



**8. What percentage of your V-STOP Program grant funds were directed to each of these areas?** *(Report the area[s] addressed by your V-STOP Program grant during the current reporting period and estimate the approximate percent of funds [or resources] used to address each area [consider training, victim services, etc.].)*

Throughout this form, the term **sexual assault** includes both assaults committed by offenders who are strangers to the victim/survivor and assaults committed by offenders who are known to, related by blood or marriage to, or in a dating relationship with the victim. The term **domestic violence** applies to any pattern of coercive behavior that is used by one person to gain power and control over a current or former intimate partner. Domestic violence includes dating violence, which is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. **Stalking** is defined as a course of conduct directed at a specific person that places that person in reasonable fear of the death of, or serious bodily injury to, herself or himself, a member of her/his immediate family, or her/his spouse or intimate partner.

	Percentage of grant funds
Sexual assault	
Domestic violence	
Stalking	
<b>TOTAL</b>	<b>100%</b>

**A2. Staff information (the content of this section should NOT change from quarter to quarter)**

**Were V-STOP Program grant funds used to fund staff positions during the current reporting period?** Check yes if V-STOP Program funds were used to pay staff, including part-time staff and contractors.

- Yes--answer question 9**
- No--skip to Section B**

**9. Staff** *(Report the total number of full-time equivalent (FTE) staff funded by the V-STOP Program grant during the current reporting period. Include employees who are part-time and/or only partially funded with these grant funds as well as contractors. Include employees who are funded with any required grant match. If an employee or contractor was not employed or utilized over the entire reporting period, report the average. Round to the second decimal. See separate instructions for examples of how to calculate FTEs for part-time staff and contractors.)*

Staff	Grant-funded staff
Administrator <i>(fiscal manager, executive director)</i>	
Counselor	
Information technology specialist	
Law enforcement officer	
Legal advocate	
Program coordinator <i>(training coordinator, victim services coordinator)</i>	
Support staff <i>(secretary, administrative assistant)</i>	
Trainer	
Victim advocate	
Victim-witness specialist	
Other <i>(specify):</i>	
<b>TOTAL</b>	

**B. PURPOSE AREAS**

**All subgrantees must complete this section (the content of this section should NOT change from quarter to quarter)**

**10. Statutory purpose areas** *(Check all purpose areas that apply to activities supported with V-STOP Program funds during the current reporting period.)*

Check ALL that apply	Purpose areas
<input type="checkbox"/>	Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and

	respond to violent crimes against women, including crimes of sexual assault, domestic violence, and dating violence.
<input type="checkbox"/>	Specialized units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.
<input type="checkbox"/>	Police, court, and prosecution policies, protocols, orders, and services specifically devoted to preventing, identifying, and responding to violent crimes against women, including the crimes of sexual assault and domestic violence.
<input type="checkbox"/>	Data collection and communication systems, including computerized systems, linking police, prosecutors, and courts or for the purpose of identifying and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of sexual assault and domestic violence.
<input type="checkbox"/>	Victim services programs, including sexual assault, domestic violence and dating violence programs; delivery of victim services to underserved populations; specialized domestic violence court advocates in courts where a significant number of protection orders are granted; and increased reporting and reduced attrition rates for cases involving violent crimes against women, including crimes of sexual assault, domestic violence, and dating violence.
<input type="checkbox"/>	Programs to address stalking.
<input type="checkbox"/>	Addressing the needs and circumstances of American Indian tribes in dealing with violent crimes against women, including the crimes of sexual assault and domestic violence.
<input type="checkbox"/>	Supporting formal and informal statewide, multidisciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim service agencies, and other state agencies and departments to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.
<input type="checkbox"/>	Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault.
<input type="checkbox"/>	Programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of older and disabled women who are victims of sexual assault or domestic violence, including recognizing, investigating, and prosecuting instances of such violence or assault and targeting outreach and support, counseling, and other victims' services to such older and disabled individuals.
<input type="checkbox"/>	Assisting victims of sexual assault and domestic violence in immigration matters.

## C. FUNCTION AREAS

### C1. Training

Were your V-STOP Program funds used for training during the current reporting period? Check yes if V-STOP Program-funded staff provided training or if grant funds were used to directly support training.

