



# COMMONWEALTH of VIRGINIA

## *Department of Criminal Justice Services*

Shannon Dion  
Director

Megan Peterson  
Chief Deputy Director

Washington Building  
1100 Bank Street  
Richmond, Virginia 23219  
(804) 786-4000  
[www.dcjs.virginia.gov](http://www.dcjs.virginia.gov)

### **Criminal Justice Services Board**

December 10, 2020

***NOTE: This meeting was held by electronic means, via ZOOM meeting software, in response to the Governor's Declaration of a State of Emergency due to Novel Coronavirus (COVID-19)***

#### ***Members Present***

Ms. Mary Biggs  
Chief Craig Branch  
Ms. Angie Carrera  
Ms. Tonya Chapman  
Sheriff Vanessa Crawford  
The Hon. Karrie Delaney  
The Hon. Sarah Deneke  
The Hon. Carolyn Dull  
Officer Bennie Evans, Jr.  
Ms. Lisa Hernandez for  
Mr. Harold Clarke  
Mr. David Johnson  
Delegate Jerrauld "Jay" Jones  
Mr. Jagdish Katyal  
Mr. Edward M. Macon  
Mr. K. Scott Miles  
Ms. Kristen Peterson for  
Ms. Valerie Boykin

#### ***Members Present (Cont'd)***

The Hon. Bryan Porter  
Sheriff Anthony Roper  
Colonel Gary Settle  
Ms. Pat Smith  
Superintendent William Smith  
Mr. Paul Taylor  
Mr. Matt Wheeler for  
Senator Joseph Morrissey  
Chief James Williams, Chair  
Chief Kelvin Wright

#### ***Members Absent***

Mr. Michael HuYoung  
The Hon. Mary Malveaux  
Senator Jennifer McClellan

### **I. Call to Order and Approval of Minutes**

Chairman Chief James Williams called the meeting of the Criminal Justice Services Board (Board) to order at 11:00 a.m. A quorum of the Board was present.

Mr. David Johnson made the motion, seconded by Mr. Edward Macon, to accept the minutes of the October 15, 2020, meeting of the Board. The motion passed unanimously.

## II. Director's Report

Ms. Shannon Dion, Director of the Department of Criminal Justice Services (DCJS), gave an update on the recent and upcoming activities of DCJS.

- DCJS is transitioning to a new Grants Management System in February 2021. The current system is more than 20 years old, and composed of eight different software systems. Once completed the new system will be a “full service” grant system, covering grants from notice of available funds to closeout and allowing DCJS staff to monitor this process in real time. Customers should be able to process all components of their grant online and the system will allow DCJS to produce accurate, real time financial and programmatic reporting.
- DCJS is focusing on implementing the new mandates that DCJS received from the 2020 Special Session that concluded in the fall, and simultaneously gearing up for the 2021 Regular Session.
- One of DCJS's greatest accomplishments has been the agency's response to the pandemic. The people who make up DCJS have exhibited a resiliency and strength of heart that is unimaginable. Every single person in DCJS remains committed to getting the work done.
- DCJS's Division of Licensing and Regulatory Services was nominated for a special award by the International Association of Security and Investigative Regulators for its exemplary customer service before and especially during the pandemic.
- Harvey Powers was introduced as the new Director of the Division of Law Enforcement.

## III. Committee Reports

### ▪ **Committee on Training (COT)**

Chief Kelvin Wright gave an update from the COT meeting.

#### **Recertification as a Certified Crime Prevention Community-Fairfax County**

The COT reviewed the application for recertification of Fairfax County as Certified Crime Prevention Community. Fairfax County met or exceeded all of the required elements to meet the standards for recertification and the COT recommended Fairfax County be recertified as a Certified Crime Prevention Community.

Chief Wright made the motion, seconded by Sheriff Vanessa Crawford, to approve the recertification of Fairfax County as a Certified Crime Prevention Community. The motion passed unanimously.

#### **Law Enforcement Curriculum Review Committee and the Department of Corrections Curriculum Review Committee**

The COT received an update on the progress of the Law Enforcement Curriculum Review Committee as well as the Department of Corrections Curriculum Review Committee.

