



Private Security Services
RENEWAL REGISTRATION APPLICATION 2-YEAR REGISTRATION
Fee = \$34.00
 If your current registration is expired and you are in a 60-day reinstatement period,
 you will owe an additional \$17.00 for the reinstatement fee.

- Application and In-service Training must be completed prior to expiration date for issuance of registration. If you are going to carry or have access to a firearm, you must also maintain a Firearms Endorsement and complete all required firearms training.
- You may add or remove categories without additional fees at renewal. If adding the Armored Car category, a Fingerprint Processing Form, Fingerprint Card, and a \$50.00 non-refundable fee are required for registration if you have **not** submitted fingerprints within 120 days a criminal history records check may take up to 45 days to process.
- You cannot work during a reinstatement period. If the 60 day reinstatement period has passed, you cannot use this form, as you are no longer eligible for renewal and you **must** complete the initial registration process.

Applicant Information

SSN or DCJS ID Number:	Last Name:	First Name:	MI:
Mailing Address (Street/Apt. No.): <input type="checkbox"/> Check if New Address		City, State, Zip:	
Physical Address (if different than mailing address):		City, State, Zip:	
Email Address:			
Home Phone: ()	Business Phone: ()	Fax: ()	

Registration Category (check all that apply) — * Armored Car Personnel, Armed Personal Protection Specialist and Armed Security Officers are required to maintain a firearm endorsement.

<input type="checkbox"/> *Armored Car Personnel	<input type="checkbox"/> Detector Canine Handler – Explosives	<input type="checkbox"/> Electronic Security Technician
<input type="checkbox"/> *Armed Security Officer/Courier	<input type="checkbox"/> Detector Canine Handler – Narcotics	<input type="checkbox"/> Electronic Security Technician Assistant
<input type="checkbox"/> *Armed Personal Protection Specialist	<input type="checkbox"/> Alarm Respondent	<input type="checkbox"/> Electronic Security Sales Representative
<input type="checkbox"/> Private Investigator	<input type="checkbox"/> Unarmed Security Officer/Courier	<input type="checkbox"/> Locksmith
<input type="checkbox"/> Security Canine Handler	<input type="checkbox"/> Unarmed Personal Protection Specialist	<input type="checkbox"/> Central Station Dispatcher

Criminal History

Have you **been convicted or found guilty of a felony or misdemeanor** (not including minor traffic violations) in Virginia or any other jurisdiction to include military court martial or currently under protective order(s) within the **past two years**?

Yes * No * If Yes, **please attach a Private Security Criminal History Supplement Form and all requested criminal history documentation.**

Affirmation

I, the undersigned, certify that all information contained on this application is true and correct to the best of my knowledge and I have not omitted any pertinent information. I understand that any misrepresentation, falsification or omission of pertinent information may be cause for denial or revocation, and may result in criminal charges. I understand that I am responsible for maintaining full compliance with the *Code of Virginia* and the Virginia Administrative Code.

Signature Required: _____ Date: _____
mm/dd/yy

All fees are non-refundable. Forms received without payment will be returned.
 Submit a check or money order payable to the TREASURER OF VIRGINIA,
or pay by credit card using the Credit Card form available on our website.
 This form must be included with your form package when paying by credit card.