



Criminal Justice Services Board (CJSB) Executive Committee

November 21, 2024, at 10:00 a.m.

*The meeting took place at DCJS, 1100 Bank Street, Richmond, Virginia
in the 12th floor Conference Room*

Members Present

Chief Craig Branch, Chair
Sheriff C. O. Balderson
Ms. Maria Jankowski
Chief Maggie DeBoard
Mr. Jagdish Katyal, Jr.
LTC Kirk Marlowe, Proxy for COL Gary Settle
The Hon. Bryan Porter, Vice-Chair
Chief Ryan Zuidema

Members Absent

I. Call to Order

Chairman Craig Branch called the meeting of the Executive Committee of the Criminal Justice Services Board (CJSB) to order at 10:10 a.m. A quorum was present.

II. Approval of Minutes

Chief Ryan Zuidema made the motion, seconded by Sheriff C. O. Balderson, to accept the minutes of the September 26-27, 2024, meetings of the Executive Committee. The motion passed unanimously.

III. Old Business

There was no old business to be discussed.

IV. New Business

It was noted at the beginning of these meetings that the purpose of these meetings is for the Executive Committee to hear law enforcement officer decertification appeals. The Executive Committee is now authorized to hold the appeal sessions in a duly convened closed meeting. Following each appeal, the Committee will reconvene in open meeting to take a vote and announce its decision.

Decertification – Mr. Armani Edelen, formerly with the Metro Washington Airport Authority

Closed Session to discuss the decertification

Mr. Bryan Porter made a motion, seconded by Ms. Maria Jankowski, that the Executive Committee meet in closed session pursuant to *Virginia Code §2.2-3711(A)55* for the purpose of discussing the decertification of Mr. Edelen. The motion passed unanimously.

Out of Closed Session

Once the Executive Committee had concluded its closed session, Mr. Porter made a motion, seconded by Chief Maggie DeBoard, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only public business was discussed during the closed session.

Closed Session to meet with Legal Counsel

Mr. Porter made a motion, seconded by Mr. Jagdish Katyal, that the Executive Committee meet in closed session pursuant to *Virginia Code §2.2-3711(A)8* for the purpose of discussing the decertification of Mr. Edelen with legal counsel. The motion passed unanimously.

Out of Closed Session

Once the Executive Committee had concluded its closed session, Mr. Porter made a motion, seconded by Chief Zuidema, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only matters involving legal advice from counsel were discussed during the closed session.

Motion

Mr. Porter made the motion, seconded by Ms. Jankowski, that the Executive Committee reinstate Mr. Edelen's certification as a law enforcement officer. The motion passed (*opposed: Chief Craig Branch*).

Decertification – Ms. Erica Nations, formerly with Fauquier County Sheriff's Office

Closed Session to discuss the decertification

Mr. Porter made a motion, seconded by Ms. Jankowski, that the Executive Committee meet in closed session pursuant to *Virginia Code §2.2-3711(A)55* for the purpose of discussing the decertification of Ms. Nations. The motion passed unanimously.

Out of Closed Session

Once the Executive Committee had concluded its closed session, Mr. Porter made a motion, seconded by LTC Kirk Marlowe, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only public business was discussed during the closed session.

Closed Session to meet with Legal Counsel

Mr. Porter made a motion, seconded by Chief Zuidema, that the Executive Committee meet in closed session pursuant to *Virginia Code §2.2-3711(A)8* for the purpose of discussing the decertification of Ms. Nations with legal counsel. The motion passed unanimously.

Out of Closed Session

Once the Executive Committee had concluded its closed session, Mr. Porter made a motion, seconded by Mr. Katyal, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only matters involving legal advice from counsel were discussed during the closed session.

Motion

Mr. Porter made the motion, seconded by LTC Marlowe, that the Executive Committee sustain the decertification of Ms. Nations as a law enforcement officer. The motion passed unanimously.

Decertification – Mr. Jacob Unger, formerly with the Shenandoah County Sheriff's Office

Closed Session to discuss the decertification

Mr. Katyal made a motion, seconded by Chief DeBoard, that the Executive Committee meet in closed session pursuant to *Virginia Code §2.2-3711(A)55* for the purpose of discussing the decertification of Mr. Unger. The motion passed unanimously.

Out of Closed Session

Once the Executive Committee had concluded its closed session, Mr. Katyal made a motion, seconded by Chief Zuidema, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only public business was discussed during the closed session.

Closed Session to meet with Legal Counsel

Mr. Katyal made a motion, seconded by Ms. Jankowski, that the Executive Committee meet in closed session pursuant to *Virginia Code §2.2-3711(A)8* for the purpose of discussing the decertification of Mr. Unger with legal counsel. The motion passed unanimously.

Out of Closed Session

Once the Executive Committee had concluded its closed session, Mr. Katyal made a motion, seconded by Ms. Jankowski, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only matters involving legal advice from counsel were discussed during the closed session.

Mr. Porter recused himself from voting on Mr. Unger's decertification appeal due to (unspecified) information received during testimony.

Motion

Mr. Katyal made the motion, seconded by Ms. Jankowski, that the Executive Committee reinstate Mr. Unger's certification as a law enforcement officer. The motion passed unanimously.

Decertification – Mr. Derek Percy, formerly with the Gate City Police Department

Mr. Percy's decertification appeal was continued to a later date due to a criminal court related matter.

V. Public Comment

There was no public comment.

VI. Adjournment

The meeting was adjourned at 4:30 p.m. The next meeting will take place on November 22, 2024.