



**Virginia Department of Criminal Justice Services
Division of Licensure and Regulatory Services
INFORMATIONAL NOTICE April 2020**

Effect of the Commonwealth's State of Emergency Due to COVID-19 – APRIL 2020

*******REMINDER*******

TEMPORARY REGISTRATION EXTENSIONS of PRIVATE SECURITY SERVICES REGISTRATIONS

- DCJS has extended registrations and firearm endorsements that would have expired in March, April, and May for ninety (90) days to allow registrants time to complete mandatory in-service training, firearm re-training, and criminal history requirements where applicable. If you can comply with the renewal requirements, please do so, and no reinstatement fees will be applied as long the renewal process is completed prior to the temporary registration expiration date.
- A copy of your extended temporary registration notice was sent via email to registrants using addresses on file. This temporary notice serves as your registration until your actual credential is renewed. Upon compliance with all renewal requirements, your photo ID registration card will be mailed to your address on file and the temporary registration notice will become invalid.
- For registrants who have not received their temporary registration notice, you must log into your online account to update your email address. If you have not yet set up an online account, please access the [Online Regulatory Licensing System](#). Documentation that your registration has been extended can be found by accessing the [Individual Licensing Verification System](#).
- Renewal applicants must complete in-service training and or firearm re-training requirements. In addition, armored car registrants must submit their fingerprints through Fieldprint to receive their photo ID registration card. Please access the [Fieldprint website](#) to find a nearby location.

Important Reminder

To ensure that you receive up-to-date notifications you must have a valid email address on file at all times, as this will be our only method to send you updates or notifications pertaining to your registration status. Please take this time to verify or update your contact information by accessing the [Online Regulatory Licensing System](#).