**Worksheet - Annual Targets for Victim/Witness Program Service Objectives (Witnesses)**

**Directions: Please indicate the number of witnesses your program proposes to serve in FY2017 and FY2018. List the number of witnesses who will receive specific services below. (See Victim/Witness Codebook for complete service objectives. Please note: not every witness will receive every service below.)**

**\* Number of Direct Service Witnesses to be Served by Program in FY2017**       **FY2018**

##  Annual Targets

**Required Objectives FY2017 FY2018**

**® 1. Witness’ Rights Information**

 **(Pre-Printed)**

**® 2. Witness’ Rights Explanation**

 **A. Protection**

 **B. Employer Services**

 **C. Confidentiality**

 **D. Interpreter Services**

**® 3. Protection**

**® 4. Intercession**

 **Employers**

**® 5. Assistance w/ Interpreter Services**

 **Annual Targets**

**Optional Objectives** **FY2017 FY2018**

 6. Dispositions

 7. Courtroom Explanations

 8. Courtroom Tours

**Other Required Certifications**

Check below to indicate agreement to comply with limitation on witness services, non-supplantation, evaluation and reporting requirements, confidentiality, and use of volunteers.

1. Grant funded staff hours devoted to the provision of services to witnesses will be limited to 5% or less. [ ]  Yes [ ]  No

2. Grant funds will enhance or expand direct services to crime victims and witnesses and will not be used to supplant other funds. [ ]  Yes [ ]  No

3. Applicant agrees to collect required evaluation and reporting data and submit it to DCJS by the 12th working day after the close of each quarter. [ ]  Yes [ ]  No

4. Applicant agrees to maintain confidentiality of client-counselor information, as required by law.

 [ ]  Yes [ ]  No

5. Applicant agrees to use volunteers.

 [ ]  Yes [ ]  No

\* Denotes the total number includes individuals who may have been counted more than once during the reporting period.

® Denotes required by Virginia’s Crime Victim and Witness Rights Act.