in the East Reading Room of the Patrick Henry Building on October 9, 2025, at 11:00 a.m.

IX. Adjournment

The meeting adjourned at 11:25 a.m.