



Criminal Justice Services Board (CJSB) Executive Committee

September 21, 2023, at 10:00 a.m.

*The meeting took place at DCJS, 1100 Bank Street, Richmond, Virginia
in the 12th floor Conference Room*

Members Present

Chief Craig Branch, Chair
Sheriff C. O. Balderson
Chief Maggie DeBoard
Ms. Maria Jankowski
Mr. Jagdish Katyal, Jr.
Chief Jeffrey Katz
The Hon. Bryan Porter, Vice-Chair

Members Absent

LTC Kirk Marlowe, Proxy for Colonel Gary Settle

I. Call to Order

Chairman Craig Branch called the meeting of the Executive Committee of the Criminal Justice Services Board (CJSB) to order at 10:00 a.m. A quorum was present.

II. Approval of Minutes

Chief Maggie DeBoard made the motion, seconded by Chief Jeffrey Katz to accept the minutes of the July 20-21, 2023, meetings of the Executive Committee. The motion passed unanimously.

III. Old Business

There was no old business to discuss.

IV. New Business

Decertification – Mr. Michael Bruce – Pulaski County Sheriff's Office

Chairman Branch called on Ms. Cathie Hutchins from the Office of the Attorney General to give a summary of Mr. Bruce's certification status and to present the facts resulting in his decertification as a law enforcement officer from the Pulaski County Sheriff's Office. Mr. Bruce was decertified pursuant to clause (B)(vi) of § 15.2-1707 of the *Code of Virginia*.

The Executive Committee also heard from Mr. Bruce and his counsel as well as representatives from the Pulaski County Sheriff's Office.

Mr. Bryan Porter made a motion, seconded by Chief Jeffrey Katz that the Executive Committee meet in closed session for the purpose of discussing the decertification of Mr. Bruce with legal counsel. The motion passed unanimously.

Once the Executive Committee had concluded its closed session, Mr. Porter made a motion, seconded by Mr. Jagdish Katyal, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only matters involving legal advice from counsel were discussed during the closed session.

Chief Katz made the motion, seconded by Sheriff C. O. Balderson that the Executive Committee reinstate the certification of Mr. Bruce as a law enforcement officer. The motion passed unanimously.

Decertification – Ms. Tasha Gordon – Newport News Police Department

Chairman Branch called on Ms. Hutchins (OAG) to give a summary of Ms. Gordon's certification status and to present the facts resulting in her decertification as a certified law enforcement officer from the Newport News Police Department. Ms. Gordon was decertified pursuant to clause (B)(vi) of § 15.2-1707 of the *Code of Virginia*.

The Executive Committee also heard from representatives from the Newport News Police Department.

Chief Katz made the motion, seconded by Sheriff Balderson, that the Executive Committee uphold the decertification of Ms. Gordon as a certified law enforcement officer. The motion passed unanimously.

Informational Update – Decertification Concerns, Warren County Sheriff's Office

Mr. Jon Banberger, DCJS Decertification Coordinator, presented information regarding a potential decertification concern related to Warren County.

Mr. Porter made a motion, seconded by Chief DeBoard that the Executive Committee meet in closed session for the purpose of discussing these concerns. The motion passed unanimously.

Once the Executive Committee had concluded its closed session, Mr. Porter made a motion, seconded by Chief DeBoard, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only matters involving legal advice from counsel were discussed during the closed session.

Note: Mr. Porter believed he inaccurately specified code section 2.2-3711(A)7. He wanted to be sure it was on the record correctly as (A)8.

Consultation with Counsel

Additional items for the committee's consideration required consultation with and the advice of counsel.

Mr. Porter made a motion, seconded by Chief DeBoard that the Executive Committee meet in closed session for the purpose of discussing these items. The motion passed unanimously.

Once the Executive Committee had concluded its closed session, Mr. Porter made a motion, seconded by Mr. Katyal, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only matters involving legal advice from counsel were discussed during the closed session.

V. Public Comment

There was no public comment.

VI. Adjournment

The next meeting will take place on September 22, 2023. The meeting adjourned at 12:45 p.m.