



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

Francine C. Ecker
Director

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Criminal Justice Services Board

May 12, 2016

Members Present

Chief Jeff Brown
Ms. Karen Brown
Senator Charles Carrico, Sr.
Sheriff Vanessa Crawford
The Hon. Michael Doucette,
Chairman
Colonel Steve Flaherty
Mr. David Johnson
Mr. Edward M. Macon
Delegate Jackson Miller
Delegate Chris Peace
Mr. Kevin Reynolds for
Sen. Thomas Garrett, Jr.
Sheriff Tony Roper
Colonel Bobby Russell
Ms. Cookie Scott
Ms. Debbie Smith
Mr. Gilbert Smith
Mr. Robert Soles
Mr. Richard Vorhis
Chief James Williams
Chief Scott Williams
Chief Kelvin Wright
Ms. Stephanie Wright

Members Absent

Mr. Andy Block
Mr. John Boneta
Judge Sarah Deneke
Judge Mary Malveaux
The Hon. Michelle Mosby
Deputy Sheriff Kevin Pittman

DCJS Staff Present

Kenny Adcock
Rick Arrington
Kassandra Bullock
Cindy Campbell
John Colligan
Shannon Dion
Fran Ecker
Tom Fitzpatrick
Teresa Gooch
Sharon Gray
Paula Harpster
Dave Hewes
Sam Hoffman
Laureen Hyman
Laurel Marks
Joe Marshall
Ken Rose
Donna Shifflet
Janice Waddy

Others Present

Dick Hall-Sizemore
Kevin Hudson, Rappahannock
Regional Jail
Renee Maxey
Sheriff McEathron, Warren
County
Dan Schmitt, RMC Events
Amanda Wimberley, President,
VCCJA

I. Call to Order

Chairman Mike Doucette called the meeting to order at 11:10 a.m., welcomed everyone to the meeting and thanked them for their commitment to the Criminal Justice Services Board (CJSB).

Chairman Doucette reminded guests to please sign the attendance sheet for the purpose of the minutes and asked the Board members to state their name when making a motion or seconding, to speak clearly for the purpose of the minutes and to check that their microphone

was turned on at their seating area. He further reminded staff/persons speaking from the floor to step up to the podium and speak into the microphone for the purpose of the minutes.

Chairman Doucette then asked Ms. Laureen Hyman to take the roll. Ms. Hyman stated that there was a quorum with 18 members present and with three General Assembly members listed as present.

II. Approval of Minutes from Last Meeting

Chairman Doucette then called for a motion to approve the minutes of the March 24, 2016, meeting. Mr. David Johnson made the motion to accept the minutes, and Chief Kelvin Wright seconded the motion. Chairman Doucette stated that it had been motioned and seconded that the Board approve the minutes of the March 24, 2016, meeting. The motion to approve the minutes unanimously passed.

III. Director's Report

- Director Ecker recognized National Police Week (observed May 15 through the 21) with Peace Officers Memorial Day on May 15th. All of the men and women who serve our state and communities were thanked for their commitment, professionalism and service.

Grants

- DCJS has received a total of 371 grant applications in response to solicitations the agency issued recently for eight state and federally funded grant programs.
- The grant programs support state and local programs providing: services for crime victims, including sexual and domestic violence victims; local probation and pretrial services; offender reentry programs; school resource and security officers; court appointed special advocates and other juvenile justice programs; and law enforcement initiatives. Most applications are requesting continuation funding for existing, currently-funded, programs.
- The applications will be reviewed by DCJS staff and then presented to the Grants Committee of the Criminal Justice Services Board at its meeting in May. The committee's recommendations will be presented to the full Board at the June 9th meeting for final action.
- Due to the volume of grants this year, we are planning a second set of solicitations that will go out in June and July and be reviewed by the subcommittee and Board in August and September. These new solicitations will include expansion of pretrial services, new competitive VOCA funds and several others.

Behavioral Health/Jail Pilots

DCJS will invite concept papers over the summer for these funds and will select up to six local or regional jails to recommend to the Secretary of Public Safety and Homeland Security and Chairmen of House Appropriations and Senate Finance. Interviews of key stakeholders have been held for the past month in preparation for this important project. \$1M is available for FY'17, and \$2.5M is budgeted for FY18.

599

- Required eligibility and non-supplanting certification forms have been mailed to the 175 cities, counties and towns receiving State Aid to Localities with Police Departments (599 funds).
- They are required to certify each year that they will have police departments in the coming fiscal year and their police officers are in compliance with state mandated minimum training

standards. They are also required to certify that the 599 funds they receive will be used to supplement, not supplant, the local funds they spend on public safety.

- The mailing also included a reminder about the localities' obligation to submit required crime reports and sex offender registration information to the State Police.
- The appropriation for the 599 program for fiscal 2017 is \$177,964,014.

