

# Victims Services Quarterly Conversation #23

April 11, 2024



**DCJS**

Virginia Department of Criminal Justice Services

# VS Quarterly Conversations

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- Held beginning of each quarter
- Mix of specific topics & discussion items
- DCJS & VS announcements
- Q&A
- \*NEW\* “Tools-You-Can-Use”
- \*NEW\* “Featured Resource”

# Sexual Assault Awareness Month 2024

## *Building Connected Communities*



# National Child Abuse Prevention Month

*Building A Hopeful Future Together*



# National Crime Victims' Rights Week



# DCJS Victims Services Resources



**National Child Abuse Prevention Month**  
April 2024

**National Crime Victims' Rights Week**  
April 21–27, 2024

**Serving and Supporting Child Victims**

<https://conta.cc/4cEwPfi>

# Tools-You-Can-Use

# Program Sustainability Assessment Tool (PSAT)

A **Sustainability Framework** with eight domains that can help build capacity for maintaining a program.

<https://sustaintool.org/psat/assess/>





# DCJS & Victims Services Team Announcements

# Victims Crisis Assistance & Response Team (VCART)

- Join the team! Our next Basic VCART training is being held in Radford on July 10-12, 2024.
- Coming soon:
  - VCART Family Assistance Center (FAC) Planning Regional Workshops for VWP, emergency managers, CSBs, and other key agencies.
  - Advanced Crisis Response Team Training scheduled for September 9-11, 2024. More info to come...
- To request a training on VCART for your staff, contact Dawn Bush at [dawn.bush@dcjs.virginia.gov](mailto:dawn.bush@dcjs.virginia.gov).
- To learn more about VCART and/or becoming a member, contact Andrew Kinch at [andrew.kinch@dcjs.virginia.gov](mailto:andrew.kinch@dcjs.virginia.gov).

# SDV Program Professional Standards

- The Professional Standards Committee met on 2/14/24 to continue the process of revising the Professional Standards. It is anticipated that the revised Manual will be finalized at the next meeting scheduled for 5/8/24.
- The Professional Standard Team expects to hold information sessions regarding the revised Standards and the Guidelines for Processes and Procedures in July.
- The Team is currently evaluating seven agencies for accreditation.

# State Trafficking Response Team

## Upcoming In-Person Training

- Sexual Exploitation Treatment and Training Services (SETTS)
  - April 22–26 in Richmond
- Human Trafficking Victim Identification for Law Enforcement
  - May 22 in Fredericksburg
  - May 23 in Ashburn
- Human Trafficking Investigations and Prosecutions
  - April 29–30 in Williamsburg

# TRI-SAVI Training

Trauma-Responsive Investigations and Sexual Assault  
Victim Interviews (TRI-SAVI)

**June 25 – 28, 2024**

**Alexandria, VA**

A 4-day intensive course for law enforcement officers, prosecutors, and victim advocates to enhance investigations and prosecutions of adult sexual assault.

<https://www.dcjs.virginia.gov/training-events/trauma-responsive-investigations-and-sexual-assault-6>

# DCJS is Hiring!

Our DCJS Grants Management Team is hiring.  
Please spread the word!

## Grants Administration Manager

<https://www.jobs.virginia.gov/jobs/grants-administration-manager-richmond-virginia-united-states>

# Questions?



# Victims Services

## Grant Management Reminders



# Grant Management

Successful grant management begins and ends with a firm understanding of the grant requirements and the ability to demonstrate compliance with those requirements.

