



VSTOP: Virginia Services, Training, Officers, Prosecution

Updates to the STOP Annual Progress Report

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Reporting Reminders

- Required bi-annually to include narrative (DUE January 15, 2021)
- Annual cumulative report also required- no narrative required (DUE January 31, 2021)
- Only complete the sections that correspond with the funded staff or project





VSTOP Subgrantee Form Updates

This information was provided by the Violence Against Women Act (VAWA) Measuring Effectiveness Initiative (MEI) Team

For more information on VSTOP reporting tools, data collection, narratives, etc. please visit:

www.vawamei.org





Section A1.

- **Question 5. Subgrantee organization type**
 - Choose the one that best describes the organization receiving the VSTOP award
 - Update: Added “Legal Services Organizations” category





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SECTION A1

GENERAL INFORMATION

Grant Information

All grantees must complete this subsection.

1. Date of report (format date with 6 digits - 01/31/17)
2. Current reporting period January 1 - December 31, (Year)
3. Subgrantee name
4. Subgrant number(s) for each subgrant award under which activities were supported during the current reporting period
(List the numbers for all subgrants supporting activities engaged in during the current reporting period.)

5. Type of funded organization
(Check the one answer that best describes the organization receiving the STOP Program subgrant.)
 - ☐ Community-based organization
 - ☐ Court
 - ☐ Government agency (Department of Human Services, Bureau of Health)
 - ☐ Law enforcement
 - ☐ Legal services organization
 - ☐ Probation, parole, or other correctional agency
 - ☐ Prosecution
 - ☐ State coalition (domestic violence)
 - ☐ State coalition (dual - domestic violence/sexual assault)
 - ☐ State coalition (sexual assault)
 - ☐ Tribal coalition
 - ☐ Tribal government
 - ☐ Tribal sexual assault and/or domestic violence program
 - ☐ Unit of local government
 - ☐ University/school
 - ☐ Victim services (domestic violence)
 - ☐ Victim services (dual - domestic violence/sexual assault)
 - ☐ Victim services (sexual assault)
 - ☐ Other (specify):

5a. Is this a faith-based organization?

☐ Yes ☐ No

5b. Is this a culturally-specific community-based organization?

☐ ☐



Virginia Department of
Criminal Justice Services
www.dcjs.virginia.gov



Section B. Purpose Areas

- Select any purpose areas that your VSTOP program addressed during the reporting period.
 - Carefully review the purpose areas as they have changed.
 - Updated to reflect the changes made by the VAWA Reauthorization of 2013.



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SECTION

B

PURPOSE AREAS

All subgrantees must complete this section.



10. Statutory purpose areas

(Check all purpose areas that apply to activities supported with STOP Program funds during the current reporting period.)

Check all that apply	Purpose areas
<input type="checkbox"/>	Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, including crimes of domestic violence, dating violence, sexual assault, and stalking, including the appropriate use of nonimmigrant status under subparagraphs (I) and (T) of section 1010(a)(15) of the Immigration and Nationality Act (8 U.S.C. 1101(a)).
<input type="checkbox"/>	Specialized units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking.
<input type="checkbox"/>	Police, court, and prosecution policies, protocols, orders, and services specifically devoted to preventing, identifying, and responding to violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault and stalking as well as the appropriate treatment of victims.
<input type="checkbox"/>	Data collection and communication systems, including computerized systems, linking police, prosecutors, and courts or for the purpose of identifying, classifying, and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking.
<input type="checkbox"/>	Victim services and legal assistance programs, including sexual assault, domestic violence, dating violence, and stalking programs; delivery of victim services to underserved populations; specialized domestic violence court advocates in courts where a significant number of protection orders are granted; and increased reporting and reduced attrition rates for cases involving violent crimes against women, including crimes of domestic violence, dating violence, sexual assault, and stalking.
<input type="checkbox"/>	Addressing the needs and circumstances of American Indian tribes in dealing with violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking.
<input type="checkbox"/>	Supporting formal and informal statewide, multidisciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim service agencies, and other state agencies and departments to violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault and stalking.
<input type="checkbox"/>	Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault.
<input type="checkbox"/>	Programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of older and disabled women who are victims of domestic violence, dating violence, sexual assault, and stalking, including recognizing, investigating, and prosecuting instances of such violence or assault and targeting outreach and support, counseling, and other victims' services to such older and disabled individuals.
<input type="checkbox"/>	Assisting victims of sexual assault and domestic violence in immigration matters.
<input type="checkbox"/>	Maintaining core victim services and criminal justice initiatives, while supporting complementary new initiatives and emergency services for victims and their families.



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10. Statutory purpose areas (cont.)

