

Welcome to the 2013 Virginia School Safety Survey – Division Level

This is a secure, web-based survey conducted by the Virginia Center for School Safety. Submission of this survey partially fulfills the Virginia School Safety Audit requirement. ([Virginia Code §22.1-279.8](#)).

While answering the following survey questions, please base your responses on the conditions in your school division during the 2012- 2013 school year unless otherwise instructed.

Should you have any questions or experience technical problems with the survey, contact Jessica Smith at the Virginia Center for School Safety, 804-786-5367 or jessica.smith@dcjs.virginia.gov or Donna Michaelis at 804-371-6506 or donna.michaelis@dcjs.virginia.gov.

Please answer the following questions about your school division as accurately as possible.

I. Division Identification Information

1. What is the name of your school division? (drop down box)

If we have any questions about your survey responses, we would like to be able to contact you. Please provide us with your contact information:

2. What is your name?

3. What is your title?

4. What is your phone number?

5. What is your e-mail address?

II. Policies and Programs

6. Were any revised or newly-adopted safety and/or security-related policies added to your division's policy manual over the past 3 school years (during 2010-2011, 2011-2012, or 2012- 2013)?

Yes

No

(if 6 = yes)

6a. Which safety-related topics did the revised or newly-adopted policy/s address? *(select all that apply)*

- | | |
|--|---|
| alcohol | search and seizure |
| armed security | seized weapon storage |
| bullying | self-defense |
| cellphone use by students | sexual harassment |
| disruptive students | student assistance programming |
| dress code | technology-related student behavior (<i>sexting, cyberbullying, etc.</i>) |
| drug testing | threats |
| drug use/abuse | tobacco |
| expulsion / suspension | trespassing |
| gangs | vandalism |
| hazing | weapons |
| homeland security | zero tolerance |
| intervention programs (at-risk referral) | other (describe): |
| reporting of criminal offenses | |
| school uniforms | |

7. Does your school division currently have a student drug testing policy?

- Yes
- No

(if 7= yes)

7a. What segment/s of your division’s student population is subject to student drug testing?
(select all that apply)

	Elem	Middle	High
student athletes			
extra-curricular participants			
random testing of all students			
students with previous drug/alcohol-related charge			
other			

8. Does your school division have a division-wide threat assessment policy or procedure to respond to student threats of violence? (both violence against others and/or against themselves)?

- Yes
- No

(if 8 = yes)

8a. Does your school division’s threat assessment procedure include assessing treats made by individuals (non-students) associated with the schools such as staff, faculty, administrators, etc.?

- Yes
- No

9. Does your division have schools that use a threat assessment team as part of the threat assessment process?

- Yes
- No

(if 9 = yes)

9a. Is there a formal pathway of communication regarding threat assessment outcomes between your division’s schools and the Superintendent or designee?

- Yes
- No

III. Emergency Planning

Designation of Emergency Manager For Schools – As per changes to Safety Audit Legislation §22.1-279.8, each school division within the Commonwealth shall designate an Emergency Manager who can coordinate school preparedness within the division and also coordinate with the locality in which they reside.

10. Did your school division have someone designated as an Emergency Manager during the 2012-2013 school year?

- Yes
- No

(if 10 = yes)

10a. Please provide the following information about your division’s Emergency Manager:

- Name
- Title(s) (Official title as emergency manager and any other title this person holds in the school division)
- Email

11. Does your division have a school safety audit survey committee that reviews completed school safety audit surveys?

- Yes
- No

(if 11 = yes)

11a. Based on their review, do they also suggest plans for safety improvements at schools in your division?

- Yes
- No

12. Are you aware of §22.1-137.2, the new legislation, effective July 1, 2013, that requires schools to conduct lockdown drills twice each school year in September and January?

- Yes
- No

(if 12 = yes)

12a. Has your school division developed a process that schools will use to communicate compliance with new lockdown regulations to the Superintendent or their designee?

- Yes
- No

13. Has your school division developed a written, coordinated, division-wide Crisis Management Plan/Emergency Management Plan (CMP/EMP)?

- Yes
- No

(if 13 = yes)

13a. Have you shared your division's CMP with local emergency responders (police, fire, EMS)?

- Yes
- No

13b. Does your division's CMP/EMP address incidents involving school buses?

