



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

Francine C. Ecker
Director

1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
TDD (804) 786-8732

March 21, 2017

Private Security Services Advisory Board Appointment Notice

The Criminal Justice Services Board (CJSB) is seeking individuals interested in serving on the Private Security Services Advisory Board (PSSAB). The PSSAB is an advisory board to the CJSB on matters related to private security services, special conservators of the peace, bail bondsmen and bail enforcement agents. Appointment to the PSSAB requires commitment to four meetings per year and representation of your industry's perspective on training and regulatory matters. Individuals appointed to the PSSAB are required to file annual financial disclosure statements pursuant to the Virginia Conflict of Interest Act (see *Virginia Code* § 2.2-3114) and complete conflict of interest training every two years.

Pursuant to *Virginia Code* § 9.1-143, the CJSB is authorized to appoint members of the PSSAB and will make appointments at its May 11, 2017 meeting. The following eight positions are eligible for appointment beginning July 1, 2017:

- private security services business representative (2)
- private investigator representative
- law enforcement representative
- locksmith representative (2)
- bail bondsman representative
- instructor representative

Eligible individuals must submit a resume and a cover letter that identifies their DCJS ID/business number and represented industry. Letters of reference or other supporting documentation may be included. If you or your business has had any administrative action or sanctions taken by DCJS please address those circumstances in your cover letter.

The CJSB's Nomination and Appointment Committee will make recommendations to the CJSB and only consider individuals submitting a complete package by April 21, 2017.

For additional information about the PSSAB, please feel free to contact other representatives or visit the DCJS website at www.dcjs.virginia.gov/about/boards.

Please submit letters and documentation to:

Department of Criminal Justice Services
P.O. Box 1300
Richmond, Virginia 23218
Attention: Brenda Cardoza
Fax: 804-786-6344 or
Email: brenda.cardoza@dcjs.virginia.gov