Check all that apply	Purpose areas
<input type="checkbox"/>	<p>Supporting the placement of special victim assistants (to be known as "Jessica Gonzales Victim Assistants") in local law enforcement agencies to serve as liaisons between victims of domestic violence, dating violence, sexual assault, and stalking and personnel in local law enforcement agencies in order to improve the enforcement of protection orders and promote:</p> <ul style="list-style-type: none"> The development, in collaboration with prosecutors, courts, and victim service providers, standardized response policies for local law enforcement agencies, including the use of evidence-based indicators to assess the risk of domestic and dating violence homicide and prioritize dangerous or potentially lethal cases; The notification of persons seeking enforcement of protection orders as to what responses will be provided by the relevant law enforcement agency; The referring of persons seeking enforcement of protection orders to supplementary services (such as emergency shelter programs, hotlines, or legal assistance services); The taking of other appropriate action to assist or secure the safety of the person seeking enforcement of a protection order
<input type="checkbox"/>	<p>Providing funding to law enforcement agencies, victim services providers, and State, tribal, territorial, and local governments (which funding stream shall be known as the Crystal Judson Domestic Violence Protocol Program) to promote:</p> <ul style="list-style-type: none"> The development and implementation of training for local victim domestic violence service providers, and to fund victim services personnel, to be known as "Crystal Judson Victim Advocates," to provide supportive services and advocacy for victims of domestic violence committed by law enforcement personnel; The implementation of protocols within law enforcement agencies to ensure consistent and effective responses to the commission of domestic violence by personnel within such agencies such as the model policy promulgated by the International Association of Chiefs of Police ("Domestic Violence by Police Officers: A Policy of the IACP, Police Response to Violence Against Women Project" July 2003); The development (in collaboration with State, tribal, territorial and local victim services providers and domestic violence coalitions) and implementation of protocols within law enforcement agencies to ensure consistent and effective responses to the commission of domestic violence by personnel within such agencies.
<input type="checkbox"/>	Developing and promoting State, local, or tribal legislation and policies that enhance best practices for responding to domestic violence, dating violence, sexual assault, and stalking.
<input type="checkbox"/>	Developing, implementing, or enhancing Sexual Assault Response Teams, or other similar coordinated community responses to sexual assault.
<input type="checkbox"/>	Developing and strengthening policies, protocols, best practices, and training for law enforcement agencies and prosecutors relating to the investigation and prosecution of sexual assault cases and the appropriate treatment of victims.
<input type="checkbox"/>	Developing, enlarging, or strengthening programs addressing sexual assault against men, women, and youth in correctional and detention settings.
<input type="checkbox"/>	Identifying and conducting inventories of backlogs of sexual assault evidence collection kits and developing protocols and policies for responding to and addressing such backlogs, including protocols and policies for notifying and involving victims.
<input type="checkbox"/>	Developing, enlarging, or strengthening programs and projects to provide services and responses targeting male and female victims of domestic violence, dating violence, sexual assault, or stalking, whose ability to access traditional services and responses is affected by their sexual orientation or gender identity, as defined in section 249(c) of Title 18, United States Code.
<input type="checkbox"/>	Developing, enhancing, or strengthening prevention and educational programming to address domestic violence, dating violence, sexual assault, or stalking.





Training Updates

- Question 12. People Trained
 - Removed “Military command staff” and “Multidisciplinary” categories
- Question 13.
 - Justice system: added “Domestic violence committed by law enforcement personnel, “Homicide prevention”, and “Sexual assault evidence collection kits”



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13. Training content areas

(Indicate all topics covered in training events provided with your STOP Program funds during the current reporting period. Check all that apply.)

Sexual assault, domestic violence/dating violence, and stalking

- ☐ Advocate response
- ☐ Child witnesses
- ☐ Confidentiality
- ☐ Dating violence overview, dynamics, and services
- ☐ Domestic violence overview, dynamics, and services
- ☐ Mandatory reporting requirements
- ☐ Response to victims/survivors who have been trafficked
- ☐ Response to victims/survivors who are in correctional settings
- ☐ Safety planning for victims/survivors
- ☐ Sexual assault overview, dynamics, and services
- ☐ Stalking overview, dynamics, and services
- ☐ Supervised visitation and exchange
- ☐ Other (specify):

Justice system

- ☐ Civil court procedures
- ☐ Criminal court procedures
- ☐ Domestic violence committed by law enforcement personnel
- ☐ Domestic violence statutes/codes
- ☐ Firearms and domestic violence
- ☐ Homicide prevention (lethality assessment)
- ☐ Identification and arrest of predominant aggressor
- ☐ Immigration
- ☐ Judicial response
- ☐ Law enforcement response
- ☐ Pro-arrest policies
- ☐ Probation response
- ☐ Prosecution response
- ☐ Protection orders (including full faith and credit)

- ☐ Sexual assault evidence collection kits
- ☐ Sexual assault statutes/codes
- ☐ Sexual assault forensic examination
- ☐ Stalking statutes/codes
- ☐ Tribal Jurisdiction and Public Law 280
- ☐ Other (specify):

Underserved populations

Issues specific to victims/survivors who:

- ☐ are American Indian or Alaska Native
- ☐ are Asian
- ☐ are Black or African American
- ☐ are D/deaf or hard of hearing
- ☐ are elderly
- ☐ are Hispanic or Latino
- ☐ are homeless or living in poverty
- ☐ are immigrants, refugees, or asylum seekers
- ☐ are in correctional settings
- ☐ are lesbian, gay, bisexual, transgender, or intersex
- ☐ are Native Hawaiian or other Pacific Islander
- ☐ have disabilities
- ☐ have limited English proficiency
- ☐ have mental health issues
- ☐ have substance abuse issues
- ☐ live in rural areas
- ☐ Other (specify):

Community response

- ☐ Community response to sexual assault
- ☐ Coordinated community response
- ☐ Response teams (DART, DVRT, SART)
- ☐ Technology
- ☐ Other (specify):





NEW Section C2: Education

- Education is the dissemination of general information that will increase public awareness of sexual assault, domestic violence and stalking.
- Question 15. Education Events Provided
 - Events are counted by audience, separate audience is a new event
- Question 16-17 Groups Educated & Topics
 - Select all that apply



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SECTION C2

Education

Were your STOP Program funds used for education during the current reporting period?

Check yes if STOP Program-funded staff engaged in education activities or if STOP Program funds directly supported education.

- ☐ Yes—answer questions 15-17
☐ No—skip to C3

For the purposes of this reporting form, education means providing general information that will increase public awareness of sexual assault, domestic violence, dating violence, and stalking. Training means providing information on sexual assault, domestic violence, dating violence, and stalking that enables professionals to improve their response to victims/survivors as it relates to their role in the system. In this subsection, report information on education activities. Training should be reported in subsection C1.



15. Education events

(Report the total number of education events provided during the current reporting period that were either provided by STOP Program-funded staff or directly supported with STOP Program funds.)

Total number of education events provided



16. Groups educated with STOP Program funds

(Identify the groups of people attending education events during the current reporting period. Check all that apply.)

