



**COMMONWEALTH OF VIRGINIA**  
**Department of Criminal Justice Services**

P.O. Box 1300 • Richmond, VA 23218  
 Phone: (804) 786-4700 • Fax: (804) 786-6344 [www.dcjs.virginia.gov](http://www.dcjs.virginia.gov)

**Private Security Services – COMPLIANCE INSPECTION**

**Information**

DCJS ID Number:	Business Name:		
Audit Number:	DBA/Trade As Name:		
Mailing Address (Street/Apt.#):		City, State, Zip:	
Business Physical Address (if different than mailing address):		City, State, Zip:	
Business Phone: (    )		Fax: (    )	
Email Address:			

**PART I: General Provisions**

	Comp.	Non/Comp.	N/A
1. Maintain current business address with DCJS, 6 VAC 20-172-70.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Notify DCJS of change in operating or fictitious names, 6 VAC 20-172-70.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Report changes in ownership or principals to DCJS, 6 VAC 20-172-70.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Report change in entity to DCJS, 6 VAC 20-172-70.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Maintain current liability insurance, 6 VAC 20-172-70.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. File Irrevocable consent for service, if applicable, 6 VAC 20-172-70.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Employ a valid designated compliance agent, 6 VAC 20-172-70.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Maintain required files (DOH, FP, I9, Reg., Tr., etc), 6 VAC 20-172-70.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Notify DCJS of termination of compliance agent, 6 VAC 20-172-70.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Timely submittal of replacement compliance agent, 6 VAC 20-172-70.10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Display business license, 6 VAC 20-172-70.11	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Fingerprints submitted as required by Code, 6 VAC 20-172-70.12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Timely report guilty pleas, convictions, found guilty, 6 VAC 20-172-70.13	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Report firearm discharges, 6 VAC 20-172-70.15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Documentary evidence of terms of agreement, 6 VAC 20-172-70.16	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Maintain written use of force policy if applicable, 6 VAC 20-172-70.21	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Maintain permitted intermediate weapons records, 6 VAC 20-172-70.22	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Maintain detector canine handler team records, 6 VAC 20-172-70.23	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Employees properly reg. or certified, 6 VAC 20-172-80.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Ensure contractors or subcontractors are licensed, 6 VAC 20-172-80.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Ensure independent contractors have required insurance 6 VAC 20-172-80.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. License number on business advertising materials, 6 VAC 20-172-80.12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. Only utilize vehicles with authorized flashing lights, 6 VAC 20-172-80.18	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Not use or display state seal of Virginia or DCJS seal, 6 VAC 20-172-80.19	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. Uniforms worn in accordance with, 6VAC20-174-150.17	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

