

# Virginia Sexual and Domestic Violence Program Professional Standards Committee

## Approved Meeting Minutes

Albemarle County Police Department, Meeting Room C  
Charlottesville, VA  
December 13, 2017

---

### **Members Present:**

Rebecca Weybright, Executive Director, SARA Charlottesville  
Yolanda Thompson, Co-Director, Fairfax County Office for Women and Domestic & Sexual Violence Services  
Jennifer Bourne, Director, Clinch Valley Community Action Agency  
Tamy Mann, Executive Director, Safehome Systems  
Elvira De la Cruz, Chief Program Officer, James House  
Linda Ellis-Williams, Director of Programs, YWCA of Central Virginia  
Kristina Vadas (representing Cassandra Bullock, Victim Services Manager, DCJS)  
Caroline Jones, Executive Director, Doorways for Women & Families  
Kristi VanAudenhove, Executive Director, VSDVAA  
Mary Carter Lominack, Executive Director, Shelter for Help in Emergency

### **Absent Members:**

Kandy Freeman, Assistant Executive Director, Madeline's House  
Regina Pack Eller, Executive Director, Family Resource Center  
Teresa Christin, Director, Avalon  
Rebecca Lee, Chief Program Officer, YWCA of Richmond

### **Welcome & Remarks**

The meeting started at 10:30, without a quorum present. The newly hired Professional Standards Coordinator was introduced to the Committee.

### **Review Vision/Purpose/Value Statement**

### **Review Minutes from August and October Meetings**

Review of the August minutes was tabled for the next meeting when a quorum is present, but the Committee read over the October minutes for reference. Without a quorum the Committee could not make a motion to vote on the minutes.

## **Review and discussion:**

### **Draft Standards**

The Committee reviewed all of the drafted standards and made changes. Kristi VanAudenhove, Mary Carter Lominack, and Caroline Jones met during the lunch break to draft proposed changes to a standard on policies and practices. The language was presented when the Committee reconvened after lunch.

### **Introductory Statement to the Professional Standards**

The Committee reviewed the introduction and made wording and grammar changes. The committee discussed adding how the standards do not limit service delivery and how the standards are to be split into sections later. The committee also discussed how they liked the tone of the introductory statement and want to continue with that tone as they move forward with the standards.

### **Actions before next meeting**

The Professional Standards Coordinator will email the drafted standards, with the corrections made during the meeting, to the Committee. Any suggestions for minor changes, such as grammar, will be sent to the Coordinator. Also, the Coordinator will gather examples of other states' accreditation processes.

### **Next Steps**

Develop draft measures  
Implementation process and monitoring  
Comment period from the field

### **2018 Meeting Schedule**

The Committee discussed meeting on the third Tuesday of the month through July. Meetings will be scheduled every other month with the possibility of having workgroup meetings in between.

### **Public Comment**

No members of the public were present.

**Next Meeting: Tuesday February 20, 2018**