- ☐ Child care providers
☐ Community advocacy groups (NAACP, AARP)
☐ Community businesses (retail stores, pharmacies)
☐ Community groups (service or social groups)
☐ Community members (unaffiliated adults)
☐ Educators (teachers, administrators, etc.)
☐ Elementary school students
☐ Faith-based groups
☐ Middle and high school students
☐ Parents or guardians
☐ University or college students
☐ Victims/survivors (do not count psychoeducation groups)
☐ Other (specify):





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17. Topics of education events provided with STOP Program funds

(Indicate all topics covered in education events provided with your STOP Program funds during the current reporting period. Check all that apply.)

Sexual assault, domestic violence, dating violence, and stalking

- ☐ Dating violence overview, dynamics, and services
- ☐ Dating violence prevention
- ☐ Domestic violence overview, dynamics, and services
- ☐ Domestic violence prevention
- ☐ Healthy relationships/domestic violence/dating violence prevention (6-12th grade)
- ☐ Healthy relationships/domestic violence/dating violence prevention (community)
- ☐ Healthy relationships/domestic violence/dating violence prevention (university)
- ☐ Indigenous prevention programs
- ☐ Safety planning
- ☐ Sexual assault overview, dynamics, and services
- ☐ Sexual assault prevention
- ☐ Stalking overview, dynamics, and services
- ☐ Stalking prevention
- ☐ Workplace violence
- ☐ Other (specify):

Issues specific to victims/survivors who:

- ☐ are American Indian or Alaska Native
- ☐ are Asian
- ☐ are Black or African American
- ☐ are D/deaf or hard of hearing
- ☐ are elderly
- ☐ are geographically isolated
- ☐ are Hispanic or Latino
- ☐ are homeless or living in poverty
- ☐ are immigrants, refugees, or asylum seekers
- ☐ are lesbian, gay, bisexual, transgender, or intersex
- ☐ are Native Hawaiian or Other Pacific Islander
- ☐ have disabilities
- ☐ have mental health issues
- ☐ have substance abuse issues
- ☐ live in rural areas
- ☐ live in urban areas
- ☐ Other (specify):





Section C4: Policies & Legislation Updates

- Question 20. Policies-NEW categories
 - “*Appropriate response to victims/survivors in correctional settings*” and “*whose sexual orientation or gender identity affects their access to services.*”
 - Sexual evidence collection kits
 - Homicide prevention
- NEW Question 21. Legislation & Policies
 - Describe activities related to the development or promotion of state, local, or tribal legislation policies





Policies & Legislation-

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SECTION C4

Policies and Legislation

Were your STOP Program funds used to develop, substantially revise, or implement policies or protocols or to develop or promote State, local, or tribal legislation and policies during the current reporting period?

Check yes if STOP Program-funded staff developed, substantially revised, or implemented policies or protocols or if STOP Program-funded staff developed or promoted State, local, or tribal legislation and policies, or if STOP Program funds were used to directly support the development, revision, or implementation of policies or protocols or to directly support the development or promotion of State, local, or tribal legislation and policies.

- ☐ Yes—answer questions 20-22
☐ No—skip to C5



20. Types of protocols and/or policies developed, substantially revised, or implemented during the current reporting period
(Check all that apply.)

Victim services

- ☐ Appropriate response to underserved populations
☐ Appropriate response to victim/survivors with substance abuse issues and/or mental health diagnoses
☐ Appropriate response to victims/survivors who are elderly or have disabilities
☐ Appropriate response to victims/survivors who are in correctional settings
☐ Appropriate response to victims/survivors whose sexual orientation or gender identity affects their access to services
☐ Confidentiality
☐ Homicide prevention (lethality assessment)
☐ Mandatory training standards for staff and volunteers
☐ Procedures for anonymous, confidential, or Jane Doe reporting of sexual assault
☐ Sexual assault evidence collection kits
☐ Staff, board, and/or volunteers represent the diversity of your service area
☐ Victim/survivor informed about Crime Victims Compensation and Victim Impact Statements
☐ Other (specify):

Law enforcement

- ☐ Appropriate response to underserved populations
☐ Appropriate response to victims/survivors who are elderly or have disabilities
☐ Appropriate response to victims/survivors who are in correctional settings

- ☐ Appropriate response to victims/survivors whose sexual orientation or gender identity affects their access to services
☐ Domestic violence committed by law enforcement personnel
☐ Homicide prevention (lethality assessment)
☐ Identifying primary aggressor/discouraging dual arrest
☐ Immediate access to protection order information
☐ Mandatory training on sexual assault, domestic violence, dating violence, and/or stalking
☐ No charge to victims/survivors for service of protection orders, warrants, or subpoenas
☐ No charge to sexual assault victim/survivor for any costs associated with forensic exam
☐ No charge to victims/survivors for any costs related to the investigation of sexual assault, domestic violence/dating violence, and/or stalking offenses
☐ No victims/survivors polygraphed
☐ Policies to protect victims from Internet disclosure of identifying information
☐ Pro-arrest/mandatory arrest
☐ Procedures for anonymous, confidential, or Jane Doe reporting of sexual assault
☐ Protection order enforcement (including full faith and credit)
☐ Providing information to victims/survivors about victim services
☐ Sexual assault evidence collection kits
☐ Sexual assault response and protocols
☐ Other (specify):



Policies & Legislation (Cont'd)- Page 15



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20. Types of protocols or policies developed (cont.)

