In accordance with Virginia Code §22.1-279.8, all schools in Virginia are required to complete an annual safety audit. The audit is a "written assessment of the safety conditions of each public school to:

(i) identify and, if necessary, develop solutions for physical safety concerns, including building security issues and

(ii) identify and evaluate any patterns of student safety concerns occurring on school property or at school sponsored events.

Solutions and responses shall include recommendations for structural adjustments, changes in school safety procedures, and revisions to the school board's standards for student conduct."

What are the Components of the Audit?

1. **SCHOOL & DIVISION SAFETY SURVEYS**
   - Completed annually by Principals and Superintendents by September 30

2. **CRISIS MANAGEMENT PLANS**
   - Completed annually, certified by the Superintendent by August 31

3. **SECONDARY SCHOOL CLIMATE SURVEY**
   - Completed annually in Spring, in alternating years for middle and high schools

4. **SCHOOL SAFETY INSPECTION CHECKLISTS**
   - Completed every three years, certified by the Superintendent by August 31, due again in 2020
School-Level Responsibilities

ANNUALLY, SPRING/SUMMER
- Ready Crisis Management Plans

ANNUALLY, EARLY AUGUST–SEPTEMBER 30
- Complete the School Safety Survey

ANNUALLY, FALL/WINTER
- Review all Safety Audit components
- Complete School Safety Audit and submit to Division Safety Audit Committee (by December 31)

ANNUALLY, LATE WINTER/SPRING
- Administer the Secondary School Climate Survey (if Applicable)

Division-Level Responsibilities

ANNUALLY, SPRING/SUMMER
- Submit All School Crisis Management Plans to School Board for Review
- Collect/Review School Safety Audits
- Submit Improvement Plans to Superintendent and School Board

ANNUALLY, BY AUGUST 31
- Certify completion of Crisis Management Plan Review
- Certify completion of School Safety Inspection Checklists (every three years)
- Certify Completion of School Safety Audits

ANNUALLY, EARLY AUGUST–SEPTEMBER 30
- Complete Division Safety Survey
- Certify Completion of School Surveys

FOR MORE INFORMATION
DCJS Virginia Center for School and Campus Safety contacts:
Shellie Evers .................................................. (804) 629-7042
James Christian ................................. (804) 357-0967