



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

The Honorable Jackson H. Miller
Director

Tracy Louise Winn Banks, Esq.
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

MINUTES

Criminal Justice Services Board

May 8, 2025

Patrick Henry Building
1111 East Broad Street
Richmond, VA 23219
East Reading Room

Members Present

Sheriff C. O. Balderson
Ms. Mary Biggs
Chief Craig Branch, Chair
Sheriff Michael Chapman (*Virtual*)
Ms. Holly Cline for The Hon.
Chadwick Dotson
Ms. Robin Deiulio
Colonel Matt Hanley
Sheriff Brian Hieatt
Ms. Maria Jankowski
Mr. Jagdish Katyal
Judge Joseph Lindsey
D. Bradley Marshall, Esq.
Ms. Renee Maxey
Ms. Colleen Maxwell for The Hon.
Patricia West

Members Present (Cont'd)

The Hon. Russell McGuire
Dr. Sesha Joi Moon (*Virtual*)
The Hon. Bryan Porter, Vice-Chair
Delegate Briana Sewell (*Virtual*)
Superintendent William Smith
Ms. Theo Stamos
Mr. James Towey for
Ms. Amy Floriano
Mr. Anthony Williams

Members Absent

Senator Lamont Bagby
Ms. Ebony Clark
Chief Maggie DeBoard
Officer Bennie Evans, Jr.
Delegate Phil Hernandez
Senator Mark Peake
Mr. Ron Regnery
Ms. Ashley Waddell
Chief Ryan Zuidema

I. Call to Order

Chairman Craig Branch called the meeting of the Criminal Justice Services Board (CJSB) to order at 11:05 a.m.
A quorum of the Board was present.

Sheriff Michael Chapman participated through electronic communication pursuant to *Virginia Code* § 2.2-3708.2(A)(1)(b) due to his principal residence location being further than 60 miles from the meeting location.

Ms. Robin Deulio participated through electronic communication pursuant to *Virginia Code* § 2.2-3708.2(A)(1)(b) due to her principal residence location being further than 60 miles from the meeting location.

Dr. Sesha Joi Moon participated through electronic communication pursuant to *Virginia Code* § 2.2-3708.2(A)(1)(b) due to her principal residence location being further than 60 miles from the meeting location.

Delegate Briana Sewell participated through electronic communication pursuant to *Virginia Code* § 2.2-3708.2(A)(1)(b) due to her principal residence location being further than 60 miles from the meeting location.

II. Approval of Minutes

Mr. Bradley Marshall made the motion, seconded by Ms. Mary Biggs, to accept the minutes of the March 13, 2025, meeting of the CJSB. The motion passed unanimously.

III. Director's Report

Mr. Jackson Miller, Director of the Virginia Department of Criminal Justice Services (DCJS), gave an overview of items of interest from the agency.

Division of Programs and Services

- April 7th was the start of Crime Victims' Rights Week and the 30th Anniversary of Virginia's Crime Victim and Witness Rights Act. A number of individuals attended the recognition event, including two of the bill's original patrons from the House of Delegates, James Almand and William Mims.
- Former Governor Robert McDonnell, who was also one of the bill's original patrons from the House of Delegates, was unable to attend, but sent a letter to commemorate the event. The Victims Services Section did an outstanding job organizing this.
- Staff from the Adult Justice Programs Section, as well as DCJS' IT Section, continue to work with local probation and pretrial services programs and the contracted vendor on the PSLP data management system rollout. All programs have migrated to the new system. Some contracted work remains to be done, and we are exploring options for the next phase of development and implementation of enhancements.
- Mr. Curtis Stevens, Juvenile Justice Compliance Monitor for DCJS, retired at the end of April. Curtis joined DCJS after retiring from a 31-year career in law enforcement. For the past 20 years he has worked with DCJS monitoring jails, juvenile detention, and juvenile correctional facilities for compliance with the federal Juvenile Justice and Delinquency Prevention Act. He will be missed by all.

Division of Licensure and Regulatory Services

- Division staff have been working closely with the Lotus vendor to resolve outstanding issues since the system launched in December.

- While there are a handful of outstanding issues that continue to be addressed, nearly all the issues that have been identified in the last four months have been resolved. Lotus functionality and reliability continue to improve. During the month of April, DCJS staff were able to successfully process over 3,800 applications (double the number processed in March). DCJS will continue to make improvements to system reliability and system enhancements.