Prosecution

- ☐ Appropriate response to underserved populations
- ☐ Appropriate response to victims/survivors who are elderly or have disabilities
- ☐ Appropriate response to victims/survivors who are in correctional settings
- ☐ Appropriate response to victims/survivors whose sexual orientation or gender identity affects their access to services
- ☐ Mandatory training on sexual assault, domestic violence, dating violence and/or stalking
- ☐ No charge to victims/survivors for any costs related to the prosecution of sexual assault, domestic violence/dating violence, and/or stalking
- ☐ No victims/survivors polygraphed
- ☐ Policies to protect victims/survivors from Internet disclosure of identifying information
- ☐ Protection order enforcement (including full faith and credit)
- ☐ Sexual assault evidence collection kits
- ☐ Sexual assault response and protocols
- ☐ Vertical prosecution
- ☐ Victim-witness notification
- ☐ Other (specify): _____

- ☐ Policies to protect victims/survivors from Internet disclosure of identifying information
- ☐ Policy against mutual restraining orders
- ☐ Procedures for courtroom security
- ☐ Sexual assault evidence collection kits
- ☐ Standard protection order form
- ☐ Other (specify): _____

Probation and parole

- ☐ Appropriate response for cases involving underserved populations
- ☐ Appropriate response for cases involving victims/survivors who are elderly or have disabilities
- ☐ Appropriate response to victims/survivors who are in correctional settings
- ☐ Appropriate response to victims/survivors whose sexual orientation or gender identity affects their access to services
- ☐ Mandatory training on sexual assault, domestic violence, dating violence, and/or stalking
- ☐ Strategies to assist and protect victims/survivors during probation and parole
- ☐ Victim/survivor inclusion in offender supervision planning process/sex offender management
- ☐ Victim/survivor notification
- ☐ Other (specify): _____

Courts

- ☐ Accelerated trial schedules
- ☐ Appropriate response to underserved populations
- ☐ Appropriate response to victims/survivors who are elderly or have disabilities
- ☐ Appropriate response to victims/survivors who are in correctional settings
- ☐ Appropriate response to victims/survivors whose sexual orientation or gender identity affects their access to services
- ☐ Dedicated domestic violence docket
- ☐ Full faith and credit for protection orders
- ☐ Immediate access to obtaining protection orders
- ☐ Judicial monitoring of sexual assault and/or domestic violence offenders
- ☐ Mandatory training on sexual assault, domestic violence, dating violence, and/or stalking
- ☐ No charge to victims/survivors for any costs related to prosecution of a sexual assault, domestic violence/dating violence, and/or stalking offense or to obtaining a protection order

Healthcare

- ☐ Advocate response to emergency room
- ☐ Appropriate response for underserved populations
- ☐ Appropriate response to victims/survivors to avoid or eliminate re-traumatization
- ☐ Appropriate response to victims/survivors who are elderly or have disabilities
- ☐ Appropriate response to victims/survivors who are in correctional settings
- ☐ Appropriate response to victims/survivors whose sexual orientation or gender identity affects their access to services
- ☐ Forensic exams not billed to victim/survivor
- ☐ Mandatory training on sexual assault, domestic violence, dating violence, and/or stalking
- ☐ Routine screening and referrals for sexual assault, domestic violence, dating violence, and/or stalking
- ☐ Sexual assault evidence collection kits
- ☐ Other (specify): _____





Policies & Legislation (Cont'd)- Page 16

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21. Development or promotion of State, local, or tribal legislation and policies

(If STOP Program funds were used to support the development or promotion of State, local, or tribal legislation and policies that enhance best practices for responding to domestic violence, dating violence, sexual assault, and stalking during the current reporting period, please discuss those activities in the space below.) (Maximum 2000 characters)





Section C5: Products

- Question 23. Report the products that were **developed** and/or **revised** using VSTOP funds during the reporting period
- Update: No longer reporting on the number of used/distributed products.
 - If funds only supported distributing/using of a product, you would not report it





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Products

Were your STOP Program funds used to develop or substantially revise products during the current reporting period?

Check yes if STOP Program-funded staff developed or revised products or if STOP Program funds directly supported the development or revision of products.

- ☐ Yes—answer question 23
☐ No—skip to C6



23. Use of STOP Program funds for product development or substantial revision

(Report the number of products developed or substantially revised with STOP Program funds during the current reporting period, the title/topic, and the intended audience for each product developed or revised. If a product was created in or translated into a language other than English, including Braille, indicate the language. Do not report the number of products printed or copied; only report the number developed or revised—in most cases that number will be one for each product described. See separate instructions for examples of how to report under “developed or revised” and “used or distributed.”)

Products	Number developed or revised	Title/topic	Intended audience	Other languages
Brochures				
Manuals				
Training curricula and materials				
Other (specify): <input type="text"/>				





Section C6: Data Collection and Communication Systems

- Questions 24 & 25
 - Report VSTOP funds that were used to develop, install, or expand data collection and/or communications
 - Check all that apply for both data collection systems (q. 24) and purpose of data collection systems (q. 25)
 - Update: Added “Sexual assault evidence collection kits (q.25)



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Data Collection and Communication Systems

Were your **STOP Program** funds used to develop, install, or expand data collection and/or communication systems during the current reporting period?

Check yes if STOP Program funds or STOP Program-funded staff were used to develop, install, or expand data collection and/or communication systems.

- ☐ Yes—answer questions 24-25
☐ No—skip to C7



24. Use of STOP Program funds for data collection and/or communication systems

(Check all that apply.)

- ☐ Develop new data collection/communication systems
- ☐ Install data collection/communication systems
- ☐ Expand existing data collection/communication systems
- ☐ Link existing data collection/communication systems
- ☐ Share information with other community partners
- ☐ Manage data collection and communication
- ☐ Purchase computers and other equipment



25. Purpose of data collection and/or communication systems

(Indicate all types of information identified or tracked with this technology by checking all that apply.)

