

Facility: _____
 Dates This Log Covers: _____

SECURE JUVENILE HOLDING LOG

(Sample Log)

INSTRUCTIONS:

Status and non-offenders shall never be placed in a secure setting (secure = secure perimeter, cell (whether or not the door is locked), a locked room, or handcuffed to a stationary object).

- A status offense is: runaway, possession of tobacco, curfew violation, or truancy. A juvenile picked up for “fail to appear” where the original offense is a status offense remains a status offender.
- A non-offender is a dependent/neglected juvenile (CHINS) or a juvenile in need of mental health services (EPO, ECO, TDO) with no delinquent charges. These juveniles should never be detained securely in a lockup.

Delinquents may only be held for up to 6 hours for processing purposes. Once the 6 hour clock starts, it cannot be turned off – even if the juvenile is removed for brief periods of time – until the juvenile is **permanently** removed from the secure setting.

Record **ONLY** those juveniles held in a secure setting.

Name	Age	Sex	Race/ Ethnicity	Most Serious Charge	Date/Time In Secure Detention	Date/Time Out of Secure Detention	Officer