



# COMMONWEALTH of VIRGINIA

## Department of Criminal Justice Services

Shannon Dion  
Director

Megan Peterson  
Chief Deputy Director

Washington Building  
1100 Bank Street  
Richmond, Virginia 23219  
(804) 786-4000  
www.dcjs.virginia.gov

**To:** Victims Services Grant Program (VSGP) FY 2022-2023 Grant Recipients

**From:** Thomas Fitzpatrick, Division Director of Programs and Services

**Date:** August 24, 2021

**Subject:** American Rescue Plan Act (ARPA) Restoration Funding & Questionnaire

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On August 10, 2021, Governor Ralph Northam signed a [budget bill](#) that directs American Rescue Plan Act (ARPA) funds as follows:

*\$12,199,930 to the Department of Criminal Justice Services (140) to support services to victims of crime including, but not limited, services for victims of sexual assault and domestic violence, victims of elder abuse and child abuse, and victims of crime. The Department shall use these funds to support sexual assault and domestic violence applicants of the Victims Services Grant Program for Fiscal Year 2022 such that the amounts reduced from the competitive grant applications for this grant period, due to lack of funding, are fully restored.*

The purpose of this memo is to explain how the second clause, “ARPA Restoration Funding,” will be implemented.

As a recipient of a VSGP grant award for Fiscal Years (FY) 2022–2023, your organization is eligible for ARPA Restoration Funding for one year. The amount of ARPA funding available to programs varies based on the criteria outlined below. All amounts are calculated for a 12-month period (FY 2022 only), as the budget language states that DCJS “shall use these funds . . . for Fiscal Year 2022 . . .”

ARPA funding will not restore award amounts to the full requests made by VSGP applicants. As explained in the memorandum sent on May 13, 2021, budgets were initially reduced for costs that were unallowable, did not meet grant guidelines criteria, lacked a basis of computation, or were for new positions or certain non-specific emergency funds. At this point, most applicants then had their budgets further reduced by either 10% or 60% depending on the funding category. These ARPA Restoration Funds will be used to restore the 10% or 60% reductions for one year (of the two-year VSGP awards).

Additionally, Sexual Assault and Domestic Violence (SADV) Core Services programs that did not seek or receive competitive VSGP funds are also eligible for this funding. We recognize that some SADV Core Services programs did not apply for competitive grant funds because there were significantly less

VOCA funds available for this grant cycle; however, the COVID-19 pandemic has underscored the substantial need for services, and the ARPA funding is intended to support this increased demand. For SADV Core Services programs, DCJS will apply a formula-based distribution of 35% of the 12-month VOCA portion of their maximum Core Services Funding amount. These amounts were provided in the [VSGP Program Guidelines and Application Procedures](#) (see page 8) and can be found [here](#).

Here are specific details for each funding category:

1. VSGP Competitive Grant Recipients in the **Services for Traditionally Underserved Populations category** are eligible to receive:
  - Restoration of the 10% reduction made to the VOCA portion of their award for the first year of the two-year VSGP grant cycle.
2. VSGP Competitive Grant Recipients in the **Other Types of Victim Assistance category** are eligible to receive:
  - Restoration of the 60% reduction made to the VOCA portion of their award for the first year of the two-year VSGP grant cycle.
3. SADV Core Services Programs that **did not seek or receive competitive VSGP funds** are eligible to receive:
  - 35% of the 12-month VOCA portion of their maximum Core Services Funding amount.
4. SADV Core Services Programs that **did receive competitive VSGP funds** are eligible for the greater amount of these two options:
  - Restoration of the 60% reduction made to the VOCA portion of their competitive award for the first year of the two-year VSGP grant cycle; *or*
  - 35% of the 12-month VOCA portion of their maximum Core Services Funding amount.

VSGP Competitive Grant Recipients in the *Services to Victims of Child Abuse* category are not eligible to receive an ARPA Restoration Funding award through this process because these competitive grant awards were not reduced due to lack of funding.