# OGMS Reminders

- Registration
- Dashboard Alerts
  - Add to your Safe Sender List:  
[VAgrantsDCJS@mail.webgrantscloud.com](mailto:VAgrantsDCJS@mail.webgrantscloud.com)
  - Check Alert History
- Grant Components
- Technical Assistance: [ogmssupport@dcjs.virginia.gov](mailto:ogmssupport@dcjs.virginia.gov)
- Resources: [OGMS Training & Resources | Virginia Department of Criminal Justice Services](#)

# OGMS Grant Components

- General Information
- Claims
- Contract Amendments
- Contract Document
- Correspondence
- Encumbrances
- Status Reports
- Other

# Budget Modification Due Dates

- This is the time to check your **grant spend-down**.
- If necessary, budget amendments must be submitted **45 days or more** before the end of the grant award period.
- In-line budget revisions must be submitted no less than two weeks before the end of the award period.
- Submit requests, in advance of the deadline, with sufficient lead time for review and approval.
- For SFY 24 grant programs (ARPA, VSDVVF, VSGBP, VWGP) the BA deadline is **May 17, 2024**.
- Click [here](#) for the budget amendment desk tool which includes definitions, guidance, and sample language.

# Suitability to Work with Minors

## *Special Condition Reminder*

- Determination of suitability required, in advance, for certain individuals who may interact with participating minors
- The recipient (and any subrecipient at any tier) may not permit any covered individual to interact with any participating minor in the course of activities under the award, unless the recipient or subrecipient first has made a written determination of the suitability of that individual to interact with participating minors

The full text and details of this special condition are posted at:

<https://ojp.gov/funding/Explore/Interact-Minors.htm>

<https://www.justice.gov/ovw/award-conditions>

<https://www.dcjs.virginia.gov/victims-services/grant-management-resources>

# Grant Management Resources

- For instructional guides, sample forms, policies, documents and more, please visit the following page: [Grant Management Resources | Virginia Department of Criminal Justice Services](#)
- For tips on effective and efficient grant management, view the following presentation:  
<https://www.youtube.com/watch?v=oS1c7101X08>
- For questions regarding your DCJS grant, contact your assigned grant monitor.

# Grantee Orientation

DCJS Victims Services Grant Management Orientation

Occurs on the 2nd Friday of each month

Next Session:

**Friday, April 12, 2024, 1:00 -2:30 P.M.**

**Register in advance:**

[https://us02web.zoom.us/webinar/register/WN\\_0GCu3fb5SZC2j0gCAWvZkQ](https://us02web.zoom.us/webinar/register/WN_0GCu3fb5SZC2j0gCAWvZkQ)

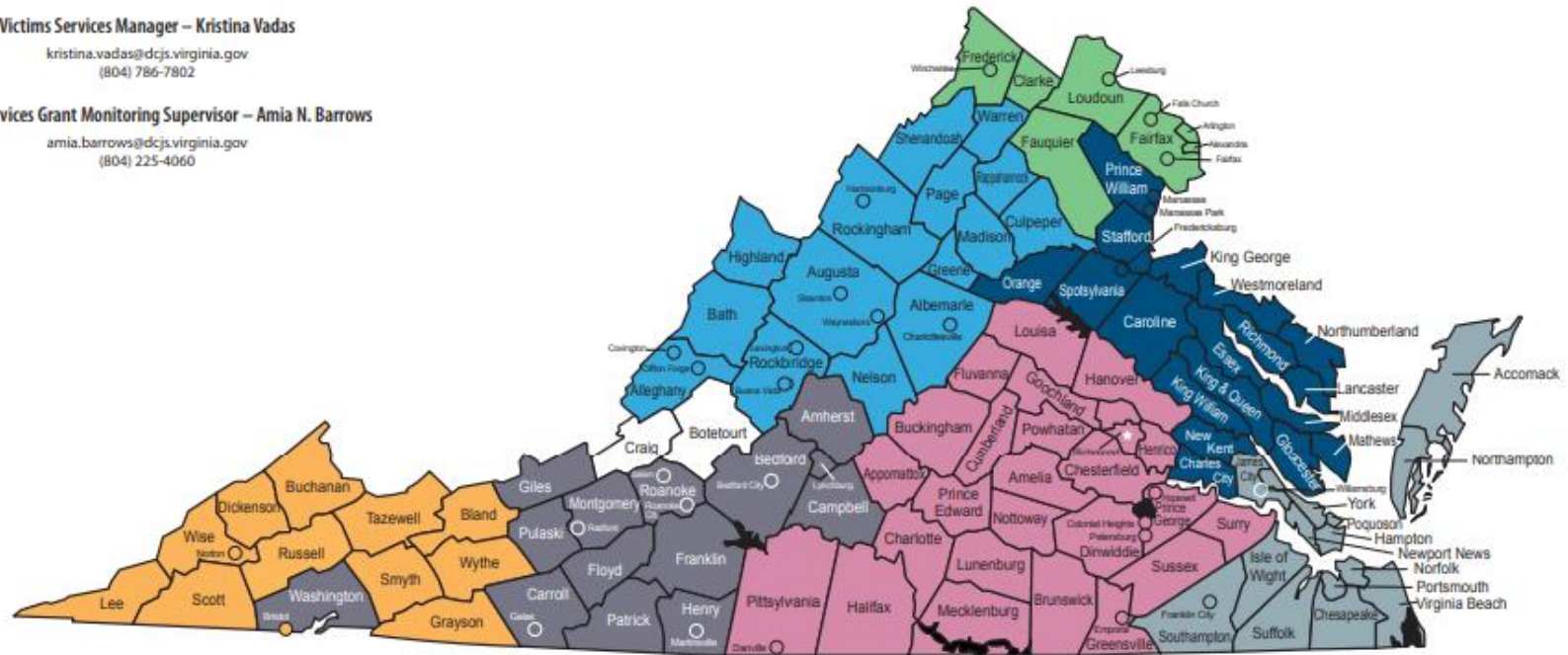
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Virginia Department of Criminal Justice Services