- Yes—answer questions 11-13
- No—skip to C2

**11. Training provided with V-STOP Program grant funds** (Report the total number of training events provided during the current reporting period with V-STOP Program grant funds. Do not include staff development training provided to V-STOP Program-funded staff.)

Total number of training events provided \_\_\_\_\_

**12. Number of people trained** (Report the number of people trained with V-STOP Program funds during the current reporting period. Use the category that is most descriptive of the people attending the training event.)

People trained	Number
Attorneys/law students	
Batterer Intervention Program staff	
Community advocacy organization staff (NAACP, Gray Panthers)	
Correction personnel (probation, parole, and correctional facilities)	
Court personnel (judges, clerks)	
Disability organization staff (non-governmental)	
Domestic violence coalition staff (state or tribal)	
Domestic violence program staff	
Elder organization staff (non-governmental)	
Faith-based organization staff	
Government agency staff (vocational rehabilitation, food stamps, TANF)	
Health professionals (doctors, nurses)	
Immigrant organization staff (non-governmental)	
Law enforcement officers	
Legal services staff	
Mental health professionals	
Prosecutors	
Sexual assault forensic examiners	
Social service organization staff	
Sexual assault coalition staff (state or tribal)	
Sexual assault program staff	
Supervised visitation and exchange center staff	
Tribal coalition staff	
Tribal government/Tribal government agency	
Tribal sexual assault and/or domestic violence program staff	
Victim-witness specialists	
Volunteers	
Other (specify): _____	
<b>TOTAL</b>	

**13. Training content areas** (Indicate all topics covered in training events provided with your V-STOP Program funds during the current reporting period. Check all that apply.)

**Sexual assault, domestic violence, and stalking**

Advocate response

- Child witnesses
- Confidentiality
- Dating violence overview, dynamics and services
- Domestic violence overview, dynamics and services
- Mandatory reporting requirements
- Safety planning for victims/survivors
- Sexual assault overview, dynamics and services
- Stalking overview, dynamics and services
- Supervised visitation and exchange
- Other (*specify*): \_\_\_\_\_

**Justice system**

- Civil court procedures
- Criminal court procedures
- Domestic violence statutes/codes
- Firearms and domestic violence
- Immigration
- Identification and arrest of predominant aggressor
- Judicial response
- Law enforcement response
- Pro-arrest policies
- Probation response

**Underserved populations**

- Prosecution response
- Protection orders (*including full faith and credit*)
- Sexual assault statutes/codes
- Sexual assault forensic examination
- Stalking statutes/codes
- Tribal Jurisdiction and Public Law 280
- Other (*specify*): \_\_\_\_\_

Issues specific to victims/survivors who:

- live in rural areas
- are American Indian or Alaska Native
- are Asian
- are black or African American
- are disabled
- are elderly
- are Hispanic or Latino
- are institutionalized or isolated
- are homeless or living in poverty
- are immigrants, refugees, or asylum seekers
- are lesbian, gay, bisexual, transgender, or intersex
- are Native Hawaiian or other Pacific Islander
- have mental health problems
- have substance abuse problems
- Other (*specify*): \_\_\_\_\_

**Community response**

- Coordinated community response
- Response teams (DART, DVRT, SART)
- Technology
- Other (*specify*): \_\_\_\_\_

## C2. Coordinated Community Response

All subgrantees must complete this section.

14. Coordinated community response activities during the current reporting period (Check the appropriate boxes to indicate the agencies or organizations that you provided victim/survivor referrals to, received victim/survivor referrals from, engaged in consultation with, provided technical assistance to, and/or attended meetings with, during the current reporting period, according to the usual frequency of the interactions. If the interactions were not part of a regular schedule, you will need to estimate the frequency with which these interactions occurred during the current reporting period.)

Daily = three (3) or more times per week

Weekly = two (2) or more times per month

Monthly = six (6) or more times per year

Agency/organization	Victim/survivor referrals, consultations, technical assistance			Meetings		
	Daily	Weekly	Monthly	Weekly	Monthly	Quarterly
Batterer intervention program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community advocacy organization (NAACP, NAMI)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Corrections (probation, parole and correctional facility staff)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Court	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Domestic violence organization	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Faith-based organization	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Health/mental health organization	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Law enforcement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal services organization	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prosecutor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sexual assault organization	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social service organization	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Victim/Witness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### C3. Policies

Were your V-STOP Program funds used to develop, substantially revise, or implement policies or protocols during the current reporting period? Check yes if V-STOP Program-funded staff developed, substantially revised or implemented policies or protocols, or if V-STOP Program funds were used to directly support the development, revision or implementation of policies or protocols.