The award period for use of this ARPA funding is July 1, 2021–June 30, 2022. Any funding received through ARPA will be in the form of a separate grant award and will not be combined with your current VSGP grant. ARPA funds do not require a match.

#### **Requirements:**

1. Organizations must respond to the attached brief questionnaire to indicate whether or not they would like ARPA Restoration Funding. Additional information is also below.
2. ARPA recipients will be required to submit a budget in the DCJS On-line Grants Management System (OGMS) before funds will be distributed.
3. One annual report must be submitted in OGMS by July 15, 2022, that details how the funds were used, including a final list of expenditures.
4. ARPA funding will be available to recipients once budgets are submitted and approved in OGMS. Requests for claims and quarterly expenditure reports are not required. Budgetary changes will be reflected on the annual report.

5. All recipients of ARPA funds are required to maintain appropriate records and cost documentation as required by 45 CFR §75.302 (2 CFR §200.302) (Financial management and standards for financial management systems) and 45 CFR §75.361 (2 CFR §200.333) (Retention requirement for records), to substantiate the charging of any salaries and other project costs.

**Restrictions:**

1. A list of restrictions and unallowable costs will be provided prior to budget submission.
2. ARPA funds may not be used to duplicate services provided under other grant funding.

See **Attachment #1 for a list of eligible organizations** and available ARPA funding amounts.

Please complete the attached questionnaire and return it to [victimsservicesta@dcjs.virginia.gov](mailto:victimsservicesta@dcjs.virginia.gov) by 5:00 p.m. on Tuesday, August 31, 2021. Each VSGP recipient should return only one questionnaire per organization.

**American Rescue Plan Act Restoration Funding**

**Attachment #1: List of Eligible Organizations & ARPA Amounts**

<b>VSGP Recipient</b>	<b>Proposed ARPA Funding Amount - FY22</b>
Abuse Alternatives	\$ 42,000
Action in Community Through Service (ACTS)	\$ 154,000
Alexandria Sexual Assault Center and Domestic Violence Program	\$ 154,000
Arlington Office of the Commonwealth Attorney	\$ 145,570
Avalon, A Center for Woman and Children	\$ 182,000
Ayuda	\$ 31,097
Bedford Domestic Violence Services	\$ 42,000
Blue Ridge Legal Services	\$ 40,000
Boat People SOS	\$ 9,323
Bon Secours Richmond Health System	\$ 194,144
Bridges of Change	\$ 84,753
Bristol Crisis Center	\$ 68,606
Center for Child & Family Services, Inc.	\$ -
Central Virginia Legal Aid	\$ 36,905
Charlottesville Evergreen Child Victim Support Program	\$ -
Chesterfield County Domestic and Sexual Violence Resource Center	\$ 74,433
Choices, Council on Domestic Violence for Page County	\$ 121,131
Christian Relief Services, Inc.	\$ 85,367
Clinch Valley Community Action, Inc.	\$ 126,000
Commonwealth Catholic Charities	\$ 20,699
Doorways for Women and Families	\$ 156,089

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Eastern Shore Coalition Against Domestic Violence	\$ 98,000
Emporia, Family Violence/Sexual Assault Unit	\$ 98,000
Empowerhouse	\$ 98,000
Ethiopian Community Development Council	\$ 17,883
Fairfax County Dept. Family Services, Domestic and Sexual Violence Services	\$ 154,000
Fairfax County Police Department	\$ 26,783
Family Crisis Support Services	\$ 181,859
Family Resource Center	\$ 182,000
Family Services of Roanoke Valley	\$ 46,848
Fauquier County Domestic Violence & Sexual Assault Advocacy Program	\$ 70,000
First Step, A Response to DV, Inc.	\$ 70,000
Franklin County Family Resource Center	\$ 39,813
Goochland Cares	\$ 42,000
Greater Richmond SCAN	\$ -
Greater Washington Jewish Coalition Against Domestic Abuse (JCADA)	\$ 17,402
Hampton Victim Witness Services	\$ 57,935
Hanover Safe Place	\$ 154,000
Haven of the Dan River Region	\$ 42,000
Help & Emergency Response, Inc.	\$ 70,000
Hope House of Scott County	\$ 70,000
Horizon Behavioral Health	\$ 3,069
Inova Health Care Services	\$ 175,981
Korean Community Service Center of Greater Washington	\$ 42,000
Latinos in Virginia Empowerment Center	\$ 35,527
Legal Aid Justice Center	\$ 37,650