- ☐ Arrests/charges
- ☐ Bail/bond orders
- ☐ Case management
- ☐ Compliance with court-ordered sanctions
- ☐ Convictions
- ☐ Court docket management
- ☐ Evaluation/outcome measures
- ☐ Incident reports
- ☐ Probation conditions/violations
- ☐ Prosecutions
- ☐ Protection orders
- ☐ Recidivism
- ☐ Sentencing
- ☐ Sexual assault evidence collection kits
- ☐ Stalking and harassment orders
- ☐ Victim notification
- ☐ Victim services availability





Section C8: System Improvement

- Question 28. System Improvement
 - Data recorded here should described improvements made that influence a broad, system-wide response
 - Update: Added “Fatality review” and “Language access plan” categories





System Improvement-

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System Improvement

Were your **STOP Program** funds used for system improvement during the current reporting period?
Check yes if any STOP Program-funded staff engaged in system improvement activities or if STOP Program funds directly supported system improvements (e.g., interpreters, safety audits, security).

- ☐ Yes—answer questions 28
☐ No—skip to Section D



28. Use of STOP Program funds for system improvement
(Check all that apply for the current reporting period.)

	Victim services	Law enforcement	Prosecution	Court	Probation or parole
Evaluation or performance management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fatality review	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpreters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Language access plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Language lines	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meetings between tribal and non-tribal entities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Safety audits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Security personnel or equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Translation of forms and documents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify): <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>





Section D: Victim/Legal Services

- Most of the data requested in this section is congressionally mandated
 - Congress wants to know how many of the victims/survivors seeking services were served and how many could not be served
- Provide information in this section that represents only those victims/survivors served and services provided with VSTOP funding





Section D: Victim Services (cont.)

- Report all VSTOP funded victim services provided, whether by victim/legal services organization, or by staff providing victim services within law enforcement, prosecution, or the court system
 - Victims Services questions 29-37
 - NEW Legal Services questions 38-42





Victim Services (cont.)

- NEW Question 30. New victims/survivors served
 - For each victim/survivor reported in 29A and 29B, report the number who began receiving VSTOP funded services during the reporting period
 - If this is your first reporting period using VSTOP funds, all victims reported in 29A and 29B should be reported in question 30





Victim Services (cont.)

- NEW Question 31. Additional Victimitizations
 - For each victim reported in question 29A or 29B, report any additional types of victimizations for which they received STOP Program-funded services during the current reporting period
 - Report a victim only once under each additional victimization





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- 30. Number of new victims/survivors served and partially served during the current reporting period**
 (For each victim/survivor reported in 29A and 29B, report the number of victims/survivors who began receiving STOP Program-funded services during the current reporting period. If this is your first time using STOP Program funds to provide victim services, then all victims/survivors in 29A and 29B should be reported as new. If the victim/survivor has been counted as served or partially served in a previous reporting period do not include them here, even if the victim/survivor sought services for a new victimization. For example, if you provided services to a domestic violence victim during the previous reporting period, and that victim returned during the current reporting period after being sexually assaulted, you would not report them in this question, and instead would report the additional victimization in question 31.)

Presenting victimization	Number of victims/survivors
Sexual assault	<input type="text"/>
Domestic violence/dating violence	<input type="text"/>
Stalking	<input type="text"/>
TOTAL	<input type="text" value="0"/>



- 31. Number of victims/survivors served for all types of victimizations**
 (For each victim reported as served or partially served in question 29A and 29B, report any additional types of victimizations for which they received STOP Program-funded services during the current reporting period. Report a victim under each additional victimization in the row that corresponds to the victimization you reported that victim under in question 29A and 29B. Report a victim only once under each additional victimization.)

Trafficking is defined as sex trafficking in which a commercial sex act is induced by force, fraud, or coercion, or in which the person induced to perform such act has not attained 18 years of age; and/or the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.

Presenting victimization	Additional victimizations			
	Sexual assault	Domestic violence/dating violence	Stalking	Trafficking
Presenting victims/survivors of sexual assault	<input type="text" value="0"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Presenting victims/survivors of domestic violence/dating violence	<input type="text"/>	<input type="text" value="0"/>	<input type="text"/>	<input type="text"/>
Presenting victims/survivors of stalking	<input type="text"/>	<input type="text"/>	<input type="text" value="0"/>	<input type="text"/>
TOTAL	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>





Victim Services (cont.)

- Question 33. Reasons Not Served/Partially Served
 - Indicate whether each reason checked applies to victims/survivors partially served, not served, or both
 - UPDATE: Revised table to have two columns of check boxes – one for partially served and one for not served





Victims Services (cont'd)-

Page 23

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32. Number of secondary victims served

Please do not answer this question without referring to the separate instructions for further explanation and for examples of how and when to report secondary victims. Report the following, to the best of your ability, as an unduplicated count for each category during the current reporting period. This means that each secondary victim who received services during the current reporting period should be counted only once and in only one of the listed categories, which should correspond to the category of victimization of the primary victim/survivor. For purposes of this question, secondary victims are those who are indirectly affected by the domestic violence/dating violence, sexual assault, and/or stalking—i.e., children, siblings, spouses or intimate partners, grandparents, other affected relatives, friends, neighbors, etc.)

Secondary victims	Sexual assault	Domestic violence/ dating violence	Stalking	TOTAL
-------------------	----------------	---------------------------------------	----------	-------

Secondary victims who received service(s) funded by your STOP Program subgrant



33. Reasons that primary victims/survivors seeking services were not served or were partially served

(Check all that apply, indicating whether the reason applies to victims/survivors who were partially served, victims/survivors who were not served, or both.)

Partially served	Not served	Reasons not served or partially served
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest
<input type="checkbox"/>	<input type="checkbox"/>	Did not meet statutory requirements
<input type="checkbox"/>	<input type="checkbox"/>	Hours of operation
<input type="checkbox"/>	<input type="checkbox"/>	Insufficient or lack of culturally appropriate services
<input type="checkbox"/>	<input type="checkbox"/>	Insufficient or lack of language capacity (including sign language)
<input type="checkbox"/>	<input type="checkbox"/>	Insufficient or lack of services for people with disabilities
<input type="checkbox"/>	<input type="checkbox"/>	Lack of childcare
<input type="checkbox"/>	<input type="checkbox"/>	Program reached capacity
<input type="checkbox"/>	<input type="checkbox"/>	Program rules not acceptable to victim/survivor
<input type="checkbox"/>	<input type="checkbox"/>	Program unable to provide service due to limited resources/priority-setting
<input type="checkbox"/>	<input type="checkbox"/>	Services inappropriate or inadequate for victims/survivors with mental health issues





Victim Services (cont.)