- Yes--answer question 15
- No--skip to C4

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### 15. Types of protocols and/or policies developed, substantially revised or implemented during the current reporting period (Check all that apply.)

#### Victim Services

- Appropriate response to underserved populations
- Appropriate response to victims/survivors who are elderly or have disabilities
- Confidentiality
- Mandatory training standards for staff and volunteers
- Staff, board, and/or volunteers represent the diversity of your service area
- Victim/survivor informed about Crime Victims Compensation and Victim Impact Statements
- Other (specify): \_\_\_\_\_

#### Law Enforcement

- Appropriate response to underserved populations
- Appropriate response to victims/survivors who are elderly or have disabilities
- Identifying predominant aggressor/discouraging dual arrest
- Immediate access to protection order information
- Mandatory training on sexual assault, domestic violence, and/or stalking
- No victims/survivors polygraphed
- No charge to victims/survivors for service of protection orders, warrants, or subpoenas
- Pro-arrest/mandatory arrest
- Protection order enforcement (including full faith and credit)
- Providing information to victims/survivors about services
- Officer involved domestic violence
- Repeat offender
- Sexual assault policies
- Other (specify): \_\_\_\_\_

#### Prosecution

- Appropriate response to underserved populations
- Appropriate response to victims/survivors who are elderly or have disabilities
- Mandatory training on sexual assault, domestic violence, and/or stalking
- No victims/survivors polygraphed
- No charge to victims/survivors for any costs related to prosecution of domestic violence offense
- Vertical prosecution
- Victim-witness notification
- Violation of protection orders
- Other (specify): \_\_\_\_\_

#### Courts

- Accelerated trial schedules
- Appropriate response to underserved populations

- Appropriate response to victims/survivors who are elderly or have disabilities
- Dedicated domestic violence docket
- Full faith and credit for protection orders
- Immediate access to obtaining protection orders
- Judicial monitoring of sexual assault and/or domestic violence offenders
- Mandatory training on sexual assault, domestic violence, and/or stalking
- No charge to victims/survivors for any costs related to prosecution of a sexual assault and/or domestic violence offense or to obtaining a protection order
- Policy against mutual restraining orders
- Procedures for courtroom security
- Standard protection order form
- Other (specify): \_\_\_\_\_

#### Probation and parole

- Appropriate response for cases involving underserved populations
- Appropriate response for cases involving victims/survivors who are elderly or have disabilities
- Mandatory training on sexual assault, domestic violence, and/or stalking
- Strategies to assist and protect victim/survivor during probation and parole
- Victim notification
- Other (specify): \_\_\_\_\_

#### Health care

- Advocate response to emergency room
- Appropriate response for underserved populations
- Appropriate response to victims/survivors who are elderly or have disabilities
- Forensic exams not billed to victim/survivor
- Mandatory training on sexual assault, domestic violence, and/or stalking
- Routine screening and referrals for sexual assault, domestic violence, and/or stalking
- Other (specify): \_\_\_\_\_

#### C4. Products

Were your V-STOP Program funds used to develop, substantially revise, and/or distribute products during the current reporting period? Check yes if V-STOP Program-funded staff developed, revised and/or distributed products or if V-STOP Program funds directly supported the development, revision, or distribution of products.

- Yes--answer question 16
- No--skip to C5

**16. Use of V-STOP Program funds for product development, substantial revision, and/or distribution** *(Report the number of products developed, substantially revised, and/or distributed with V-STOP Program funds during the current reporting period. Report the number of new products developed or substantially revised during the current reporting period; the title/topic and intended audience for each product developed, revised, and/or distributed; and the number of products used or distributed. If a product was created in or translated into a language other than English, including Braille, indicate the language. Report on products that were newly developed during the current reporting period whether or not they were used or distributed, and on products that were previously developed or revised that were used or distributed during the current reporting period.)*

Product	Number developed or revised	Title/topic	Intended audience	Number used or distributed	Other languages
Brochures					
Manuals					
Training curricula					
Training materials					
Other <i>(specify):</i> _____					

#### C5. Data Collection and Communication Systems

**Were your V-STOP Program funds used to develop, install, or expand data collection and/or communication systems during the current reporting period?** Check yes if V-STOP Program funds or V-STOP Program-funded staff were used to develop, install, or expand data collection and/or communication systems.