- Yes
- No

14. Does your division regularly provide training for school bus drivers?

- Yes
- No

(if 14 = yes)

14a. What type/s of training is regularly provided to your division's bus drivers? *(select all that apply)*

- Bomb detection/identification
- Bullying prevention
- Conflict management
- Counter-terrorism training
- CMP/EMP (areas that pertain to them)
- Hostage situations
- Suspicious activity reporting (SAR)
- Other (describe):

15. Which best describes your division's policy on the storage of school buses during the school year? *(select one)*

- Buses must be parked in a secure parking facility
- Buses must be parked on school property/division property
- Drivers may park them at their residence
- Drivers may park school buses wherever possible
- Our school system has no storage policy for school buses during the school year
- Other (describe):

16. Which of the listed safety checks are performed on division school buses by drivers before they begin their AM and PM routes? *(select all that apply)*

- Certified Drivers License (CDL) check
- Undercarriage for suspicious objects
- Undercarriage and passenger area for suspicious objects
- Engine compartment for suspicious objects
- Passenger area for unauthorized riders
- None of the above
- Don't know
- Other (describe):

17. Which methods are used by your division's central office to monitor safety on and/or maintain communication with school buses when they are in use?

(For each of the listed methods, please select either "not used, used on some buses, or used on all buses.")

Methods to monitor safety on/maintain communication with buses	Not used	Used on some buses	Used on all buses
Bus aide/monitor			
Cell phone			
Communication maintained through division's transportation department			
GPS Tracking System			
Randomly patrolled by school faculty/staff			
Randomly patrolled by security personnel (including SROs, SSOs, or private security)			
Security cameras			
Two way radio			

IV. Collaboration with Emergency Responders

18. Does your division's administration have a process in place to regularly communicate/meet with local law enforcement to discuss problems in and around the schools?

- Yes
- No

19. Does your division share or review with local law enforcement the Discipline, Crime, and Violence (DCV) reports from its schools?

- Yes
- No

20. Does your division administration regularly receive local crime data reports from your local law enforcement agency (in order to be aware of crimes occurring in areas near schools)?

- Yes
- No

The Department of Criminal Justice Services (DCJS), the Department of Education (DOE), and the Virginia Department of Emergency Management (VDEM) are co-sponsoring a 2.5 day course that will provide educational administrators with a foundation for planning and building partnerships with outside agencies such as law enforcement, fire, and emergency management. The course will give attendees the skills to conduct and design a tabletop exercise using Homeland Security Exercise and Evaluation Program (HSEEP) guidelines. Additionally, attendees will learn to:

- Refine or develop a school emergency operations plan (EOP). Throughout the course, the school will review the existing EOP, determine areas for improvement, and make changes/updates to the EOP.
- Identify how to train and exercise the EOP. The school will describe the benefits of training and exercising the school's EOP, and identify who needs to be involved in training and exercising the EOP.

You may sign up for updates on the notification of such training at <http://www.dcjs.virginia.gov/subscribe/>.

Would your school division be interested in participating in this course with your locality's emergency planning staff (law enforcement, fire and emergency management)? (select one)

- Yes
- No
- Maybe, would depend on cost

V. School Security Personnel

21. Does your school division use School Resource Officers (SROs) to enhance safety and security measures in your schools?

- Yes
- No

(if 21 = yes)

21a. In which types of schools are the SROs working? (select all that apply)

- Elementary
- Middle
- High
- Alternative
- Other (describe):

21b. Does your school division have a Memorandum of Understanding (MOU) with its SRO/s?

- Yes
- No

(if 21b = yes)

21b-1. Does your school division regularly update its MOU with its SRO/s?

- Yes
- No

(if 21b-1 = yes)

21b-1.1. Approximately how often is the MOU with your SROs updated?

22. Does your school division use School Security Officers (SSOs) to enhance safety and security measures in your schools?

- Yes
- No

(if 22 = yes)

22a. Does your school division have a policy and procedures manual specifically for SSOs?

- Yes
- No

23. Does your school division contract with a licensed private security business to enhance safety and security measures in division schools?

- Yes

No

(if 23 = yes)

23a. Do the contracted private security officers that work in your division's schools carry a weapon? *(select one)*

Yes

No

In some schools they do, in other schools they do not

(if 23a ≠ no)

23a-1. What sort of weapon/s do private security officers carry? *(select all that apply)*

firearm

pepper spray/mace

taser

other (describe):

24. Does your division require its schools to provide security on school grounds after regular school hours?

Yes

No

25. Does your school division require its schools to label all exterior entrances/exits of their building/s with exterior signs or markings visible from a distance of 200 feet to assist emergency responders?

Yes

No

Thank you for completing the 2013 Virginia School Safety Survey – Division Level.

Your survey responses were successfully submitted to the Virginia Center for School Safety at the Department of Criminal Justice Services.

A copy of your survey responses is available to you through our secure website. To make a copy of your survey responses for your records, please click on the "view response" button below. A printable version of your survey responses will appear titled, "Response Details." Print this page using whatever method you typically use to print a webpage, such as: select file/print from your browser tool bar, or right click your mouse, then select "print."

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Please be sure to close this browser window when you are finished.