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Legal Aid Society of the Roanoke Valley	\$ 22,757
Legal Aid Works	\$ 30,826
Legal Services of Northern Virginia	\$ 30,849
Loudoun Abused Women's Shelter	\$ 166,256
Mary Washington Healthcare	\$ -
Mental Health America of Virginia	\$ 5,461
Middle Peninsula Northern Neck Community Service Board	\$ 21,935
Mountain Empire Older Citizens (Southwest Virginia Children's Advocacy Center)	\$ 11,291
New Directions Center	\$ 98,000
Norfolk Family Justice Center	\$ 189,217
People, Inc.	\$ 98,000
Phoenix Project	\$ 42,000
Piedmont CASA	\$ -
Project Horizon	\$ 154,000
Rappahannock Area Community Services Board	\$ 37,874
Rappahannock Council Against Sexual Assault	\$ 98,000
ReadyKids	\$ -
Response, Inc.	\$ 98,000
Safe Harbor	\$ 240,000
Safehome Systems, Inc.	\$ 98,000
Samaritan House	\$ 218,117
Sentara Medical Center	\$ 111,721
Services to Abused Families, Inc.	\$ 126,000
Sexual Assault Resource Agency (Charlottesville)	\$ 70,000
Sexual Assault Response & Awareness (Roanoke)	\$ 70,000

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Shelter for Help in Emergency	\$ 117,493
Shelter House, Inc.	\$ 94,716
Southside Center for Violence Prevention	\$ 98,000
Southside Survivor Response Center	\$ 126,000
Southwest Virginia Legal Aid	\$ 32,816
Tahirih Justice Center	\$ 13,190
The Center for Sexual Assault Survivors	\$ 98,000
The Collins Center	\$ 70,000
The Genieve Shelter	\$ 70,000
The Haven Shelter and Services, Inc.	\$ 126,000
The James House	\$ 240,000
The Laurel Center	\$ 233,524
The Women's Center	\$ 113,147
The Women's Initiative	\$ 35,076
Thrive Virginia	\$ 98,000
Total Action Against Poverty (Total Action for Progress)	\$ 70,000
Transitions Family Violence Services	\$ 70,000
Tri County Community Action Agency	\$ 70,000
VCU Project Empower	\$ 189,109
Virginia Anti-Violence Project	\$ 15,404
Virginia Legal Aid Society	\$ 40,000
Virginia Poverty Law Center	\$ 18,899
Virginia Sexual and Domestic Violence Action Alliance	\$ 230,766
Virginia Victim Assistance Network	\$ 221,050
Warren County Community Health Coalition	\$ -

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Women's Resource Center of the New River Valley	\$ 226,490
YWCA Central VA	\$ 182,000
YWCA Richmond	\$ 154,000
YWCA South Hampton Roads	\$ 237,600
<b>TOTAL</b>	<b>\$ 8,928,452</b>





**Virginia Department of Criminal Justice Services  
American Rescue Plan Act Restoration Funding  
Opt In - Opt Out Questionnaire**

Agency Name: \_\_\_\_\_

CHECK ONE:

- On behalf of (Agency Name) \_\_\_\_\_, I officially OPT-IN to receive American Rescue Plan Act (ARPA) funding through the process outlined in this memorandum.
- On behalf of (Agency Name) \_\_\_\_\_, I officially OPT-OUT of receiving ARPA funding.

Return this form to [victimsservicesta@dcjs.virginia.gov](mailto:victimsservicesta@dcjs.virginia.gov) by 5:00 PM on Tuesday, August 31, 2021.

Authorized Signature:\* \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

\*This form must be signed by the agency Executive Director, Board President, or Chief Executive Officer.