www.dcjs.virginia.gov

May 2023




# VSQC

## Featured Resource

*\*This does not indicate an endorsement by DCJS or the DCJS Victims Services Team.*

# “Safe Stays” Program

The first and only, free-to-use, national, **alias approved**  hotel booking platform for social service providers.

Model and procedures developed in partnership with:



<https://www.reloshare.com/products/safe-stays>

[1-minute intro video](#)

# “Safe Stays” Program



# Victims Services Grant Program Announcements

# DCJS Victims Services Grant Programs

*as of January 1, 2024*

1. Sexual Assault Services Program (SASP)
2. Victim Witness Grant Program (VWGP)
3. Victims Services Grant Program (VSGP)
4. VSTOP
5. Virginia Sexual & Domestic Violence Victim Fund (VSDVVF)
6. Improving Criminal Justice Responses (ICJR)
7. American Rescue Plan Act (ARPA) VSGP Restoration

# VS Grant Program Totals

Funding Source	Grant Program	Grant Cycle	Number of Awards	Total Amount (including match)
VOCA, SGF	Victims Services Grant Program (VSGP)	FY24	96	\$25,074,192
VOCA, SGF, SSF	Victim Witness Grant Program (VWGP)	FY24	114	\$18,049,364
Federal	American Rescue Plan Act (ARPA) VSGP Restoration	FY24	37	\$2,023,671
VAWA	Improving Criminal Justice Responses (ICJR)	FY24	4	\$277,339
VAWA	Sexual Assault Services Program (SASP)	CY24	31	\$990,597
VAWA	Sexual Assault Services Program (SASP) (one-time special funding opportunity)	FY24	14	\$276,028
VAWA	VSTOP	CY24	85	\$4,597,608
SGF, SSF	Virginia Sexual & Domestic Violence Victim Fund (VSDVVF) (Disc. & Prosecution)	FY24	43	\$1,785,333
SGF, SSF	VSDVVF (Sexual Assault Nurse Examiners)	FY24	9	\$665,833
SGF	Virginia Victim Assistance Network	FY24	1	\$400,000
<b>TOTALS</b>			<b>434</b>	<b>\$54,139,965</b>

# Victims of Crime Act (VOCA)

- FFY 2024 VOCA allocations to states approved. As anticipated, Virginia's award is much lower than in previous years.
- Federal Crime Victims Fund balances remain concerningly low, but a large deposit is anticipated this fiscal year.
- The Department of Justice Office of the Inspector General may continue to select individual subrecipients to audit (three have been selected so far).