Training

- In April, DCJS held a conference for Regional Child Fatality Teams in conjunction with the Office of the Chief Medical Examiner, the Department of Social Services (DSS) and a school safety conference entitled "the Briefings" that was co-sponsored with counterparts in Maryland and the Koshka Foundation- an organization started by a Virginia Tech survivor.
- On June 1st, DCJS will be holding a conference entitled Violent Crime: Back to Basics in Roanoke. Partners on this event are the Fusion Center, the OAG and DJJ.

DCJS News

- Last week DCJS held its annual Employee Recognition event. Staff were recognized for their hard work, their expertise and professionalism, and their commitment to agency stakeholders.

IV. Committee Reports

Committee on Training

Certified Crime Prevention Community Re-Certifications

Chief Brown reported from the Committee on Training (COT). The COT heard from Mr. Rick Arrington, DCJS Crime Prevention Program Manager, who provided a review with regard to the application for the re-certification for the Town of Herndon. Chief Brown made the motion that the Board approve the Re-Certification for the Town of Herndon Certified Crime Prevention Community and Superintendent Russell seconded the motion. The motion unanimously passed.

Nominations and Appointments Subcommittee

Mr. Macon reported from the Nominations and Appointments Subcommittee which met to review applications for several positions on the Private Security Services Advisory Board and the Court Appointed Special Advocate/Children's Justice Act Advisory Committee.

The subcommittee received ten applications for eight vacancies on the **Private Security Services Advisory Board**. After carefully reviewing and discussing the candidates, the subcommittee voted to recommend the following individuals to the Private Security Services Advisory Board based on their qualifications and suitability:

Electronic Security Business Representative

- Robert Dickenson for a 4 year term

Law Enforcement Representative

- Thomas Gallemore for a 1 year term

Private Investigator Representative

- Rodney Budd for a 1 year term

Private Security Business Representative

- John Frazer for a 1 year term
- Eric Pohland for a 2 year term (reappointment)
- Daniel Schmitt for a 1 year term (reappointment)

The committee received three applications for three positions on the **Court Appointed Special Advocate/Children's Justice Act Advisory Committee**. After carefully reviewing and discussing the candidates, we voted to recommend the following individuals be appointed to the Advisory Committee for a four year term based on their qualifications and suitability:

- Reappointing Allison Gilbreath, representing an Adult Survivor, for a 4 year term
- Reappointing Julia Fuller-Wilson, representing a parent/parent group, for a 4 year term
- Appointing Chief Humberto Cardounel, of Henrico County Police Department and representing law enforcement, for a 4 year term.

Mr. Macon made the motion that the Board appoint these individuals to the Private Security Services Advisory Board and Court Appointed Special Advocate/Children's Justice Act Advisory Committee for the **specified terms** commencing on July 1, 2016. Mr. Gilbert Smith seconded the motion. The motion unanimously passed.

V. Minimum Standards for Community-Based Probation Services

Superintendent Russell made the motion that the Board approve the revised minimum standards for local community-based probation and Colonel Flaherty seconded the motion. The motion unanimously passed.

Kevin Reynolds, Senator Garrett's Chief of Staff noted that on Page 5, under the Supervision paragraph, bullet 3, it says "The provision for face-to-face contact with appropriate program staff, at a minimum, once each month. Each local community-based probation agency shall develop and follow a policy and procedure for handling extenuating circumstances which may exclude the required monthly face-to-face contact." There was discussion regarding the term "extenuating circumstances" and DCJS will refer the matter back to the standards committee for clarification.

VI. Old Business

There was no old business brought before the board for discussion at this meeting.

VII. New Business

On April 22, 2016, DCJS received a letter from Sheriff Daniel McEathron of Warren County in which he gave notice that he would be formally requesting the board's approval of the formation of a regional criminal justice training academy. Sheriff McEathron was present and spoke to Board members regarding this proposal.

The 2016 Budget authorizes the CJSB to approve a new regional criminal justice academy serving the localities of:

- Clarke, Frederick and Warren Counties
- City of Winchester
- Towns of Berryville, Front Royal, Middletown, Stephens City and Strasburg
- The Northwestern Adult Detention Center
- and the Frederick County Emergency Communications Center

Sheriff McEathron is making this request on behalf of these localities. They have served as a satellite academy with the Rappahannock Regional CJ Academy since July 1999.

Colonel Flaherty made a motion to approve the request to form the Skyline Regional Criminal Justice Academy pursuant to budget amendments to the 2016 Budget of the General Assembly. The approval will be based on an operational date of July 1, 2017, and contingent upon the parties fulfilling all the requirements of the *Code of Virginia* and the budget language. The motion was seconded by Sheriff Crawford. Recusals: Sheriff Roper. The motion unanimously passed.

VIII. Next Meeting

Chairman Doucette thanked Board members and guests for attending the meeting and stated that the next meeting was scheduled for June 9, 2016, at 11:00 a.m. in House Room D of the General Assembly building.

IX. Adjournment

Mr. Gilbert Smith made the motion to adjourn the meeting, the motion was seconded by Chief Scott Williams and was unanimously approved. The meeting was adjourned at 11:50 a.m.

Approved:



Mr. Michael Doucette, Chairman