



Criminal Justice Services Board (CJSB) Executive Committee

July 22, 2022, at 10:00 a.m.

*The meeting took place at DCJS, 1100 Bank Street, Richmond, Virginia
in the 12th floor Conference Room*

Members Present

Sheriff C. O. Balderson
Chief Maggie DeBoard
Mr. Jagdish Katyal
Chief Jeffrey Katz
LTCTracy Russillo, Proxy for Colonel Gary Settle

Members Absent

Chief Craig Branch, Chair
Ms. Maria Jankowski for Mr. David Johnson
The Hon. Bryan Porter, Vice-Chair

I. Call to Order

The meeting of the Executive Committee of the Criminal Justice Services Board (CJSB) was called to order at 10:00 a.m. A quorum was present. In the absence of the Chair and Vice-Chair of the Executive Committee, Sheriff C. O. Balderson made a motion, seconded by Chief Jeffrey Katz, to nominate Mr. Jagdish Katyal to serve as Chairman Pro tempore. The motion passed unanimously.

II. New Business

Decertification – Ms. Johanna Sylvester - Warrenton Police Department

Mr. Katyal called on Ms. Cathie Hutchins, Senior Assistant Attorney General, to give a summary of Ms. Sylvester's certification status and to present the facts resulting in her decertification as a law-enforcement officer from the Warrenton Police Department. Ms. Sylvester was decertified pursuant to clause (B)(vi) of § 15.2-1707 of the *Code of Virginia*.

The Executive Committee also heard from Ms. Sylvester and her counsel, representatives of her agency, representatives from the King George Sheriff's Office, and representatives from the Warrenton Police Department.

Mr. Katyal made a motion, seconded by Chief Katz, that the Executive Committee meet in closed session for the purpose of discussing the decertification of Ms. Sylvester with legal counsel. The motion passed unanimously.

Once the Executive Committee had concluded its closed session, Mr. Katyal made a motion, seconded by Chief DeBoard, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only matters involving legal advice from counsel were discussed during the closed session.

Chief DeBoard made the motion, seconded by LTC Tracy Russillo, that the Executive Committee uphold the decertification of Ms. Sylvester as a law-enforcement officer. *Recusals: Sheriff Balderson, Nays: Chief Katz.* The motion passed.

Decertification – Mr. Rudy Henderson, Arlington County Sheriff’s Office

Mr. Katyal called on Ms. Hutchins to give a summary of Mr. Henderson’s certification status and to present the facts resulting in his decertification as a law-enforcement officer from the Arlington County Sheriff’s Office. Mr. Henderson was decertified pursuant to clause (B)(vi) of § 15.2-1707 of the *Code of Virginia*.

The Executive Committee also heard from Mr. Henderson and a representative from the Arlington County Sheriff’s Office.

Mr. Katyal made a motion, seconded by Chief DeBoard, that the Executive Committee meet in closed session for the purpose of discussing the decertification of Mr. Henderson with legal counsel. The motion passed unanimously.

Once the Executive Committee had concluded its closed session, Mr. Katyal made a motion, seconded by Sheriff Balderson, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only matters involving legal advice from counsel were discussed during the closed session.

Chief DeBoard made the motion, seconded by Sheriff Balderson, that the Executive Committee uphold the decertification of Mr. Henderson as a law-enforcement officer. The motion passed unanimously.

III. Public Comment

There was no public comment.

IV. Next Meetings

The next meeting date of the Executive Committee is scheduled for September 22, 2022.

V. Adjournment

The meeting adjourned at 12:49 p.m.