# Victim Services Grant Program (VSGP) SFY 2025 Competitive Grants

- Competitive applications were due on 3/1/24.
- The amount of funding available is significantly decreased, from approximately \$9 million in SFY24 (current) to \$2.9 million for SFY25.
- Priority/focus on underserved populations.
- Received 77 applications totaling approximately \$10.8 million in requests.
- Anticipate CJSB making award decisions on 5/9/24.



# Victim Witness Grant Program (VWGP)

- SFY 2025 continuation funding for current VWGP subgrantees only.
- The anticipated award amount for each eligible agency has been predetermined, based on state budget information available at the time of publishing of the guidelines.
- Each eligible agency will receive a total amount that equals their SFY 2024 VWGP award. The allocation of federal, state, and or special funds varies. See the Maximum Award list in OGMS Funding Opportunity 528927 and [DCJS Website](#).

# Victim Witness Grant Program (VWGP)

- SFY 2025 applications due Monday, May 6, 2024 at 5:00 pm.
- Should additional funds become known prior to award, DCJS will notify applicants of the revised award amounts that will be submitted to the Criminal Justice Services Board for approval. Grant recipients will be required to submit revised budgets if award amounts change.

# Victim Witness Grant Program (VWGP)

- SFY 2024
  - 3rd Quarter Financial and Status Reports due 4/15/24.
- Spending
  - State funds memo from Grants Management
  - Be mindful of year end close out – 45 days after the end of the grant year.

# VWGP: VSDCS

- Avoid selecting "Other" as a Charged Offense/Victimization Type. Align charged offenses selected in VSDCS with existing offenses. Victimization Types in VSDCS cannot be modified by the user.

# VWGP: VSDCS

- Only enter data for services your program actually provides with the use of VWGP funds awarded by DCJS.
- *Example:*
  - If you provide a victim with a referral to housing or shelter and help a victim access that housing, BUT grant funds are not paying for that shelter, it should be counted as a referral.
  - If you provide a victim with a referral to shelter and use grant funds\* to pay for that shelter (i.e. paying for hotel stays), that should be counted under Housing/Shelter service category.

\*some programs are funded to assist victims with emergency funds.

Only select the below services when you are funded to do so. Any referrals to **Transitional Housing, Relocation Assistance, and Emergency Shelter/Safe House** should be in the Information & Referral Services category.

### Add New Service

Services Type: Direct      Client Type: Victim

Close Filters

Filters: Reset

Column *	Value *	Apply	Service Category Name
Service Category N...	Housing		Housing

Service Name	Service Category Name
<input checked="" type="checkbox"/> Transitional Housing ?	Shelter / Housing Services
<input checked="" type="checkbox"/> Relocation Assistance ?	Shelter / Housing Services
<input checked="" type="checkbox"/> Emergency Shelter / Safe House ?	Shelter / Housing Services

Showing (1-3) of 3      Items per page: 10

# VSDCS Enhancements

7/15/2024 scheduled updates:

- **Progress Report** layout update (correct page breaks between like sections).
- **Notification Updates:** Due date field added to notification for denied progress reports.
- **Terminology** popup updates to mirror federal language.
- **Removal** of the other crimes against persons category.
- **Letter Modification** (spacing for letterhead, standard date, addresses, and phone number formatting).

Please continue to refer VSDCS technical assistance requests and enhancement requests to [VictimsServicesTA@dcjs.virginia.gov](mailto:VictimsServicesTA@dcjs.virginia.gov)



# American Rescue Plan Act (ARPA) VSGP Restoration

- Extended grants end 6/30/24.
- Quarterly financial report and claims due 4/15/24.
- Make sure a detail of expenditures has been submitted for all claims, especially if you drew down funds in advance.

