Virginia School Safety Audit

	Safety Audit Review	Secondary Climate Survey	School Safety Survey	Division Safety Survey	Crisis Management Plans	Safety Inspection Checklist
October	Schools complete safety audit written assessment (utilizing a division created or VCSCS template)				Schools review and update Crisis Management Plans and include first responders in process	Schools complete safety inspection checklist annually or as determined by their School Division
November						
December	Schools submit audit review to Division Audit team	Schools designate their three week window to administer survey alternating years for middle (2021) & high (2020)				
January						
February	Division Audit Team reviews school audits, completes Division Audit written assessment (utilizing a division created or VCSCS template) and submits it to the School Board with recommendations	Schools administer secondary climate survey alternating years for middle (2021) and high (2020)				
March						
April						
May						
June						
July						
August	Division certifies completion of audit review		Principals complete school survey	Division completes division survey	Division certifies all Crisis Management Plans	Division certifies all schools have completed checklist every three years (due next Aug 2020)
September				Division certifies all schools have completed survey		