**SECURE COURT HOLDING JUVENILE LOG**

Facility: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dates This Log Covers: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Sample Log)*

**INSTRUCTIONS:**

Status and non-offenders shall never be placed in a secure setting (secure = secure perimeter, cell (whether or not the door is locked), a locked room, or handcuffed to a stationary object).

- A status offense is: runaway, possession of tobacco, curfew violation, or truancy.

- A non-offender is a dependent/neglected juvenile (CHINS) or a juvenile in need of mental health services (EPO, ECO, TDO) with no delinquent charges. These juveniles should never be detained securely in a lockup.

Delinquents may only be held for up to 6 hours. **Time out for trial is not included as part of the 6 hour time limit**.

Record **ONLY** those juveniles held in a secure setting.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Last Name, First Name | Age | Sex | Race/  Ethnicity | Most Serious Charge | Date/Time In Secure Detention | Time Out For Court | Time In From Court | Date/Time Out of Secure Detention |
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