

Private Security Services Advisory Board
Final Meeting Minutes - September 28, 2016

Private Security Services Advisory Board
Holiday Inn Virginia Beach - Norfolk Hotel and Conference Center
5655 Greenwich Road, Salon C
Virginia Beach, VA 23462

September 28, 2016

Members Present

Mr. Daniel Schmitt, Chairman
Vice-Chairman Mr. Kevin Hodges
Mr. Michael H. Ashley, Jr.
Mr. Rodney S. Budd
Mr. Robert Dickenson, II
Mr. John M. Frazer
Mr. Thomas R. Gallemore
Mr. Jagdish K. Katyal, Jr.
Mr. Frederic Pleasants, Jr.
Mr. Eric A. Pohland
Mr. Robert Soles

Members Absent

Dave Killip, Secretary

DCJS Staff Present

Ms. Teresa Gooch, Division Director
Ms. Brenda Cardoza, Criminal
History and Fingerprint Specialist
Mr. Viktor Shuparsky, Jr.,
Adjudication Coordinator

1. Meeting Called to Order: Chairman Daniel Schmitt called the meeting to order at 10:43 a.m.

2. Acceptance of Meeting Minutes: Mr. Kevin Hodges moved to accept the minutes from the May 5, 2016 meeting; Mr. Robert Dickenson, II seconded the motion. With no objections, the minutes were unanimously approved.

3. Welcome/ Recognition: Chairman Schmitt welcomed and introduced newly appointed Board members:

Mr. Michael H. Ashley, Jr, Private Investigator Representative
Mr. Rodney S. Budd, Private Investigator Representative
Mr. John M. Frazer, Private Security Services Business Representative
Mr. Thomas R. Gallemore, Law Enforcement Representative
Mr. Jagdish K. Katyal, Jr, Private Security Services Business Representative

Chairman Schmitt recognized and thanked the outgoing Board members for their service:

Craig Branch, Charles Ciccotti, Stokes McCune, Ann Trinca and James “Danny” Washburn, Sr.

4. Election of 2016-2017 Officers:

Robert Soles motioned to re-elect Kevin Hodges as PSSAB Vice-Chairman; Eric Pohland seconded the motion. With no objections, Kevin Hodges was re-elected. Chairman Daniel Schmitt re-appointed Dave Killup as PSSAB Secretary. The Chairman of the Board (CJSB) shall

select a PSSAB Chairman from among PSSAB members, who shall serve at the pleasure of the Board Chairman.

5. Public Comment (2 minutes per speaker): No public comment was received.

6. DCJS Report:

Photo ID

The Department provided the Board members with a draft copy of the updated registration card bearing a photograph for view and discussion. The Special Conservator of the Peace program is not included in the bill; issuance of photo-identification cards. The Department will provide updates as they become available.

Fingerprint Cards

In an effort to streamline and expedite the fingerprint process, the Department is working on contracting with a third party vendor to scan fingerprint cards and provide the fingerprint based criminal history background results.

Credential Management System (CMS)

The Department is currently testing the third party payment functionality for online payment/application processing of initial registration applications; fingerprint processing forms; renewal registration applications; firearms endorsement application; and towing's initial/renewal application. This is Phase I of the testing. The next phase will include the SCOP and Bail Bondsman programs.

Special Conservator of the Peace Training Curriculum

In the previous General Assembly session the training requirements were changed from 24 hours unarmed and 40 hours armed to 90 hours unarmed and 130 hours armed. The Department was tasked with developing the curriculum. A committee was formed; and two meetings have been conducted.

Crime Clinic 2017

Mark your calendar! The 2017 Crime Clinic is scheduled for September 26, 2017 – September 29, 2017 at the Double Tree by Hilton in Virginia Beach, VA. The details are forth coming.

7. Board Member/Committee Reports:

SCOP – Rick Pleasants

Fingerprints

Effective July 1, 2016 SCOPs are required to submit fingerprints at renewal which is not a huge imposition on the industry however it does require additional fees and additional time for processing.

Training Curriculum

The SCOP Training Curriculum Committee met on May 24, 2016 and June 21, 2016 to develop

the 98 hour academic curriculum. The industry has concerns about the new firearms requirement being equivalent to that of a law enforcement officer's firearms training; a 32 hour course and you must qualify on two law enforcement courses of your choice. There is an extra expense incurred and it impacts the industry.

Liability Insurance

Effective immediately the SCOP industry is required to have \$500,000 of professional law enforcement insurance. The immediacy of this requirement is adversely impacting the SCOP industry as well as the cost of the insurance.

Background Check

SCOPs continue to encounter difficulties in finding agencies to conduct background checks.

Regulation Review Report – Robert Soles

The Department has two interns reviewing the regulations, not to make changes but to update and make them user friendly.

CJSB Report – Robert Soles

The June 9, 2016 meeting focused mainly on the Grants Program.

At the September 15, 2016 meeting the grants were approved. The CJSB SCOP adjustments to the regulations were approved; and the nominations and appointments for the PSSAB and other Boards were conducted.

8. Old Business: There was no old business to discuss.

9. New Business: There was no new business to discuss.

10. Public Comments (5 minutes per speaker):

Chris Roberts

Mr. Roberts advised that there is a successful private police training program in North Carolina and Florida used by law enforcement officers for training. Mr. Roberts offered to volunteer his time to assist Mr. Pleasants in obtaining information on these programs as well as other successful training programs.

11. Announcements:

The next PSSAB Meeting is scheduled for Wednesday, November 30, 2016 – 10:00 a.m.

The next CJSB Meeting is scheduled for Thursday, December 8, 2016 – 11:00 a.m.

12. Adjournment: Mr. Hodges moved to adjourn the meeting. Mr. Pleasants seconded the motion. With no objections, Chairman Schmitt adjourned the meeting at 12:01 p.m.