

Placement Agency:
Contact Person:
Address:

Attachment

Telephone:

**COMMUNITY SERVICE AGREEMENT
(Faith-Based Organizations)**

This agreement is made this ____ day of _____ by and between the _____
_____(Program) and _____(Organization).

This agreement is intended to delineate the responsibilities of each party.

1. _____(Program) will:

- a. Schedule all offenders for screening.
- b. Monitor activities of offenders.
- c. Provide a supplemental accident insurance on all offenders.
- d. Provide appropriate technical assistance (e.g. provide forms and information regarding rules and regulations on the use of offenders).

2. _____(Organization) will:

- a. Maintain a record of community service hours completed by offenders and provide an evaluation of the offender, including failures to report, when called upon.
- b. Provide supervision and guidance of offenders for each task that needs to be completed. I am aware of the intent of _____(Program) and will provide supervision as a contracting agency on behalf of _____(Program).
- c. Describe the type(s) of community service work the offenders will be performing
- d. Contact the case officer if problems should arise, especially in regards to the offender's attendance, attitude, performance, and/or behavior.
- e. Notify _____(Program) immediately of any injury incurred by the offender.

3. _____(Program) and
_____(Organization) agree that:

In order to insure separation of church and state, freedom of religious choice or religious orientation, the parties agree that no local probationer will be required to attend religious services, participate in prayer or be subjected to meetings where prayer is a part of the organizational procedure, or try to convert the probationer without the consent of the probationer.

Community Service Organization Representative

Date

Program Representative

Date

Placement Agency:

Attachment

Contact Person:

Address:

Telephone:

**COMMUNITY SERVICE AGREEMENT
(Non faith-based organizations)**

This agreement is made this ____ day of _____ by and between the _____
_____(Program) and _____(Organization).

This agreement is intended to delineate the responsibilities of each party.

1. _____(Program) will:

- a. Schedule all offenders for screening.
- b. Monitor activities of offenders.
- c. Provide a supplemental accident insurance on all offenders.
- d. Provide appropriate technical assistance (e.g. provide forms and information regarding rules and regulations on the use of offenders).

2. _____(Organization) will:

- a. Maintain a record of community service hours completed by offenders and provide an evaluation of the offender, including failures to report, when called upon.
- b. Provide supervision and guidance of offenders for each task that needs to be completed. I am aware of the intent of _____
_____(Program) and will provide supervision as a contracting agency on behalf of _____(Program).
- c. Describe the type(s) of community service work the offenders will be performing
- d. Contact the case officer if problems should arise, especially in regards to the offender's attendance, attitude, performance, and/or behavior.
- e. Notify _____(Program) immediately of any injury incurred by the offender.

Community Service Organization Representative

Date

Program Representative

Date