- Yes--answer questions 17-18**
  - No--skip to C6**
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**17. Use of V-STOP Program funds for data collection and/or communication systems** *(Check all that apply.)*

- Develop new data collection/communication systems
- Install data collection/communication systems
- Expand existing data collection/communication systems
- Link existing data collection/communication systems
- Share information with other community partners
- Manage data collection and communication
- Purchase computers and other equipment

**18. Purpose of data collection and/or communication systems** *(Indicate all types of information identified or tracked with this technology by checking all that apply.)*

- Arrests
- Bail/bond orders
- Case management
- Compliance with court-ordered sanctions
- Convictions
- Court docket management
- Evaluation/outcome measures
- Incident reports
- Probation conditions/violations
- Prosecutions
- Protection orders
- Recidivism
- Sentencing
- Stalking and harassment orders
- Victim notification
- Victim service availability
- Violations of protection orders
- Warrants

Other *(specify)*: \_\_\_\_\_

**C6. Specialized Units**

**Were your V-STOP Program funds used for specialized units in the criminal justice system during the current reporting period?** Check yes if any V-STOP Program-funded staff was part of a specialized unit in any of the categories listed below or if V-STOP Program funds were used to directly support a specialized unit. *(A specialized unit is a centralized or coordinated group or unit of police officers, prosecutors, probation*

officers, judges, or other court staff responsible for handling sexual assault, domestic violence, and/or stalking cases. A specialized unit may consist of one person, even if that person is partially funded by your V-STOP Program subgrant.)

- Yes--answer question 19
- No--skip to C7

**19. Use of V-STOP Program funds for specialized units** (Check all that apply for the current reporting period.)

	Law enforcement	Prosecution	Court	Probation or parole
Develop a new unit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Support, expand, or coordinate an existing unit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Train a specialized unit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify): _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**C7. System Improvement**

Were your V-STOP Program funds used for system improvement during the current reporting period? Check yes if any V-STOP Program-funded staff engaged in system improvement activities or if V-STOP Program funds directly supported system improvements (e.g., interpreters, safety audits, security).

- Yes--answer question 20
- No--skip to Section D

**20. Use of V-STOP Program funds for system improvement** (Check all that apply.)

	Victim services	Law enforcement	Prosecution	Court	Probation or parole
Evaluation	<input type="checkbox"/>				
Interpreters	<input type="checkbox"/>				
Language lines	<input type="checkbox"/>				
Meetings between tribal and non-tribal entities	<input type="checkbox"/>				
Safety audits	<input type="checkbox"/>				
Security personnel or equipment	<input type="checkbox"/>				
Translation of forms and documents	<input type="checkbox"/>				
Other _____	<input type="checkbox"/>				

## D. CRIMINAL JUSTICE SYSTEM

### D1. Law Enforcement

#### 21. Activities *(Report the activities on sexual assault, domestic violence, and/or stalking cases/incidents for the current reporting period.)*

Activity	Number
Calls for assistance <i>(All 911 and other calls made to law enforcement.)</i>	
Incident reports <i>(All responses to an incident as reported on an incident report.)</i>	
Cases/incidents investigated <i>(All cases in which evidence was collected/witnesses interviewed relating to an incident.)</i>	
Arrests of predominant aggressor <i>(Responses by law enforcement in which only the predominant or primary aggressor was arrested.)</i>	
Dual arrests <i>(Responses by law enforcement in which two parties involved in the incident are arrested.)</i>	
Protection/ex parte/temporary restraining orders served <i>(All instances in which these types of orders were served on offenders.)</i>	
Arrests for violation of bail bond <i>(All instances in which arrests were made of offenders who violated conditions set out in their bail bonds.)</i>	
Enforcement of warrants <i>(All instances in which warrants relating to these incidents were enforced.)</i>	
Arrests for violation of protection order	
Protection orders issued <i>(All orders issued by law enforcement or at the request of law enforcement in a sexual assault, domestic violence, or stalking case.)</i>	
Referrals of cases to prosecutor	
Referrals of federal firearms charges to federal prosecutor	