- Question 34. Demographics Updates
 - Race/ethnicity: added “Some other race, ethnicity, or origin”
 - Gender: added “Transgender or gender non-conforming”
 - Age: changed the 13-17 category to 11-17
 - Other demographics:
 - Lesbian, gay, bisexual, transgender, or queer (LGBTQ) individuals
 - People who are D/deaf or hard of hearing
 - People who are in correctional settings





Victims Services (cont'd)- Page 24

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34. Demographics of primary victims/survivors served or partially served

Based on the primary victims/survivors reported in 29A and 29B, report the total numbers for all that apply. Because victims/survivors may identify in more than one category of race/ethnicity, the total for Race/Ethnicity may exceed the total number of victims/survivors reported in 29A and 29B, however, victims/survivors may not be counted more than once in each individual category. The total number of victims/survivors reported under Race/ethnicity should not be less than the total number of victims/survivors reported in 29A and 29B. The total number of victims/survivors reported under "Gender" and the total number reported under "Age" should equal the total number of victims/survivors reported in 29A and 29B. Those victims for whom gender, age, and/or race/ethnicity are not known should be reported in the "unknown" category. Do not report demographics for secondary victims.

Race/ethnicity (Victims/survivors should not be counted more than once in each category.)	Number of victims/survivors
American Indian or Alaska Native	<input type="text"/>
Asian	<input type="text"/>
Black or African American	<input type="text"/>
Hispanic, Latino, or Spanish origin	<input type="text"/>
Native Hawaiian or Other Pacific Islander	<input type="text"/>
White	<input type="text"/>
Some other race, ethnicity, or origin	<input type="text"/>
Unknown	<input type="text"/>
TOTAL RACE/ETHNICITY (should not be less than the sum 29A and 29B)	<input type="text" value="0"/>

Gender	Number of victims/survivors
Female	<input type="text"/>
Male	<input type="text"/>
Transgender or gender nonconforming	<input type="text"/>
Unknown	<input type="text"/>
TOTAL GENDER (should equal the sum 29A and 29B)	<input type="text" value="0"/>

Age	Number of victims/survivors
0 - 6	<input type="text"/>
7 - 10	<input type="text"/>
11 - 17	<input type="text"/>
18 - 24	<input type="text"/>
25 - 59	<input type="text"/>
60 +	<input type="text"/>





Victims Services (cont'd)- Page 25

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34. Demographics of primary victims/survivors served or partially served (cont.)

Other demographics	Number of victims/survivors
Lesbian, gay, bisexual, transgender, or queer (LGBTQ) individuals	<input type="text"/>
People with disabilities	<input type="text"/>
People with limited English proficiency	<input type="text"/>
People who are D/deaf or hard of hearing	<input type="text"/>
People who are immigrants/refugees/asylum seekers	<input type="text"/>
People who are in correctional settings	<input type="text"/>
People who live in rural areas	<input type="text"/>

35. Victims/survivors' relationships to offender by victimization

(For those primary victims/survivors reported as served and partially served in 29A and 29B, report the victim/survivor's relationship to the offender by type of victimization. If a victim/survivor experienced more than one type of victimization and/or was victimized by more than one perpetrator, count the victim/survivor in all categories that apply. The total number of relationships in the sexual assault column must be at least 0; the total number in the domestic violence/dating violence column must be at least 0; and the total number in the stalking column must be at least 0. Do not report relationships to offender for secondary victims.)

Victims/survivors' relationships to offender	Number of victim/survivor relationships by victimization		
	Sexual assault	Domestic violence/dating violence	Stalking
Current or former spouse or intimate partner	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other family or household member	<input type="text"/>	<input type="text"/>	<input type="text"/>
Dating relationship	<input type="text"/>	<input type="text"/>	<input type="text"/>
Acquaintance (neighbor, employee, co-worker, student, schoolmate, etc.)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Stranger	<input type="text"/>	<input type="text"/>	<input type="text"/>
Relationship unknown	<input type="text"/>	<input type="text"/>	<input type="text"/>
TOTAL	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>





Victim Services (cont.)

- Question 36a. Victim Services
 - For victims/survivors reported in 29A and 29B, report the number that received each type of service offered
 - UPDATE: Added “Number of times service was provided” column
 - For example, if 10 victims each received counseling 3 times during the current reporting period, report 30 in the ‘number of times service was provided’
 - UPDATE: Removed “Civil legal assistance” category
 - This data will now be reported under Legal Services





Victims Services (cont'd)-

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36a. Victim services

(Report the number of primary victims/survivors from 29A and 29B who received STOP Program-funded services. Count each victim/survivor only once for each type of service they received during the current reporting period under the number of victims/survivors served column. Under the number of times service was provided column, report the total number of times victims/survivors received the STOP Program-funded service. The total for each type of service under the number of victims/survivors served column should not be higher than the total of 29A and 29B. Shelter services should be reported in question 36b. Legal assistance provided by a grant-funded attorney or paralegal should be reported in questions 38-41.)