Division of Public Safety Training and the Virginia Center for School and Campus Safety

- The Virginia Violent Crime Conference will be held May 28-30, 2025, at the Inn at Virginia Tech. This annual conference is a collaborative partnership between DCJS, DJJ, DOC, and the OAG. The conference will focus on topics directly related to trends and strategies used in efforts to reduce violent crime in the Commonwealth. This year's conference will feature a combination of keynote and workshop presentations from local and national speakers on various topics, including examining violent crime incidents and trends, targeted violence, gang identification and suppression, ghost gun investigations, domestic violence, and human trafficking.
- The School Safety Training Forum is holding its 25th annual nationally recognized conference July 28-30, 2025, in Hampton, VA. The school safety center was established in the *Code of Virginia* in 2000 and has become a national leader in school and campus safety initiatives and programming.
- The second annual First Responder Wellness Conference, scheduled for September 9-12, 2025, in Norfolk, Virginia, is open to all public safety disciplines; fire, law enforcement, dispatchers, and EMS personnel.
- Board members were invited to attend these and other agency trainings and conferences.

Division of Law Enforcement

- DCJS' Law Enforcement Division is charged with the oversight of Virginia's Criminal Justice Academy system. The system is represented by the Virginia Association of Directors of Criminal Justice Training (VADCJT). On April 8-10, 2025, the Law Enforcement team worked closely with the Virginia Association of Directors of Criminal Justice Training (VADCJT) to plan and organize this year's conference. With support from CJSB members Superintendent Smith and Sheriff Hieatt, by all accounts the conference was a big success. This year, 32 of 38 academies were represented, and over a hundred people attended. Feedback from attendees was universally positive.

IV. Committee Reports

Committee on Training (COT)

The COT was cancelled, there was no report.

Grants Committee Report

Chief Branch called on Sheriff Brian Hieatt to give a report from the Grants Committee meeting which met on April 24, 2025, at 11am, and made the following recommendations:

- **Pre-Release and Post-Incarceration Services (PAPIS) Program:** The Grants Committee approved funding in the amount of **\$3,596,429**, in state general funds, for **nine awards**.
- **Jail Mental Health Pilot (JMHP) Program:** The Grants Committee approved funding in the amount of **\$1,875,000**, using state general funds, for **five awards**.

- **Victim Services Grant Program-Sexual and Domestic Violence Services (VSGP-SDVS):** UPDATE The Grants Committee approved funding up to the amount of **\$21,165,934**, including state general funds and federal VOCA funds, for **55 awards**. Completed budget actions allowed for consideration of an additional \$34,500 per grant. Revised maximum grant recommended amounts, to include this increase, are provided in your packet for a total of \$21,063,434. The additional \$34,500 per award will be negotiated with the subrecipient into a revised budget to ensure allowable expenses and requirements set forth in the grant guidelines.
- **Victim Services Grant Program (VSGP):** The Grants Committee approved funding in the amount of **\$5,167,643**, using \$4,134,113 in state general funds/federal VOCA funds and \$1,033,530 in subrecipient match contributions, for **32 awards**.
- **Court Appointed Special Advocate (CASA) Program:** The Grants Committee approved funding in the amount of **\$3,053,730**, using federal Victims of Crime Act (VOCA), federal Children's Justice Act (CJA) funds, and state general funds, for **27 awards**.
- **Firearm Violence Intervention and Prevention (FVIP) in Public Housing:** The Grants Committee approved funding in the amount of **\$1,780,304**, using the Firearm Violence Intervention and Prevention funding, for **six awards**.
- **School Resource Officer (SRO) Program:** The Grants Committee approved funding in the amount of **\$21,213,251**, using \$14,085,445 SRO/SSO Incentive Grant Program funding and \$7,127,806 in local match, for **103 awards**.
- **School Safety Officer (SSO) Program:** The Grants Committee approved funding in the amount of **\$8,434,164**, using \$5,493,392 of SRO/SSO Incentive Grant Program funding and \$2,940,772 in local match, for **46 awards**.
- **Office of First Responder Wellness (OFRW) Program:** Governor Youngkin's Executive Order 38 stated that DCJS may offer grants to support wellness efforts for first responders. The funding for these grants comes from a one-time \$3 million appropriation. Since this is one-time funding, we requested grant proposals that would not require ongoing grant support or could receive ongoing funding from the locality requesting the grant. The Grants Subcommittee had questions for staff related to the proposed wellness programming. This included questions about the equipment being proposed for purchase and how it would further a local wellness program. The Grants Subcommittee approved funding in the amount of **\$1,588,597**, using state funds, for **77 awards**. We anticipate a second round of funding for wellness initiatives in the fall.
- **Combatting Hate Crime Program (HCGP):** The Grants Committee approved funding in the amount of **\$213,708**, using the FY2025 Hate Grant Program funding, for **four awards**.