# American Rescue Plan Act (ARPA) VSGP Restoration

- New ARPA solicitation released and is due 4/12/24. In accordance with state budget language, only sexual and domestic violence agencies are eligible.
- The solicitation includes an option to budget for allowable expenses retroactively to 1/1/24.
- DCJS must obligate all remaining ARPA funds by end of the year.

# Sexual Assault Services Program (SASP)

- State Fiscal Year 2024 SASP Special Funding Opportunity
  - Financial Report for 3rd Quarter is due 4/15/24.
  - Final 6 Month Status Report is due 7/15/24.
- Calendar Year 2024 SASP
  - Financial Report for 1st Quarter is due 4/15/24.
  - All projects must be implemented now.

# Victims Services Grant Program (VSGP)

- SFY 2024
  - 3rd Quarter Financial and Status Reports due 4/15/24.
    - This includes PMT data submission.
    - Email [Anya.Shaffer@dcjs.virginia.gov](mailto:Anya.Shaffer@dcjs.virginia.gov) and copy your grant monitor with any PMT issues.
    - If you are unable to submit the reports on time, submit a reporting extension in the Contract Amendments component. Contact your grant monitor for questions/assistance.
- Spending
  - State funds memo from Grants Management
  - Be mindful of year end close out – 45 days after the end of the grant year.

# Victims Services Grant Program (VSGP)

- SFY 2025
  - The competitive and noncompetitive portions of VSGP have been split into two different solicitations for SFY25.
  - The competitive portion applications were due 3/1/24:  
<https://www.dcjs.virginia.gov/grants/programs/sfy-2025-competitive-voca-vsgp>
    - The amount of funding available is significantly decreased
    - Focus on underserved populations
    - Anticipate CJSB making award decisions on 5/9/24.
  - The noncompetitive solicitation for sexual and domestic violence programs has been released and is due 4/12/24.

# Virginia Sexual and Domestic Violence Victim Fund (VSDVVF) Grant Program

- SFY 2024:
  - Award Period: July 1, 2023 – June 30, 2024
  - Please ensure compliance with all encumbrances by the due date indicated.
  - Quarterly status reports due in OGMS by 4/15/24
    - Only report on VSDVVF funded activities
    - Please use the reporting form for your respective program type: **Prosecution** or **Discretionary** fillable PDF
- SFY 2025:
  - Applications were due in OGMS on 4/1/24
  - Open to current FY 24 Prosecution, Discretionary, and Forensic Examiners
  - Please adhere to all requests for negotiations by the due date indicated
  - Final funding decisions will be made in May 2024 by the CJSB

# VSDVVF Forensic/SA Nurse Examiner

- SFY 2023-2024
  - Award Period: January 1, 2023 – June 30, 2024
  - Quarterly status reports due in OGMS by 4/15/24
    - Only report on VSDVVF funded activities
    - Complete the Status Report component in OGMS
- SFY 2025
  - Applications were due in OGMS on 4/1/24
  - Open to current FY 24 Prosecution, Discretionary, and Forensic Examiners
  - Please adhere to all requests for negotiations by the due date indicated
  - Final funding decisions will be made in May 2024 by the CJSB
- For grant program resources visit:

<https://www.dcjs.virginia.gov/grants/programs/virginia-sexual-and-domestic-violence-victim-fund-grant>

# VSTOP

- CY 2023
  - If you receive requests for Cumulative Report revisions, please respond by the due date indicated in the request
  - Please submit all claims and programmatic requirements to close out your award as soon as possible
- CY 2024-2025
  - Award Period: 1/1/2024 – 12/31/2025 (24 months)
  - SOGAs were uploaded in OGMS. Please follow instructions within your SOGA to formally accept your award.
  - Ensure compliance with all encumbrances by the due date indicated.

For grant program resources visit:

<https://www.dcjs.virginia.gov/victims-services/grants/violence-against-women-v-stop>



# Questions?

