



**SEIZED PROPERTY DISPOSITION SHARING DECISION FORM**

Please type

*Submission of this form must be accompanied by a Court Order and a check for forfeited currency or bill of sale of forfeited items.*

<b>1. Seizing Agency:</b>			
Email Address:			
<b>2. Seizing Agency Case No.:</b>			
<b>3. Defendant's Name:</b>			
<b>4. Date of Court Disposition:</b>			
<b>5. Criminal Conviction:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown <input type="checkbox"/>			
<b>6. Disposition of Property Seized:</b>			
<input type="checkbox"/> Forfeiture List of Item(s) Forfeited:	<input type="checkbox"/> Dismissal List of Item(s) Dismissed:	<input type="checkbox"/> Release to Lien Holder List of Item(s) Released:	<input type="checkbox"/> Return to Owner List of Item(s) Returned:
Expenses deducted:			
<b>For forfeited non-cash items, will this asset be requested for in-kind use or sale? (Check one)</b> <input type="checkbox"/> In-Kind <input type="checkbox"/> Sale <input type="checkbox"/> Not known at this time <b>Upon sale of item, complete section 9 below and return with the bill of sale.</b>			
<b>7. Contact Officer:</b>			
Name:		Title:	
Phone:		Email:	
Signature:		Date:	
<b>8. Joint Agency Sharing Decision: Percentages must be listed for all agencies to equal remaining 90%</b>			
Agency: DCJS (Per §19.2-386.14)	10	%	Agency: _____ %
Agency: _____	_____	%	Agency: _____ %
Agency: _____	_____	%	Agency: _____ %
Agency: _____	_____	%	Agency: _____ %
Agency: _____	_____	%	Agency: _____ %
<b>9. Certification:</b> I certify the above information is true and accurate, that the property transferred will be used for the law enforcement purpose stated, and that all monies received pursuant to this request will be deposited and accounted for consistent with applicable state laws, regulations, and court orders. <b>Chief/Sheriff/Superintendent:</b> <i>(Print)</i>			
Name:	Name:	Name:	
Title:	Title:	Title:	
Signature:	Signature:	Signature:	
<b>10. SALE OF ASSETS: Complete this section AFTER the sale of an asset for this case and submit.</b>			
Description of item sold:	Date of sale:	Sale price:	
Expenses deducted from sale price:		<b>Net proceeds:</b>	
<b>(If net proceeds are \$500 or more <u>AND</u> within a year from the date of the court order, submit a check for the net proceeds, copy of bill of sale, and this form to DCJS)</b>			
<b>(If net proceeds are less than \$500 <u>OR</u> the sale was after one year from the court order date, then submit only this form and a copy of the bill of sale.)</b>			