A motion was made by Mr. Rusty McGuire and seconded by Mr. Jagdish Katyal to approve these grants as recommended by the Grants Committee.

A substitute motion was then made by Ms. Maria Jankowski and seconded by Superintendent William Smith to approve these grants but vote separately from the block for the SRO, SSO and Office of First Responder grants. The motion passed unanimously.

A motion was made by Ms. Mary Biggs and seconded by Ms. Theo Stamos to approve the **School Resource Officer (SRO) Program** in the amount of \$21,213,251, using \$14,085,445 SRO/SSO Incentive Grant Program funding and \$7,127,806 in local match, for 103 awards. The motion passed unanimously.

A motion was made by Ms. Biggs and seconded by Mr. Rusty McGuire to approve the **School Safety Officer (SSO) Program** in the amount of in the amount of **\$8,434,164**, using \$5,493,392 of SRO/SSO Incentive Grant Program funding and \$2,940,772 in local match, for **46 awards**. The motion passed unanimously.

A motion was made by Ms. Biggs and seconded by Ms. Theo Stamos to approve the **Office of First Responder Wellness (OFRW) Program** funding in the amount of **\$1,588,597**, using state funds, for **77 awards**. The motion passed unanimously.

A motion was made by Mr. McGuire and seconded by Ms. Biggs to approve the **Combatting Hate Crime Program (HCGP)** in the amount of **\$213,708**, using the FY2025 Hate Grant Program funding, for **four awards**.

Recusals:

Sheriff C.O. Balderson for the CASA grant for Northern Neck CASA program, the OFRW grants for Westmoreland County, the PAPIS grant for Westmoreland County, and the SRO grants for Westmoreland County.

Ms. Biggs for the CASA grant for NRV Cares, JMHP grant for the Western Virginia Regional Jail Authority, the OFRW grant for Montgomery County and the Western Virginia Regional Jail Authority, the VSGP grant for the Women's Resource Center of the New River Valley, and the VSGP-SDVS grant for the Women's Resource Center of the New River Valley.

Chief Branch for the CASA grant for the Rappahannock Area CASA grant, OFRW grant for Culpeper County and the City of Fredericksburg, SRO grants for Culpeper County and the City of Fredericksburg, and County of Spotsylvania, the SSO grant for Orange County and Spotsylvania County, the VSGP-SDVS grant for Empowerhouse, Rappahannock Council Against Sexual Assault, and Services to Abused Families, Inc.

Sheriff Hieatt OFRW grant for Tazewell County, and the SRO grants for Tazewell County.

Mr. Marshall for the CASA grant for CASA Children's Intervention Services.

Mr. Anthony Williams for the three OFRW grants for the City of Petersburg, and the SSO grant for the City of Petersburg, Chief Ryan Zuidema for the BJAG grant for the City of Lynchburg, the OCGP grant for the City of Lynchburg, and the SSP grant for the City of Lynchburg.

Private Security Services Advisory Board (PSSAB) Report

Ms. Corinne Mastronardi gave an update from the PSSAB which met on April 30, 2025, at 10:00 a.m.

- An update on the Lotus system was given.
- The PSSAB has 6 upcoming vacancies.
- A subcommittee on training was formed and Mr. Jim Reynolds was appointed as the subcommittee chair to discuss training issues related to locksmiths and fire safety.
- The next PSSAB meeting will be June 4, 2025, at 10:00 at the Richmond Police Training Academy.

V. Old Business

There was no old business to discuss.

VI. New Business

There was no new business to discuss.

VII. Public Comment

There was no public comment.

VIII. Next Meeting

The next Criminal Justice Services Board (CJSB) Meeting will take place in the East Reading Room of the Patrick Henry Building on June 12, 2025, at 11:00 a.m.

IX. Adjournment

The meeting adjourned at 11:45 a.m.