



**Criminal Justice Services Board
Nominations and Appointments Subcommittee**

General Assembly Building, 4 West Conference Room
201 North 9th Street
Richmond, Virginia 23219
Phone Number (804) 225-4300

MINUTES

September 15, 2016 Meeting
9:15am

Members Present

Edward Macon
Richard Vorhis
Robert Soles

Members Absent (attending another committee)

Karen Brown
Sheriff Vanessa Crawford

1. **Call to Order.** Chairman Edward Macon called the meeting to order at 9:13am.
2. **Approval of Past Minutes.** Robert Soles moved to accept the minutes from the May 12, 2016, meeting. Richard Vorhis seconded the motion, which passed unanimously.
3. **Public Comment.** No one signed up for public comment.
4. **Closed Meeting Session.** Chairman Macon motioned that the subcommittee go into a closed meeting pursuant to Virginia Code § 2.2-3711(A)1 for the discussion and consideration of prospective candidates for appointment to the Private Security Services Advisory Board and the Court Appointed Special Advocate/Children's Justice Act Advisory Committee. The motion was seconded by Robert Soles and passed unanimously by a vote from each member.
5. **Closed Meeting Certification.** Chairman Macon motioned that the subcommittee certify by a recorded vote that, to the best of each member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the closed meeting were heard, discussed or considered in the closed meeting. The motion was seconded by Richard Vorhis and approved by a unanimous vote from each member.
6. **Recommendations.** Richard Vorhis made a motion that the subcommittee recommend to the Criminal Justice Services Board that the following individual be appointed to the

Private Security Services Advisory Board. Robert Soles seconded the motion and the subcommittee voted unanimously to pass the motion.

Jagdish K. Katyal – Electronic Security Business representative, 1yr term commencing September 25, 2016

Richard Vorhis made a motion that the subcommittee recommend to the Criminal Justice Services Board that the following individual be appointed to the Private Security Services Advisory Board. Robert Soles seconded the motion and the subcommittee voted unanimously to pass the motion.

Michael H. Ashley – Private Investigator representative, 1yr term commencing September 25, 2016

Richard Vorhis made a motion that the subcommittee recommend to the Criminal Justice Services Board that the following individual be appointed to the Court Appointed Special Advocate/Children’s Justice Act Advisory Committee. Robert Soles seconded the motion and the subcommittee voted unanimously to pass the motion.

The Honorable A. Ellen White – Judiciary representative, 4yr term retroactively commencing from July 1, 2016

The members asked for additional information before considering applications for the bail bondsman vacancy.

7. **Adjournment.** Richard Vorhis made a motion to adjourn the meeting and Robert Soles seconded the motion, which passed unanimously. The subcommittee adjourned at approximately 9:45am.