

## VIRGINIA SEXUAL AND DOMESTIC VIOLENCE VICTIM FUND GENERAL GRANT CONDITIONS AND ASSURANCES FOR PROSECUTION GRANTS

In the event that the grant is awarded, the applicant assures and certifies that it will comply with the following requirements:

1. The applicant assures that no fees will be charged for services provided through this grant program.
2. If a VSDVVF grant is awarded, the applicant assures that funds made available under this grant will be used to enhance or expand services and will not be used to supplant state and local funds that would otherwise be available. State, local or other funds currently allocated to prosecute domestic violence, sexual assault, stalking, and family abuse cases may not be reallocated to other purposes.
3. The applicant acknowledges that violations of the following VA Code sections are a priority for prosecution under the VSDVVF:

16.1-253.2  
18.2-57.2  
18.2-60.3  
18.2-60.4  
18.2-61  
18.2-67.1  
18.2-67.2  
18.2-67.3  
18.2-67.4  
18.2-67.5

4. The applicant agrees to participate on the local domestic violence coordinating council, as well as on the local sexual assault coordinating council. The applicant is encouraged to obtain a cooperative agreement with the local domestic violence program and the local sexual assault crisis center. The agreement should outline how prosecution efforts are coordinated with local domestic violence and sexual assault services provided to victims.
5. The applicant agrees to submit progress **and financial** reports to the DCJS on the 12th **business** day following the close of each quarter.

### **Progress Reports**

Quarterly progress reports are generated using the Sexual and Domestic Violence Victim Fund (SDVVF) software and must be submitted online through the Grants Management Information System (GMIS). Users can access GMIS using the SDVVF software. For assistance in using the GMIS system, please

contact staff of the DCJS Grants Administration section at [grantsweb@dcjs.virginia.gov](mailto:grantsweb@dcjs.virginia.gov). For assistance using the Sexual and Domestic Violence Victim Fund (SDVVF) software, please contact DCJS staff, Darwin Webb at [Darwin.Webb@dcjs.virginia.gov](mailto:Darwin.Webb@dcjs.virginia.gov) or Cassandra Edwards at [Kassandra.Edwards@dcjs.virginia.gov](mailto:Kassandra.Edwards@dcjs.virginia.gov).

**Financial Reports**

Financial reports shall be submitted using the **online** Grants Management Information System (GMIS). For assistance in using this system, please contact staff of the DCJS Grants Administration section at [grantsweb@dcjs.virginia.gov](mailto:grantsweb@dcjs.virginia.gov).

6. The applicant agrees that proper accounting, auditing, and evaluation records will be kept for review by DCJS.
7. The subgrantee agrees to forward a copy to DCJS of the scheduled audit of this grant award.

**CERTIFICATION**

I certify that all the information presented is correct, that there has been appropriate coordination with affected agencies, and that this program will comply with all federal and state laws and guidelines that apply to this award.

\_\_\_\_\_  
Signature of City Manager/County Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature of Commonwealth's Attorney

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name