#### 22. Protection orders *(Report the total number of emergency/preliminary protection orders requested and granted for which V-STOP Program-funded law enforcement staff provided assistance to victims/survivors during the current reporting period.)*

	Emergency/Preliminary protection orders	Final protection orders
Number of protection orders requested		
Number of protection orders granted		

**23. Demographics of UNDUPLICATED victims/survivors served or partially served BY V-STOP FUNDED STAFF ONLY**

	Number of victims/survivors
<b>Race/Ethnicity</b> ( <i>victims/survivors may be counted for each ethnicity that applies</i> )	
Black or African American	
American Indian and Alaska Native	
Asian or Asian American	
Native Hawaiian and other Pacific Islander	
Hispanic or Latino	
White	
Unknown	
<b>Gender</b>	
Female	
Male	
Unknown	
<b>TOTAL GENDER (Total Gender should equal Total Age)</b>	
<b>Age</b>	
0-17	
18-24	
25-59	
60+	
Unknown	
<b>TOTAL AGE (Total Age should equal Total Gender)</b>	
<b>Other demographics</b>	
People with limited English proficiency	
People who are immigrants/refugees/asylum seekers	
People who live in rural areas	
Mentally/emotionally challenged	
Physically/medically challenged	
Lesbian	
Women at risk (prostitutes, substance abusers, pregnant, etc.)	
College students	
Other (specify):	

**24. Victims/survivors' relationship to offender** (*If a victim/survivor experienced more than one type of victimization and/or was victimized by more than one perpetrator, count the victim/survivor in all categories that apply.*)

Relationship to offender	Number of victims/survivors		
	Sexual assault	Domestic violence	Stalking
Current or former spouse or intimate partner			
Other family or household member ( <i>in-law, sibling, grandparent, roommate, etc.</i> )			
Dating relationship			
Acquaintance ( <i>friend, neighbor, co-worker, schoolmate, etc.</i> )			
Stranger			
Relationship unknown			
Other ( <i>specify</i> ):			

**E. NARRATIVE**

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**All grantees must answer ALL narrative questions.**

- 25. List objectives, performance measures, and progress this quarter.** This can be done in chart form. Evaluate (analyze and discuss) the impact of your project. Please contact your grant monitor if you would like a model format to report on your objectives, performance measures, and progress. Two pages maximum.
- 26. Case Study.** For projects working directly with victims, describe a significant case from the quarter, e.g. one that required a significant amount of staff time or had a significant impact on your community. One/two paragraphs maximum.
- 27. Copies of materials developed.** Please send copies of brochures, training manuals, and curricula that were developed by V-STOP funded staff this quarter (and reported in Question #16).
- 28. Media Coverage.** Specify the type and date of coverage, e.g. WCVE television interview with V-STOP Prosecutor regarding Sexual Assault Awareness Month activities. If sending news clippings, copy on 8 ½ x11 paper. No more than three (3) clippings.
- 29. Training Received.** List the training events, dates, location, and V-STOP funded staff attending the event.
- 30. What do you see as the most significant areas of remaining need or obstacles encountered with regard to increasing victim/survivor safety and offender accountability?** *(Consider geographic regions, underserved populations, service delivery systems, types of victimization, and challenges and barriers unique to your jurisdiction.)* One/two paragraphs maximum.
- 31. Provide any additional information that you would like us to know about your V-STOP Program, the effectiveness of your grant, and/or any technical assistance/training needs.** *(If you have not already done so elsewhere on this form, feel free to discuss any of the following: institutionalization of staff positions, policies, and/or protocols; systems-level changes; community collaboration; the removal or reduction of barriers and challenges for victims/survivors; utilization of volunteers and/or interns to complete activities; promising practices; and positive or negative unintended consequences.)* For a more immediate response to your technical assistance needs, please call or e-mail your monitor. One/two paragraphs maximum.

**FINAL (CUMULATIVE) NARRATIVE ONLY**

- 32. What has V-STOP Program funding allowed you to do that you could not do prior to receiving this funding?** *(e.g., expand coordination and cross-referrals with victim/survivor services, or track data on arrests and prosecutions)* One/two paragraphs maximum.