

Ms. Janice Waddy
Grants Administrator
Department of Criminal Justice Services
202 North 9th Street, 10th Floor
Richmond, VA 23219

Dear Ms. Waddy:

The Office of the Commonwealth's Attorney for the City/County of _____ intends to:

- Apply for funding through the Virginia Sexual and Domestic Violence Victim Fund
- Decline funding through the Virginia Sexual and Domestic Violence Victim Fund
- Submit a joint application with _____

Signature of Commonwealth's Attorney

Printed Name

Date

*Please mail this letter to the attention of Janice Waddy at the above address or fax it to 804-786-7231 for receipt by DCJS **no later than 4:30 pm on Friday, October 13, 2005.***