Type of service	Number of victims/survivors served	Number of times service was provided
Civil legal advocacy/court accompaniment (Assisting a victim/survivor with civil legal issues, including preparing paperwork for a protection order and accompanying victim/survivor to a protection order hearing, administrative hearing, or other civil court proceeding. Does not include advocacy by attorneys and/or paralegals.)	<input type="text"/>	<input type="text"/>
Counseling/support group (Individual or group counseling or support provided by a volunteer, peer, or professional.)	<input type="text"/>	<input type="text"/>
Criminal justice advocacy/court accompaniment (Assisting a victim/survivor with criminal legal issues including notifying the victim/survivor of case status, hearing dates, plea agreements, and sentencing terms; preparing paperwork such as victim impact statements; accompanying a victim/survivor to a criminal court proceeding or law enforcement interview; and all other advocacy within the criminal justice system.)	<input type="text"/>	<input type="text"/>
Crisis intervention (Crisis intervention is a process by which a person identifies, assesses, and intervenes with an individual in crisis so as to restore balance and reduce the effects of the crisis in her/his life. In this category, report crisis intervention that occurs in person and/or over the telephone.)	<input type="text"/>	<input type="text"/>
Forensic exam (Exam conducted by a sexual assault nurse examiner or	<input type="text"/>	<input type="text"/>





Victim Services (cont.)

- Question 37: Protection orders
 - Report the total number of temporary and/or final protection orders requested and granted during the current reporting period
 - Protection orders should only be reported here if STOP Program- funded victim services staff provided assistance to victims/survivors to obtain those protection orders
 - UPDATE: If an attorney or paralegal assisted victims in obtaining protection orders, you would not report those POs in Legal Services





NEW Legal Services Section

- This is only for legal assistance provided by STOP-funded attorneys or paralegals. If your VSTOP program did not fund attorneys/paralegals, you would select “No”
- Question 38: Legal issues
 - Report the number of primary victims/survivors from 29A and 29B who had legal issues addressed during the current reporting period
 - For B. Family Law Matters and G. Immigration Matters, provide an unduplicated count of victims who received assistance in one or more of the subcategories listed under each of these general categories.





Legal Services (NEW)-

Page 29

Legal Services

Were your STOP Program funds used to provide legal services to victims/survivors during the current reporting period?

Check yes if STOP Program-funded staff provided these services or if STOP Program funds were used to support these services during the current reporting period.

☐ Yes—answer questions 38-41

☐ No—skip to question 42

Answer questions 38-41 only if your STOP Program funds supported an attorney and/or paralegal who provided legal services to victims/survivors during the current reporting period.



38. Legal issues

(Report the number of primary victims/survivors from 29A and 29B who had legal issues addressed by STOP-funded attorneys or paralegals during the current reporting period. Count a victim/survivor once in each category of legal issue [A-J] for which they received assistance. For B. Family law matters and G. Immigration matters, provide an unduplicated count of victims who received assistance in one or more of the subcategories listed under each of those general categories, and report the number of victims who received assistance in each of the subcategories.)

Legal issues	Number of victims/survivors
A. Protection orders (temporary and final, enforcement of existing PO)	<input type="text"/>
B. Family law matters (unduplicated count of victims receiving assistance in one or more of the subcategories [i-v] below)	<input type="text"/>
i. Divorce	<input type="text"/>
ii. Custody/visitation	<input type="text"/>
iii. Establishment of paternity	<input type="text"/>
iv. Child/spousal support	<input type="text"/>
v. Other family law matters	<input type="text"/>
C. Consumer/finance (credit, debt, bankruptcy, tax, etc.)	<input type="text"/>
D. Employment	<input type="text"/>
E. Income maintenance (TANF, disability, food stamps, unemployment)	<input type="text"/>
F. Housing	<input type="text"/>
G. Immigration matters (unduplicated count of victims receiving assistance in one or more of the subcategories [i-v] below)	<input type="text"/>
i. VAWA self-petition	<input type="text"/>
ii. Cancellation of removal	<input type="text"/>
iii. U visa	<input type="text"/>
iv. T visa	<input type="text"/>
v. Other immigration matters	<input type="text"/>
H. Criminal issues (sexual assault, domestic violence/dating violence, stalking. Does not include defending victims/survivors accused of criminal activities.)	<input type="text"/>
I. Educational issues	<input type="text"/>
J. Other (specify): <input type="text"/>	<input type="text"/>





Legal Services (cont.)

- Questions 39 and 40
 - Report an unduplicated count of victims/survivors who received assistance with at least one legal issue in Question 38
 - If they received assistance with more than one legal issue, report them in both Question 39 and Question 40
- Question 41. Legal outcomes
 - Report an outcome for all cases closed or issues resolved during the current reporting period for which services were provided by STOP Program-funded attorneys or paralegals





Legal Services (Cont'd)- Page 30

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39. Number of victims/survivors who received assistance with legal issues in Question 38

(Report an unduplicated count of victims/survivors who received assistance with at least one legal issue in question 38. If they received assistance with more than one legal issue, count them only once in this question and report them below in question 40.)

Total number of victims/survivors who received assistance with legal issues:



40. Number of victims/survivors who received assistance with multiple legal issues

(Report the number of victims/survivors who received STOP Program-funded services in more than one of the categories [A-J] listed in question 38 during the current reporting period. For purposes of this question, consider all family law matters [section B] as one category and all immigration matters [section G] as one category.)

Total number of victims/survivors who received assistance with multiple legal issues:





Sections E1 and E2: Law Enforcement & Prosecution

- Question 43 & 47
 - The questions used to have a category that said *referred to prosecutors for firearms charges*.
 - It was specific to referring to federal prosecutors
 - Update: The category is now referred to as *federal prosecution*. It doesn't have that contingency of a firearm.



Law Enforcement- Page 33

STOP PROGRAM FUND 0000
Expiration Date:

SECTION E1

CRIMINAL JUSTICE SYSTEM Law Enforcement

Were your STOP Program funds used for law enforcement activities during the current reporting period? Check yes if your STOP Program subgrant funded law enforcement activities. If STOP funds supported only a victim-witness assistant or victim advocate located in a law enforcement agency, then only Section D Victim Services should be completed.