### ▪ **Nominations and Appointments Subcommittee**

Mr. Macon gave an update from the Nominations and Appointments Subcommittee that met on December 10, 2020, to consider candidates regarding vacancies on the Court Appointed

Special Advocate/ Children's Justice Act (CASA/CJA) Advisory Committee. Three vacant positions were considered:

**Law Enforcement Position**-*Randy L. Bonds, B.S.*

**Parent/Representative of a Parent Group**-*Kimberly Scott-Barbarji, M. Ed.*

**Defense Attorney Representing Parents**-*Regina E. Baker, J.D.*

Mr. Macon made the motion, seconded by Mr. Johnson, that the Board approve the recommendations of the Nominations and Appointments Subcommittee regarding appointments to the CASA/CJA Advisory Committee.

▪ **Advisory Committee on Juvenile Justice and Delinquency Prevention (ACJJP)**

Mr. Johnson gave an update from the ACJJP, which met on November 17, 2020. The committee reviewed one new funding request, from the Virginia Department of Education for Juvenile Justice and Delinquency Prevention (JJDP) Title II funding, to support an ACJJP priority area. The ACJJP recommended that the Board approve of the use of this funding.

Mr. Johnson made a motion, seconded by Chief Craig Branch, to award Title II funds to the Virginia Department of Education in the amount of \$84,000.00. The motion passed unanimously.

▪ **VSTOP Underserved Populations Learning Collaborative (UPLC) Project**

Mr. Tom Fitzpatrick, Division Director, Programs and Services, presented on a VSTOP Grant for the Underserved Populations Learning Collaborative.

Mayor Carolyn Dull made a motion, seconded by Ms. Angie Carrera, to award a calendar year 2021 VSTOP grant to the Virginia Sexual and Domestic Violence Action Alliance, in the amount of \$257,783 in federal funds and \$85,928 in program-provided match for a total award of \$343,711. The motion passed unanimously.

**7. Notice of Intended Regulatory Action (NOIRA), Comprehensive Review of the Compulsory Minimum Training Standards for Corrections Officers (6VAC20-100)**

Ms. Lois Kinch, DCJS Training Standards Coordinator, gave an update on the Notice of Intended Regulatory Action (NOIRA), Comprehensive Review of the Compulsory Minimum Training Standards for Corrections Officers (6VAC20-100).

Mr. Johnson made a motion, seconded by Mr. Macon, to approve the NOIRA for the Comprehensive Review of the Compulsory Minimum Training Standards for Corrections Officers. The motion passed unanimously.

**8. Notice of Intended Regulatory Action (NOIRA), Comprehensive Review of the Compulsory Minimum Training Standards for Law Enforcement Officers (6VAC20-20)**

Ms. Kinch, gave an update on the Notice of Intended Regulatory Action (NOIRA), Comprehensive Review of the Compulsory Minimum Training Standards for Law Enforcement Officers (6VAC20-20).

Chief Wright made a motion, seconded by Mr. Macon, to approve the NOIRA for the Comprehensive Review of the Compulsory Minimum Training Standards for Law Enforcement Officers. The motion passed unanimously.

#### **IV. Old Business**

There was no old business.

#### **V. New Business**

A Vice-Chair needed to be designated for the Board. Chief Wright made the motion, seconded by Colonel Gary Settle, to nominate Chief Branch as the Vice-Chair of the Board. Chief Branch graciously accepted. The motion passed unanimously.

Chairman Williams gave a brief summary of changes coming to the Board as a result of Senate Bill 5030 during the 2020 special session. More detailed information will be presented at the next Board meeting.

Chairman Williams proposed the following meeting dates for 2021: March 25, May 20, August 12, October 14, and December 9.

Ms. Carrera made a motion, seconded by Chief Wright, to approve these Board meeting dates for 2021. The motion passed unanimously.

#### **VI. Public Comment**

There was no public comment.

#### **VII. Adjournment**

The meeting adjourned at 11:35 a.m.