- ☐ Yes—answer questions 43-46. Provide information only for STOP Program-funded law enforcement activities engaged in during the current reporting period.
- ☐ No—skip to E2



43. Activities

(Report the number of STOP Program-funded activities related to sexual assault, domestic violence/ dating violence, and/or stalking cases/incidents for the current reporting period. If an activity relates to a case/incident involving more than one type of crime, the activity should be counted only once under the primary victimization.)

Activity	Sexual assault	Domestic violence/ dating violence	Stalking
Calls for assistance (All 911 and other calls made to law enforcement)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Incident reports (All responses to an incident as reported on an incident report)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Cases/incidents investigated (All cases in which evidence was collected/witnesses interviewed relating to an incident)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Forensic medical evidence (All cases in which rape kits were processed)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Arrests (All arrests made by law enforcement, except dual arrests)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Dual arrests (Responses by law enforcement in which the two parties involved in the incident are arrested)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Protection/ex parte/temporary restraining orders served (All instances in which these types of orders were served on offenders)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Arrests for violation of bail bond (All instances in which arrests were made of offenders who violated conditions set out in their bail bonds)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Enforcement of warrants (All instances in which warrants relating to these incidents were enforced)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Arrests for violation of protection order	<input type="text"/>	<input type="text"/>	<input type="text"/>
Protection orders issued (All orders directly issued by law enforcement in jurisdictions where law enforcement officers are so authorized)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Referrals of cases to prosecutor	<input type="text"/>	<input type="text"/>	<input type="text"/>
Referred for federal prosecution	<input type="text"/>	<input type="text"/>	<input type="text"/>



Prosecution- Page 36

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SECTION E2

Prosecution

Were your STOP Program funds used for prosecution activities during the current reporting period?
Check yes if your STOP Program subgrant funded prosecution activities. If STOP Program funds supported only a victim assistant/victim-witness specialist or victim advocate located in a prosecution office, then only Section D Victim Services should be completed.

- ☐ Yes—answer questions 47-53. Provide the information only for STOP Program-funded prosecution activities engaged in during the current reporting period.
- ☐ No—skip to E3



47a. Number of cases received, accepted for prosecution, declined, transferred, or referred

(Report the number of domestic violence/dating violence, sexual assault, or stalking-related case referrals received during the current reporting period—including cases already charged before reaching the prosecutor's office. Of those cases received, report the number that were accepted and the number that were declined for prosecution during the current reporting period. A case should be characterized by the most serious offense and may include numerous charges or counts. In most instances, a case will refer to one victim, one offender, and one incident. It is strongly suggested that you refer to the separate instructions for examples of how to count and characterize cases.)

Misdemeanor and felony domestic violence cases may include any assaults, battery, vandalism, or other offenses that occurred in a domestic violence incident. Your state law does not have to name an offense "domestic violence" for a case addressing that offense to be counted here. Similarly, cases addressing sexual assault and stalking offenses should be counted, even if your state law uses other names for these types of offenses, such as "sexual battery" or "harassment."

Received/accepted/declined/transferred	Domestic violence/dating violence	Sexual assault	Stalking
a. Number of cases received	<input type="text"/>	<input type="text"/>	<input type="text"/>
b. Number of cases accepted for prosecution	<input type="text"/>	<input type="text"/>	<input type="text"/>
c. Number of cases declined	<input type="text"/>	<input type="text"/>	<input type="text"/>
d. Transferred to higher or lower court that is outside grant-funded jurisdiction	<input type="text"/>	<input type="text"/>	<input type="text"/>
e. Referred for federal prosecution (e.g., firearms charges, interstate protection orders)	<input type="text"/>	<input type="text"/>	<input type="text"/>



47b. Reasons for declining cases

(Of those cases reported as declined in question 47a(c), report only the primary reason for the decision to decline prosecution. Please see separate instructions for further explanation of the reasons and for examples of how to apply them.)

Reason for declining	Domestic violence/dating violence	Sexual assault	Stalking
Insufficient evidence (returned for further investigation)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Insufficient evidence/victim unavailable (no further action requested)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Request of victim/victim safety	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other (specify):	<input type="text"/>	<input type="text"/>	<input type="text"/>





Section G: Narrative (cont.)

- Questions 71 (NEW): Must be answered by all grantees using funds for the Crystal Judson DV Protocol Program





Narrative- Page 49



SECTION

F

NARRATIVE

All subgrantees must answer questions 69 and 70.

Please limit your response to the space provided for each question.



69. What do you see as the most significant areas of remaining need, with regard to improving services to victims/survivors of sexual assault, domestic violence, dating violence and stalking, increasing victims/survivors safety, and enhancing community response (including offender accountability for both batterers and sex offenders)?

(Consider geographic regions, underserved populations, service delivery systems, types of victimization, and challenges and barriers unique to your jurisdiction.)



70. What has STOP Program funding allowed you to do that you could not do prior to receiving this funding?

(e.g., expand coordination and cross-referrals with victim/survivor services, or track data on arrests and prosecutions)

All subgrantees using funds to develop or implement the Crystal Judson Domestic Violence Protocol must answer question 71

Please limit your response to the space provided for each question.



71. Crystal Judson Domestic Violence Protocol Program activities

(If STOP Program funds were used to develop or implement the Crystal Judson Domestic Violence Protocol Program during the current reporting period, please describe those activities below.)





Technical Assistance

- Please make sure you are using the latest version of Adobe Acrobat Reader DC
- If you are experiencing technical difficulty, contact your IT professional to see if there is an issue with your software
- If the problem persists, please report the issue to your grant monitor





Always remember to....

Validate



Virginia Department of
Criminal Justice Services
www.dcjs.virginia.gov



Additional reminders...

- The additional narrative is due with both bi-annual reports (not required for the annual report submitted in January)
- If you have questions when completing the report, refer to:
 - ✓ Helpful hints for subgrantees document
 - ✓ Instructions for Annual Progress Report document
 - ✓ If you still have questions, reach out to your grant monitor





For questions contact:

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Coordinator

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Contact your Grant Monitor

